

Minutes of a Regular Meeting of the Dunkirk Board of Education held via Zoom at the High School, February 9, 2021 at 5:30 P.M.

Members Present:

Mr. David Damico; Mrs. Claudia Szczerbacki; Mrs. Julie Smith; Mrs. Loretta Torain; Mr. Kenneth Kozlowski; Ms. Betsy Ramos; Mr. Robert Bankoski

Members Absent:

None

Members Excused:

None

School Officials Present:

Superintendent of Schools: Mr. Michael Mansfield
Business Manager: Cindy Mackowiak

Present Also:

13 Administrators and Staff, and Nancy and David Hazelton, recipient of the William T. Colman award

1.0 Regular Order of Business:

Mr. Damico called the meeting to order 5:30.

Mr. Damico requested everyone to stand for the Pledge of Allegiance.

Mrs. Smith called roll.

2.0 Written Communications:

None

3.0 Questions and Oral Communications of the Public Pertaining to this Evening's Agenda Items:

None

4.0 Report of the Superintendent of Schools:

Mrs Mackowiak started the meeting with a budget update. New York State is promising full state aid for the 2020-2021 school year. Also we were made aware that the District will not be responsible for NYS DOL unemployment costs retroactive to March 2020. For the 2021-2022 school year, the Executive Aid Proposal reflects an anticipated \$6 Billion in Federal Aid. Also, for the first time STAR Aid will be included in the state aid proposal. It will be used as a calculation to identify the State's maintenance of effort for Federal Funding. Mrs. Mackowiak also went over the COVID related expenses from March 2020 to present. As of February 9, 2021 the total was \$515,470.00. This included payrolls, cleaning and PPE supplies, and Technology.

Mr. Mansfield did a follow up from the Budget Workshop on January 26, 2021. He presented the summary of Dr. Timb's findings and we have to find a way to reduce the gap between expenses and revenues. We have to look at the big picture due to the dwindling fund balance, come the 2022-2023 school year, it will be depleted.

Mr. Mansfield moved on to talk about how he would like to put together an Efficiency & Effectiveness Study. We have elementary buildings with not enough room and teachers are teaching in hallways or closets, or sharing spaces. We need to think of ways to be more efficient and we need to think about student outcomes. Why are we here and why do we exist? Out of our graduation rates, 7 of 10 graduate, but how many are ready? These students are also struggling with a sense of belonging and need a connection to their school.

Mr. Mansfield would like have a Kickoff Committee to start having discussions on what the path forward will be. From there, we will have subcommittees and surveys to gather input. There are several firms that offer this service but they range from \$15,000 - \$20,000 depending on the depth of it. We will be able to pick and choose options if we feel that we need to have a firm come in. Mr. Mansfield concluded that we need to do this right, and "be quick but don't hurry".

Mr. Damico said that the information from Dr. Timbs wasn't a big surprise, we knew it was coming and now it's time to pay the piper. We need to move forward and expand what we do well. The rest of the Board agreed that while it's going to be a heavy lift it needs to be collaborative. We need to be transparent in the work and present it in the right way. Mr. Kozlowski mentioned that the last time there was a fundamental change in the buildings he was in Jr. High. Mrs. Smith said that she is excited to get this right and to get someone else's eyes on it.

Mr. Gens spoke on athletics and said that boys' and girls' bowling started last week and basketball was starting this week. No spectators are allowed so we have been working on ways to live stream. It didn't work the first try at Lucky Lanes, but Mr. Dobek has helped figure out a different way for next time. We will be using Huddle for basketball as well as Channel 5 Access, and WDOE broadcasting. We will be posting the links on Twitter and Facebook. Chautauqua County is planning on putting together a list of links for all districts so that you are able to see away games.

The High School and School 3 have been looked at as COVID-19 vaccine sites. We are ready to go as soon as we get the call that the County has the vaccine available.

5.0 Report of the Board of Education President:

Mr. Damico said thank you to the staff for going above and beyond during this school year. The Board understands how tough it has been and what a benefit to the community you all are.

5.1 Report from Board of Education Building & Transportation Committee:

None

5.2 Report from the Board of Education Finance Committee:

None

6.0 Consensus Items:

A. Request Time for Comment:

None

B. Request to Add or Withdraw Consensus Item(s):

None

C. Motion to Approve Consensus Item(s):

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved unanimously;

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following:

6.1 Financial Matters:

6.1.1 - December 2020 - Treasurer's Report

6.1.2 - January 2021 - Appropriation Status Report

6.1.3 - January 2021 - Revenue Status Report

6.1.4 - January 2021 - Budget Transfer Report

6.1.5 - January 2021 - Journal Entry Report

6.1.6 - January 2021 - Overtime Report

6.1.7 - January 2021 - COVID-19 Report

6.1.8 - January 2021 - Warrant Reports

6.1.9 - January 2021 - Claims Auditor Reports

6.1.10 - Cash Flow Worksheet for General, Federal, and Lunch Funds

6.2 Approval - Resignations/Terminations/Retirements:

Item No.	Action	Name	Position	Effective Date	Bargaining Unit
6.2.1	Resignation	Dennis Roberts	Varsity Assistant Football Coach	January 25, 2021	DTA
6.2.2	Resignation	William Pittman	Junior Varsity Boys Basketball Coach	February 3, 2021	NA
6.2.3	Resignation	Allie Saye	World Languages, Department Chair	February 9, 2021	DTA
6.2.4	Resignation By Agreement	Nicole Donato	School Counselor	May 9, 2021	DTA
6.2.5	Resignation By Agreement	Sara Henry	School Counselor	June 24, 2021	DTA

6.3 Approval - Extracurricular/Stipend Appointments:

Item No.	Action	Name	Position	Effective Date	Bargaining Unit
6.3.1	Stipend Appointment	Angie Penhollow	Coordinator of Humanities K-5 - Curriculum, Instruction, & Assessment	February 10, 2021 - June 30, 2021	DAA
6.3.2	Stipend Appointment	Jamie Berg	Coordinator of Humanities 6-12 - Curriculum, Instruction, & Assessment	February 10, 2021 - June 30, 2021	DAA
6.3.3	Stipend Appointment	Kimberlee Texter	Coordinator of STEM K-5 - Curriculum, Instruction, & Assessment	February 10, 2021 - June 30, 2021	DAA
6.3.4	Stipend Appointment	Rebecca Farwell	Coordinator of STEM 6-12 - Curriculum, Instruction, & Assessment	February 10, 2021 - June 30, 2021	DAA

6.4 Notification - Transfers:

Item No.	Name	Former Position Location	New Position Location	Effective Date	Bargaining Unit
6.4.1	Patrick Rosario	Head Custodian (Probationary), High School	Working Supervisor (Permanent), Middle School	February 8, 2021	CSEA

6.5 Approval - Leave of Absence/Return from Leave of Absence:

Item No.	Type & Action	Name/Employee Number	Position	Effective Date Range	Bargaining Unit
6.5.1	Paid Medical Leave of Absence	Employee #585	Account Clerk Typist	February 8, 2021 - March 19, 2021	CSEA
6.5.2	Paid Medical Leave of Absence	Employee #704	Teacher	January 28, 2021 - March 12, 2021	DTA
6.5.3	Return from paid Medical Leave of Absence	Employee #1046	Teacher	January 19, 2021	DTA
6.5.4	Return from paid Medical Leave of Absence	Employee #1239	Teacher	February 2, 2021	DTA

6.6 Approval - Amendments and Corrections:

Item No.	Action
6.6.1	Correction from January 12, 2021, Resolution 7.1.3A - Lisa Walker is a Provisional Certified Occupational Therapy Assistant, not Probationary, and is required to complete Civil Service requirements to begin the Probationary period

6.7 Approval - Surplus and Donations:

Item No.	Action
6.7.1	Approval to accept the donation of Middle School library books from Melanie Sliwa, Library Aide, as presented to the individual Board of Education members

6.8 Approval - Create/Abolish Positions:

Item No.	Action
6.8.1	Approval to abolish position: Network Technician, effective February 21, 2021
6.8.2	Approval to create position: Director of Technology and Communications, effective February 21, 2021

6.9 Approval - Athletics:

Item No.	Name	Title	Effective Date Range
6.9.1	Evon Hernandez	Junior Varsity Boys Basketball Coach	February 4, 2021
6.9.2	Elizabeth Abramowicz	Game Supervision	February 10, 2021
6.9.3	Pamela Pleszewski	Game Supervision	February 10, 2021

6.10 Approval - Calendar, Memorandum of Agreement or Understanding, & Trips: None

Item No.	Action

6.11 Approval - Internships or Policies:

Item No.	Action
6.11.1	Approval for Zachery Meadows, Teacher Aide at School 7, to participate in an internship from Medaille College outside of work hours with Deborah Wisniewski, Social Worker, effective February 10, 2021 - May 6, 2021
6.11.2	Approval for Alexis Tofil to participate in a 65-hour internship from SUNY Fredonia with Alan Gens, Athletic Director, effective February 10, 2021
6.11.3	Approval of the District Wellness Policy #5661

6.12 Special Education Placements:

WHEREAS, the Dunkirk Committee on Special Education met on dates from January 6, 2021 through February 2, 2021 to review and evaluate the condition and placement of students who have been identified as having physical, mental, or emotional disability, and

WHEREAS, the documentation and evidence presented at these meetings indicate that the Committee on Special Education made the below-listed recommendations to the Board of Education; now therefore, be it

RESOLVED, that the recommendation for placement or change in placement of the children listed below be approved as follows:

6.12.1 Committee on Pre-School Education:

Recommended Program	Student ID Number(s)
<i>Special Class</i>	900569863, 900569864, 900570028, 900569928, 900570216, 900569651
<i>Related Service</i>	900569769, 900569830, 900569753, 900569712, 900569587, 900569978,
<i>Itinerant Service</i>	900570215

6.12.2 Sub Committee on Special Education :

Recommended Program	Student ID Number and Grade
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<i>Special Class</i>	900569618 (1)
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6.12.3 Committee on Special Education:

Recommended Program	Student ID Number and Grade
<i>Special Class</i>	900570174 (UG), 900568108 (8), 900567586 (10), 900567694 (11), 900438517 (12), 093070000 (9),, 900567472 (9), 900566549 (6), 900393992 (UG), 900569428 (12), 111220003 (7), 091730000 (9), 900570222 (K)
<i>Related Service</i>	900570223 (1), 900569667 (K)
<i>Consultant Teacher Service</i>	110840000 (7), 900568713 (5), 900439166 (11), 900570140 (6), 900566655 (6), 900568499 (6), 100610000 (8), 900567891 (9), 091200000 (11), 900566975 (7), 900570248 (6), 900570258 (4), 100060000 (8), 900568344 (2), 900567964 (2), 900567720 (5), 900568652 (1), 900567479 (6), 090410000 (9), 093430002 (12), 073400000 (12), 900569594 (K), 900569486 (K)

6.13 Approval of Minutes:

- **Regular Meeting Minutes - January 12, 2021**

7.0 **Presentation of Items for Board Action (Resolutions):**

Mr. Kozlowski **moved** the approval of the consensus items; **seconded** by Mrs. Szczernacki; approved unanimously;

7.1 **New Hire Appointments:**

Resolved, upon the recommendation of the Superintendent of Schools, that the following individuals are hereby appointed to the listed positions below:

7.1.1 Civil Service Employees Association (CSEA):

Item No.	Name	Residence	Position	Step	Grade	Months Worked	Hourly Salary	Annual Salary	Effective Date
7.1.1A	Kevin Padilla	Dunkirk, NY	Cleaner	1	N/A	12	\$12.50 2 hours per day	NA	February 8, 2021

7.1.2 Dunkirk Administrators Association (DAA):

Item No.	Name	Residence	Position	Months Worked	Annual Salary	Effective Date
7.1.2A	Jeremy Dobek	Dunkirk, NY	Director of Technology and Communications (Provisional*)	12	\$76,996	February 21, 2021

*Mr. Dobek is required to pass and score within the reachable range on the Civil Service Examination to begin the probationary period.

7.1.3 Dunkirk Teachers Association (DTA): None

Item No.	Name	Residence	Position	Months Worked	Credits	Annual Salary	Effective Date

7.1.4 Substitutes:

Item No.	Name	Residence	Position	Daily or Long Term
7.1.4A	Alba Talavera	Dunkirk, NY	Teacher Aide	Daily

7.1.5 Other:

Item No.	Name	Residence	Position	Effective Date
7.1.5A	Juroebell Butts	Dunkirk, NY	School Monitor, School 3	2020-2021 School Year
7.1.5B	Janice Solares	Dunkirk, NY	School Monitor, School 3	2020-2021 School Year
7.1.5C	Patricia Stewart	Dunkirk, NY	School Monitor, School 3	2020-2021 School Year
7.1.5D	Eric Gloss	Dunkirk, NY	School Monitor,	2020-2021 School Year

			School 4	
7.1.5E	Dawn Nye	Dunkirk, NY	School Monitor, School 4	2020-2021 School Year
7.1.5F	Maria Rivera	Dunkirk, NY	School Monitor, School 4	2020-2021 School Year
7.1.5G	Janine Schroeder	Dunkirk, NY	School Monitor, School 4	2020-2021 School Year
7.1.5H	Wilfredo DeJesus	Dunkirk, NY	School Monitor, School 5	2020-2021 School Year
7.1.5I	Surey Gomez	Dunkirk, NY	School Monitor, School 5	2020-2021 School Year
7.1.5J	Helen Stewart	Dunkirk, NY	School Monitor, School 5	2020-2021 School Year
7.1.5K	Melissa Jackino	Dunkirk, NY	School Monitor, School 7	2020-2021 School Year
7.1.5L	Kimberly Kelsey	Dunkirk, NY	School Monitor, School 7	2020-2021 School Year
7.1.5M	Marcella Schwerk	Dunkirk, NY	School Monitor, School 7	2020-2021 School Year

Ms. Ramos **moved** the adoption of the following resolution; **seconded** by Mr. Kozlowski; approved unanimously;

7.2 William T. Colman Award Recipient:

Whereas, at the the regular meeting of the Dunkirk Board of Education held on Tuesday evening, November 13, 1973, the Dunkirk Board of Education established a trust fund in accordance with the terms of the last will and testament of Mr. William T. Colman, and

Whereas, in accordance with the terms of Mr. Colman’s will, it was further established that the Precedes of this trust fund will be given on a yearly basis to a deserving certified, retired teacher Who must have had at least 10 years minimum teaching in the Dunkirk City School District, and

Whereas, at the same November meeting, selection procedures and criteria were established From the language stipulated in the will, and

Whereas, upon recommendation of the Selection Committee, the Board of Education designates Nancy Hazelton as the forty-seventh recipient of the Colman Award for 2020, in the amount of \$12,000.00; now, therefore, be it

Resolved, that the heartiest congratulations be extended to Nancy Hazelton from the Board of Education for having been selected to receive this award.

Mrs. Hazelton received a standing ovation and a congratulations and was then asked if she would like to say anything. She said that she was surprised, shocked, humbled, and so happy that she was chosen for this award. She loved teaching at School 3 and is forever grateful for the experience.

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved unanimously;

7.3 Approval of Change Orders for Ahlstrom-Schaeffer Electric Corporation:

Resolved, that the following 2020-2021 Capital Outlay Project - Senior High School change Orders for Ahlstrom-Schaeffer Electric are hereby approved:

Change Order	EC-001	\$4,690.00
Change Order	EC-002	\$1,590.00

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Ms. Ramos; approved unanimously;

7.4 Resolution of Respect:

Whereas, the Dunkirk Board of Education is saddened to learn of the death of one of its former employees, Leon Price, and

Whereas, it recognizes the six years of service Mr. Price rendered as Principal of School 3 and the 20 years rendered as Principal of School 7.

Resolved, that a notice of his passing is entered into the official minutes of this Board and a copy of this resolution is transmitted to his family, with the message of heartfelt sympathy of the Board of Education.

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Ms. Ramos; approved unanimously;

7.5 Approval of Teacher Salary Advancement:

Whereas, the teachers listed below have submitted evidence of having satisfactorily completed indicated graduate work. Therefore, be it

Resolved, that the following teachers be placed on the proper step and column as indicated, effective February 1, 2021:

TEACHERS	TENURE AREAS	STEPS	FROM	TO
Stephanie Berghold	English Language Arts	13	B+36M \$71,708	B+48M \$72,344
Jessica Davis	Elementary	2	B+54M \$47,312	B+60M \$47,630
Sarah Davis	English as a New Language	8	B+42M \$50,926	B+48M \$51,224
Lisa Williams	Elementary	13	B+42M \$72,026	B+54M \$72,662

8.0 Other Matters for Consideration:

8.1 Old Business:

None

8.2 New Business:

None

9.0 Questions and Oral Communications of the Public:

None

10.0 Adjournment of Regular Meeting:

Mr. Kozlowski **moved** to adjourn; **seconded** by Mrs. Szczerbacki; carried unanimously at 6:13 PM.

Executive Session:

Mr. Kozlowski **moved** to enter executive session regarding personal; **seconded** by Ms. Ramos at 6:14 PM. No business will be held after executive.

Conclusion of Executive Session:

Mr. Bankoski **moved** to conclude executive session; **seconded** by Mrs. Torain at 7:08 PM.