

Minutes of a Regular Meeting of the Dunkirk Board of Education held via Zoom at the High School, April 13, 2021 at 5:30 P.M.

Members Present:

Mr. David Damico; Mrs. Claudia Szczerbacki; Mrs. Julie Smith; Mrs. Loretta Torain; Mr. Kenneth Kozlowski; Ms. Betsy Ramos; Mr. Robert Bankoski

Members Absent:

None

Members Excused:

None

School Officials Present:

Superintendent of Schools: Mr. Michael Mansfield

Business Manager: Cindy Mackowiak

Director of of Buildings, Grounds and Transportation: Timothy Abbey

Present Also:

12 Administrators and Staff,

1.0 Regular Order of Business:

Mr. Damico called the meeting to order at 5:30.

Mr. Damico requested everyone to stand for the Pledge of Allegiance.

Mrs. Smith called roll.

2.0 Written Communications:

None

3.0 Questions and Oral Communications of the Public Pertaining to this Evening's Agenda Items:

None

4.0 Report of the Superintendent of Schools: Mr. Mansfield started with talking about the State Budget Impact on the 2021-2022 School year. We will not have to dip into the reserves if the full phase in of Foundation Aid is implemented over the next two years. This could help us avoid accessing the fund balance/reserves. There will be no cuts to programs or staff in this budget.

Mrs. Mackowiak spoke about the American Rescue Plan Act (ARPA) and the Foundation Aid. The full Foundation Aid would be phased in by 2023-2024, with 50% of the balances (approximately \$2 Million) in 22-23 and then the other 50% in 23-24. This however does not "fix" our General Fund Budget.

Mr. Bankoski asked how the Foundation Aid can be used and Mr. Mansfield replied that it could be used for anything. Mr. Kozlowski asked if it was 2 million per year or spread out and Mr. Mansfield said that it would be per year.

Mrs. Mackowiak then talked about the upcoming budget vote and Board elections which will be held on May 18, 2021. She showed the Board what a 2% tax increase would look like per \$1,000 of Assessed Value as well as the impact it would have on 10 local small businesses. The numbers ranged from \$12.59 to \$560.24. If the 2% increase is not approved the Fund Balance Reserves will continue to be consumed in balancing the budget for the support of ongoing operations, placing the District in an operating deficit for 2022 and beyond. Strategically the District has begun identifying a combination of Revenue and operating efficiencies to close the funding gap and sustain operations long term. If the budget is not approved then a Contingency Budget would have to be put in place. This would depend on programming needs and the Board. The Board then went around the room and all were in favor of The 2% tax increase.

Mr. Mansfield then gave an update on Effectiveness and Efficiency Studies. Several committees have held meetings or have scheduled them for next week. We are working on a Frequently Asked Questions document and information to get out to parents and staff. He then went through the CDC Guidance and NYSSBA's key points. We are still considered in a red zone and maintaining 6 feet of distance when wearing masks. We will be reviewing this with staff and are awaiting new guidance from the State.

5.0 Report of the Board of Education President:

None

5.1 Report from Board of Education Building & Transportation Committee:

None

5.2 Report from the Board of Education Finance Committee:

None

6.0 Consensus Items:

A. Request Time for Comment:

None

B. Request to Add or Withdraw Consensus Item(s):

None

C. Motion to Approve Consensus Item(s):

Mr. Bankowski **moved** the adoption of the consensus items; **seconded** by Ms. Ramos; approved Unanimously;

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following:

6.1 Financial Matters:

6.1.1 - February 2021 - Treasurer's Report

6.1.2 - March 2021 - Appropriation Status Report

6.1.3 - March 2021 - Revenue Status Report

6.1.4 - March 2021 - Budget Transfer Report

6.1.5 - March 2021 - Journal Entry Report

6.1.6 - March 2021 - Overtime Report

6.1.7 - March 2021 - COVID-19 Report**6.1.8 - March 2021 - Warrant Reports****6.1.9 - March 2021 - Claims Auditor Reports****6.2 Approval - Resignations/Terminations/Retirements:**

Item No.	Action	Name	Position	Effective Date	Bargaining Unit
6.2.1	Resignation	Christina Nieves	Library Aide, School 3	March 17, 2021	CSEA
6.2.2	Resignation	Bradley Sweet	Teacher Aide, Middle School	April 23, 2021	CSEA

6.3 Approval - Extracurricular/Stipend Appointments:

Item No.	Action	Name	Position	Effective Date	Bargaining Unit
6.3.1	Appointment	Alexandra Elias	After School Program Grade Level Support 6th Grade (M/T)	April 14, 2021	DTA
6.3.2	Appointment	Alexandra Elias	After School Program - Club Leader Teacher (2 days per week)	April 14, 2021	DTA
6.3.3	Appointment	Timothy Emerson	After School Program Grade Level Support 7th Grade (Th/F)	April 14, 2021	DTA
6.3.4	Appointment	Judy Golden	After School Program English as a New Language Teacher	April 14, 2021	DTA
6.3.5	Appointment	Dawn Hoth	After School Program Grade Level Support 7th Grade (M/T)	April 14, 2021	DTA
6.3.6	Appointment	Bridgette Kurtz	After School Program English as a New Language Teacher	April 14, 2021	DTA
6.3.7	Appointment	Kimberly Levan	Middle School Musical	April 14, 2021	DTA
6.3.8	Appointment	Joanne Michalski	After School Program Grade Level Support 6th Grade (Th/F)	April 14, 2021	DTA
6.3.9	Appointment	Deenah Simchick	After School Program Grade Level Support 8th Grade (M/T)	April 14, 2021	DTA
6.3.10	Appointment	Deenah Simchick	After School Program Grade Level Support 8th Grade (Th/F)	April 14, 2021	DTA

Item No.	Action	Name	Position	Effective Date	Bargaining Unit
6.3.11	Appointment	Benjamin Tarnowski	Extracurricular Central Treasurer	April 14, 2021	CSEA
6.3.12	Appointment	Vincent Vecchio	Senior Awards	April 14, 2021	DTA
6.3.13	Appointment	Caroline Villafrank-Frey	After School Program English as a New Language Teacher	April 14, 2021	DTA

6.4 Notification - Transfers: None

6.5 Approval - Leave of Absence/Return from Leave of Absence:

Item No.	Type & Action	Name/Employee Number	Position	Effective Date Range	Bargaining Unit
6.5.1	Paid Medical Leave of Absence	Employee Number 561	Teacher	March 11, 2021 - April 26, 2021	DTA
6.5.2	Extension of Paid Medical Leave of Absence	Employee Number 585	Account Clerk Typist	March 20, 2021 - April 12, 2021	CSEA
6.5.3	Extension of Paid Medical Leave of Absence	Employee Number 704	Teacher	March 13, 2021 - April 12, 2021	DTA
6.5.4	Unpaid Medical Leave of Absence	Employee Number 761	Cleaner II	March 22, 2021 - April 12, 2021	CSEA
6.5.5	Return from Paid Medical Leave of Absence	Employee Number 1492	Teacher	March 25, 2021	DTA
6.5.6	Paid Medical Leave of Absence	Employee Number 1508	Teacher	February 23, 2021 - May 24, 2021	DTA
6.5.7	Paid Medical Leave of Absence	Employee Number 2752	Teacher Aide	March 6, 2021 - June 7, 2021	CSEA
6.5.8	Paid Medical Leave of Absence	Employee Number 2976	Teacher	May 30, 2021 - June 30, 2021	DTA

6.6 Approval - Amendments and Corrections: None

6.7 Approval - Surplus and Donations: None

6.8 Approval - Create/Abolish Positions: None

6.9 Approval - Athletics:

Item No.	Name	Title	Effective Date Range
6.9.1	Zeke Curtain	Junior Varsity and Varsity Football Chain Crew	April 9, 2021
6.9.2	Mark Meeder	Junior Varsity and Varsity Football Chain Crew	April 9, 2021
6.9.3	Michael Schultz	Varsity Track & Field Unpaid Assistant Coach	April 14, 2021
6.9.4	Donald Stoyle	Varsity Baseball Unpaid Pitch Counter	April 14, 2021
6.9.5	Kenneth Tarnowski	Junior Varsity and Varsity Football Chain Crew	April 9, 2021
6.9.6	Thomas Tarnowski	Junior Varsity and Varsity Football Chain Crew	April 9, 2021
6.9.7	Stephen Zatorski	Varsity Baseball Unpaid Assistant Coach	April 14, 2021

6.10 Approval - Calendar, Memorandum of Agreement or Understanding, & Trips:

Item No.	Action
6.10.1	Approval of the 2021-2022 School District Calendar

6.11 Approval - Internships or Policies:

Item No.	Action
6.11.1	Approval of Policy #5633 - Gender Neutral Single Occupancy Bathrooms
6.11.2	Approval of Continuation of Operations Plan, an amendment to the District Safety Plan

6.12 Special Education Placements:

WHEREAS, the Dunkirk Committee on Special Education met on various dates in February and March 2021 to review and evaluate the condition and placement of students who have been identified as having physical, mental, or emotional disability, and

WHEREAS, the documentation and evidence presented at these meetings indicate that the Committee on Special Education made the below-listed recommendations to the Board of Education; now therefore, be it

RESOLVED, that the recommendation for placement or change in placement of the children listed below be approved as follows:

6.12.1 Committee on Pre-School Education:

Recommended Program	Student ID Number(s)
<i>Special Class</i>	900569651, 900569374, 900570267, 900570185, 900569274, 900569613, 900569646
<i>Related Service</i>	900570228, 900570159, 900569353, 900569432, 900570256, 900569728, 900570247
<i>Itinerant Service</i>	900569765, 900570236, 900570241, 900570026, 900570052, 900569674

6.12.2 Sub Committee on Special Education :

Recommended Program	Student ID Number and Grade
<i>Special Class</i>	900568555 (4)

6.12.3 Committee on Special Education:

Recommended Program	Student ID Number and Grade
<i>Special Class</i>	900567920 (12), 900569955 (9), 900570138 (4), 900435209 (11), 900567960 (3), 900568047 (3), 900569992 (4), 082610001 (10), 900570234 (5), 900570269 (K)
<i>Related Service</i>	900569648 (2)
<i>Consultant Teacher Service</i>	100830003 (7), 900570270 (3), 900570271 (1), 900569777 (9), 110960001 (9), 110960002 (12), 110730011 (9), 900570218 (7), 900569994 (7), 900569227 (11), 900570248 (6), 900569321 (4), 091120000 (10), 110410000 (8), 100980005 (10), 900569315 (K)

6.13 Approval of Minutes:

- **Regular Meeting Minutes - March 9, 2021**

7.0 Presentation of Items for Board Action (Resolutions):

Ms. Ramos **moved** the approval of the following resolution; **seconded** by Mr. Bankoski; approved unanimously;

7.1 New Hire Appointments:

Resolved, upon the recommendation of the Superintendent of Schools, that the following individuals are hereby appointed to the listed positions below:

7.1.1 Civil Service Employees Association (CSEA): None

7.1.2 Dunkirk Administrators Association (DAA): None

7.1.3 Dunkirk Teachers Association (DTA):

Item No.	Name	Residence	Position	Months Worked	Credits	Annual Salary	Effective Date
7.1.3A	Carmen Andrews	Dunkirk, NY	Elementary Teacher	10	B+36M	\$49,608.00	August 30, 2021

*Ms. Andrews' two-year probationary period will end on August 29, 2022; the teacher voluntarily changed tenure area from English as Second Language (tenured) to Elementary Education (non-tenured).

7.1.4 Substitutes:

Item No.	Name	Residence	Position	Daily or Long-Term
7.1.4A	Alexis Blake	Fredonia, NY	Uncertified Substitute Teacher	Daily
7.1.4B	Emily Brown	Fredonia, NY	Uncertified Substitute Teacher	Daily
7.1.4C	Julie Goetz	Fredonia, NY	Uncertified Substitute Teacher	Daily
7.1.4D	Mark Grover	Brocton, NY	Certified Substitute Teacher	Daily
7.1.4E	Christopher Pasquale	Fredonia, NY	Uncertified Substitute Teacher	Daily
7.1.4F	Aolani Rivera	Dunkirk, NY	Substitute Teacher Aide	Daily

7.1.5 Other:

Item No.	Name	Residence	Position	Hourly Salary	Effective Dates
7.1.5A	Jennifer Stahl	Lancaster, NY	Scholarship Supervisor	\$43.71	March 29, 2021 - June 30, 2021

Mrs. Torain **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved unanimously;

7.2 Awarding of Bid for Transportation:

Whereas, sealed bids for transportation of students from Dunkirk, NY to Randolph Academy in Hamburg, were duly advertised, received, and publicly opened at 2:00 pm on Wednesday, March 24th, 2021, and

Whereas, bids from the following were received:

- | | |
|---------------------------------------------|----------------------|
| 1) Student Transport Inc. (dba WNY Bus Co.) | \$437.00\Day |
| 2) Transpo Bus Services LLC, WITHDREW BID | \$000\Day |

Whereas, an analysis of the bids based on the specifications and low price indicate that Student Transport Inc. (dba WNY Bus Co.), Depew NY, be awarded the bid as follows:

- 1) Student Transport Inc. (dba WNY Bus Co.), \$437\Day for 55 Days, \$24,035.

Resolved, upon recommendation of the Superintendent of Schools that the above transportation contracts are awarded for the School Year 2021.

Mrs. Szczerbacki **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved unanimously;

7.3 Approval of Proposed 2021-2022 Budget Amount:

Resolved, that the 2021-2022 proposed budget in the amount of \$51,413,792.00 be presented for voter approval on Tuesday, May 18, 2021.

Mr. Bankoski **moved** the adoption of the following resolution; **seconded** by Mr. Kozlowski; approved unanimously;

7.4 Approval of the Erie 2-Chautauqua-Cattaraugus BOCES Commitment Statement for Services for the 2021-2022 School Year:

Whereas, the Board of Education of the Dunkirk City School District has reviewed the Commitment Statement from Erie 2-Chautauqua-Cattaraugus BOCES for services to be provided during the 2021-2022 school year, and

Whereas, the Board of Education of the Dunkirk City School District agrees that such services are required to complete the existing educational program, therefore, be it

Resolved, that the services to be provided and the cost proration are acceptable to the District.

Mr. Bankoski **moved** the adoption of the following resolution; **seconded** by Ms. Ramos; approved unanimously;

7.5 Appointment of Election Inspectors:

Resolved, upon the recommendation of the Superintendent of Schools, that the election inspectors provided by the Chautauqua County Board of Elections, as presented to the individual Board of Education members, are hereby approved for the Annual Budget Vote and Election of Board of Education members on May 18, 2021.

Mr. Bankoski **moved** the adoption of the following resolution; **seconded** by Ms. Ramos; approved unanimously;

7.6 Resolution of Respect

Whereas, the Dunkirk Board of Education is saddened to learn of the death of one of its former employees, Audrey Jill Evangelist, and

Whereas, it recognizes the twenty years of service Ms. Evangelist rendered as a Special Education Teacher in the District.

Resolved, that a notice of her passing is entered into the official minutes of this Board and a copy of this resolution is transmitted to her family, with the message of heartfelt sympathy of the Board of Education.

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Ms. Ramos; approved Unanimously;

7.7 Resolution of Respect

Whereas, the Dunkirk Board of Education is saddened to learn of the death of one of its former employees, Kevin Kalfas, and

Whereas, it recognizes the nineteen years of service Mr. Kalfas rendered as a member of the Building and Grounds Maintenance team, most recently as the Head Custodian at the Middle School.

Resolved, that a notice of his passing is entered into the official minutes of this Board and a copy of this resolution is transmitted to his family, with the message of heartfelt sympathy of the Board of Education.

8.0 Other Matters for Consideration:

8.1 Old Business:

None

8.2 New Business:

None

9.0 Questions and Oral Communications of the Public:

None

10.0 Adjournment of Regular Meeting:

Ms. Ramos **moved** to adjourn; **seconded** by Mr. Kozlowski; carried unanimously at 6:06 PM.

Executive Session:

Mr. Kozlowski **moved** to enter executive session regarding personnel; **seconded** by Mr. Bankoski at 6:05 PM. No business will be held after executive.

Conclusion of Executive Session:

Mr. Bankoski **moved** to conclude executive session; **seconded** by Mr. Kozlowski at 7:18 PM.