

**Minutes of a Regular Meeting of the Dunkirk Board of Education held at the High School, July 13, 2021
Immediately Following the Annual Reorganizational Meeting.**

Members Present:

Mr. David Damico; Mrs. Claudia Szczerbacki; Mrs. Julie Smith; Mrs. Loretta Torain; Mr. Kenneth Kozlowski; Ms. Betsy Ramos; Mr. Robert Bankoski

Members Absent:

None

Members Excused:

None

School Officials Present:

Superintendent of Schools: Mr. Michael Mansfield
Interim School Business Administrator: Debra McAvoy

Present Also:

12 Administrators and Staff,

1.0 Regular Order of Business:

Mr. Damico called the meeting to order at 5:56

Mrs. Smith called roll.

2.0 Written Communications:

None

3.0 Questions and Oral Communications of the Public Pertaining to this Evening's Agenda Items:

None

4.0 Report of the Superintendent of Schools:

Mr. Mansfield stated that he did not have much for tonight due to the Reorganization Meeting, but he stressed that the Board should look at the Athletic Policy and Coaches Handbook that were in the board packet as a first read, and get their feedback to Mr. Gens. Mr. Mansfield said that he would have a detailed report about School 4 during the workshop on the 27th. He then asked Mr. Gens to talk. Mr. Gens started with apologizing to the board, during another meeting it may have sounded like the Policy was a done deal and set in stone, but it is not and is currently a work in progress as nothing has been finalized. Mr. Damico then thanked him.

5.0 Report of the Board of Education President:

Mr. Damico then extended his thanks to everyone who was a part of Graduation. He thought it went very well.

5.1 Report from Board of Education Building & Transportation Committee:

None

5.2 Report from the Board of Education Finance Committee:

None

6.0 Consensus Items:

A. Request Time for Comment:

None

B. Request to Add or Withdraw Consensus Item(s):

None

C. Motion to Approve Consensus Item(s):

Mr. Bankoski **moved** the adoption of the consensus items; **seconded** by Mr. Kozlowski; approved Unanimously;

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following:

6.1 Financial Matters:

- 6.1.1 May 2021 - Treasurer’s Report**
- 6.1.2 June 2021 - Budget Transfers Report**
- 6.1.3 June 2021 - Overtime Report**
- 6.1.4 June 2021 - COVID-19 Report**
- 6.1.5 June 2021 - Warrant Reports**
- 6.1.6 June 2021 - Claims Auditor Reports**

6.2 Approval - Resignations/Terminations/Retirements:

Item No.	Action	Name	Position	Effective Date	Bargaining Unit
6.2.1	Resignation	Renee Pasquale	Freshman Jumpstart Program	July 1, 2021	DTA
6.2.2	Resignation	Jacob Thompson	Teacher Aide	July 1, 2021	CSEA
6.2.3	Resignation	Vincent Vecchio	Freshman Jumpstart Program	July 1, 2021	DTA
6.2.4	Resignation	Cynthia Mackowiak	School Business	August 14, 2021	Exempt

			Administrator		
6.2.5	Resignation	Timothy Johnson	Earth Science Teacher, High School	August 20, 2021	DTA
6.2.6	Resignation	Michael Ortman	Physical Education & Health Teacher Middle School	August 31, 2021	DTA
6.2.7	Retirement	Janice Solares	Lunch Monitor School 3	June 30, 2021	N/A

6.3 Approval - Extracurricular/Stipend Appointments:

Item No.	Action	Name	Program / Position	Effective Date	Bargaining Unit
6.3.1	Appointment	Kelly Fetterick	Extended School Day High School Summer School/ Physical Education Teacher	July 6, 2021 - August 12, 2021	DTA
Item No.	Action	Name	Program / Position	Effective Date	Bargaining Unit
6.3.2	Appointment	Debra McAvoy	Interim School Business Administrator	June 16, 2021 - August 31, 2021	Exempt
6.3.3	Appointment	Renee Pasquale	Extended School Day High School Summer School/ Mathematics Teacher	July 6, 2021 - August 12, 2021	DTA
6.3.4	Appointment	Vincent Vecchio	21st Century Community Learning Center Middle School Enrichment Program/ Mathematics Teacher	July 6, 2021 - August 12, 2021	DTA

6.4 Notification - Transfers:

Item No.	Name	Former Position & Location	New Position & Location	Effective Date	Bargaining Unit
6.4.1	Thomas Barberich	Custodian, School 4	Custodian, High School	July 1, 2021	CSEA
6.4.2	Donna Frontuto	Cleaner, School 4	Cleaner, Intermediate School	July 1, 2021	CSEA
6.4.3	Angie Penhollow	Principal School 3	House Principal Middle School	July 1, 2021	DAA
6.4.4	Kisun Peters	Director of Early Childhood/Chief	Principal School 3	July 1, 2021	DAA

		Information Officer			
6.4.5	Debra Sackett	Cleaner, School 4	Cleaner, High School	July 1, 2021	CSEA
6.4.6	Daniel Williams	Cleaner II, Middle School	Cleaner II, Intermediate School	July 1, 2021	CSEA

6.5 Approval - Leave of Absence/Return from Leave of Absence: None

Item No.	Type & Action	Name/Employee Number	Position	Effective Date Range	Bargaining Unit

6.6 Approval - Amendments and Corrections:

Item No.	Action
6.6.1	Correction of tenure date: Jarrod McEntarfer, Social Studies Teacher, submitted proof of prior tenure status in the New York City School District, resulting in a shortened probationary period, 09/01/2020 to 08/31/2023, per Education Law 33:7.
6.6.2	Correction of Consensus Item 6.2.10 from the June 8, 2021 Meeting. Deborah Grzegorzewski's retirement date was effective June 30, 2021 and not June 20, 2021 as listed

6.7 Approval - Surplus and Donations:

Item No.	Action
6.7.1	Approval to dispose of surplus instrumental music instruments from Dunkirk Middle School, as presented to the individual Board of Education members
6.7.2	Approval to dispose of surplus library and textbooks from School 4, School 5, and Dunkirk Middle School, as presented to the individual Board of Education members
6.7.3	Approval to dispose of surplus technology from the Dunkirk City School District and Erie 1 BOCES, as presented to the individual Board of Education members
6.7.4	Approval to accept a donation of an alto saxophone to the Dunkirk Schools Instrumental Music Program from an anonymous community member

6.8 Approval - Create/Abolish Positions: None

Item No.	Action

6.9 Approval - Athletics:

Item No.	Name	Title	Effective Date Range
6.9.1	Quinn Bankoski	Girls' Basketball, Junior Varsity, Coach	2021-2022 School Year
6.9.2	Meghan Bible	Basketball Cheerleading, Varsity, Head Coach	2021-2022 School Year
6.9.3	Meghan Bible	Football Cheerleading, Varsity, Head Coach	2021-2022 School Year
6.9.4	Michelle Gilmour	Girls' Softball, Varsity, Head Coach	2021-2022 School Year
6.9.5	Luke Gullo	Boys' Basketball, Varsity, Head Coach	2021-2022 School Year
6.9.6	Donna Kubera	Boys' Bowling, Varsity, Head Coach	2021-2022 School Year
6.9.7	Donna Kubera	Girls' Bowling, Varsity, Head Coach	2021-2022 School Year
Item No.	Name	Title	Effective Date Range
6.9.8	Amanda Kulig	Girls' Basketball, Modified, 7th Grade Coach	2021-2022 School Year
6.9.9	Amanda Kulig	Girls' Softball, Modified, Coach	2021-2022 School Year
6.9.10	Zachary Meadows	Boys' Soccer, Modified, Coach	2021-2022 School Year
6.9.11	Christopher Piede	Girls' Soccer, Varsity, Head Coach	2021-2022 School Year
6.9.12	Dillen Rodgers	Boys' Baseball, Junior Varsity, Coach	2021-2022 School Year
6.9.13	Sixto Rosario	Girls' Basketball, Varsity, Coach	2021-2022 School Year
6.9.14	Sixto Rosario	Girls' Soccer, Modified, Coach	2021-2022 School Year
6.9.15	Allie Saye	Boys' Swimming, Head Coach	2021-2022 School Year
6.9.16	Allie Saye	Boys' Tennis, Head Coach	2021-2022 School Year
6.9.17	Treasure Thomas	Girls' Volleyball, Junior Varsity, Coach	2021-2022 School Year

6.10 Approval - Calendar, Clubs, Memorandum of Agreement or Understanding, & Trips: None

Item No.	Action

6.11 Approval - Internships or Policies:

Item No.	Action
6.11.1	First Read of the Revised Athletic Policy
6.11.2	First Read of the Coaches Policies Handbook

6.12 Special Education Placements:

WHEREAS, the Dunkirk Committee on Special Education met on various dates in June and July 2021 to review and evaluate the condition and placement of students who have been identified as having physical, mental, or emotional disability, and

WHEREAS, the documentation and evidence presented at these meetings indicate that the Committee on Special Education made the below-listed recommendations to the Board of Education; now therefore, be it

RESOLVED, that the recommendation for placement or change in placement of the children listed below be approved as follows:

6.12.1 Committee on Pre-School Education:

Recommended Program	Student ID Number(s)
<i>Itinerant Service</i>	900570014, 900570215, 900570052, 900569711
<i>Related Service</i>	900570290, 900569830, 900570118, 900569587, 900569769, 900569712, 900569728, 900569711 (K), 900569712 (K)
<i>Special Class</i>	900570027, 900570053, 900569852, 900570300, 900570299, 900570301, 900570322

6.12.2 Sub Committee on Special Education :

Recommended Program	Student ID Number and Grade
<i>Related Service</i>	
<i>Special Class</i>	900569014 (2),

6.12.3 Committee on Special Education:

Recommended Program	Student ID Number and Grade
<i>Consultant Teacher Service</i>	900569674 (K), 900569176 (1), 900566552 (7), 900566713 (8), 900568346 (3), 900570318 (6), 900568383 (5), 900570258 (5), 900568824 (3),

	900568422 (3), 900569790 (2), 900567265 (6), 900570295 (5), 900570292 (7), 900568108 (9), 900569832 (6),
<i>Related Service</i>	900570014 (K), 900570000 (K), 900569587 (K), 900569647 (K),
<i>Resource Room</i>	
<i>Psychological Counseling</i>	900570251 (6),
<i>Special Class</i>	900569764 (K), 900569304 (1), 900570283 (3), 900568906 (3), 900568344 (3), 900568136 (4), 900569925 (3), 900568725 (3), 900568137 (4), 900569387 (2), 900570020 (1), 900570257 (4), 900567357 (12), 900570294 (4), 900570293 (3),

6.13 Approval of Minutes:

- **Regular Meeting Minutes - June 8, 2021**
- **Special Meeting Minutes - June 22, 2021**

Mr. Bankoski did ask about coaching positions that were not listed on the Agenda, such as Football. Mr. Gens said that if the position wasn't listed that meant that no one had applied. The positions would then be going up on the WNYRIC site for the public to bid on.

7.0 **Presentation of Items for Board Action (Resolutions):**

A. **Request to Add**

The request to add 7.1.3d was tabled with a motion from Mrs. Torain; seconded by Ms. Ramos; approved unanimously

Mr. Bankoski **moved** the approval of the following resolution; **seconded** by Mr. Kozlowski; approved Unanimously;

July 13, 2021

7.1 New Hire Appointments:

Resolved, upon the recommendation of the Superintendent of Schools, that the following individuals are hereby appointed to the listed positions below:

7.1.1 **Civil Service Employees Association (CSEA): None**

Item No.	Name	Residence	Position	Step	Grade	Months Worked	Hourly Salary	Annual Salary	Effective Date
7.1.1a	Kevin Padilla	Dunkirk, NY	Cleaner II	1	V	12	\$15.30	\$31,824.00	July 14, 2021

7.1.2 Dunkirk Administrators Association (DAA): None

Item No.	Name	Residence	Position	Months Worked	Annual Salary	Effective Date

7.1.3 Dunkirk Teachers Association (DTA):

Item No.	Name	Residence	Position	Months Worked	Credits	Annual Salary	Effective Date
7.1.3a	Margaret Gugino	Dunkirk, NY	Special Education Teacher	10	Step 10 B+60M	\$57,580	September 1, 2021
7.1.3b	Amanda Mertowski	Cheektowaga, NY	Science Teacher	10	Step 1 B+36M	\$46,108	September 1, 2021
7.1.3c	Charlin Riccio	West Seneca, NY	Library Media Specialist	10	Step 1 B+36M	\$46,108	September 1, 2021

7.1.4 Substitutes:

Item No.	Name	Residence	Position	Daily or Long-Term
7.1.4a	Alexa Pontillo	Fredonia, NY	Non Certified Substitute Teacher, Bachelor's Degree	Daily

7.1.5 Other:

Item No.	Name	Residence	Position	Hourly Salary	Effective Dates
7.1.5a	Kenneth Acosta	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
7.1.5b	Christofer Barreto	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
7.1.5c	Felix Cruz	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
Item No.	Name	Residence	Position	Hourly Salary	Effective Dates
7.1.5d	Evan DiCara	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
7.1.5e	Angel Esmurria	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
7.1.5f	Genesis Finley	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021

7.1.5g	Derick Gil Echevarria	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
7.1.5h	Erika Gil Echevarria	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
7.1.5i	Felix Gonzalez	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
7.1.5j	Jose Gonzalez	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
7.1.5k	Moises Gonzalez Perez	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
7.1.5l	William Hernandez Chavalier	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
7.1.5m	Andre Mendez	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
7.1.5n	Joshua Montes	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
7.1.5o	Charles Rosario Jr.	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
7.1.5p	Edwin Sanchez	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
7.1.5q	Quanyay Thomas	Dunkirk, NY	Temporary Summer Worker, Alternate	\$12.50	July 1, 2021 - August 31, 2021
7.1.5r	Kim Joslyn	Cherry Creek, NY	Temporary Summer Worker, Library Media Specialist	\$45.55	July 6, 2021 - August 12, 2021
7.1.5s	William Farwell	Fredonia, NY	Temporary Summer Worker, Teacher Aide	\$12.50	July 6, 2021 - August 12, 2021

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved unanimously;

7.2 Approval for Extension of Summer Transportation Contracts:

Resolved, upon the recommendation of the Superintendent of Schools, that the following summer transportation contracts and rates are extended for the 2021-2022 school year at an increase of 3.2% (CPI) for an annual cost as follows:

DHS Transportation (First Student)	\$7,316.12
Elementary Transportation (First Student)	\$7,063.84
BOCES Wheelchair (First Student)	\$14,632.24

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved unanimously;

7.3 Approval for Emergency Summer Transportation Contracts:

Resolved, upon the recommendation of the Superintendent of Schools, that the following summer transportation contracts and rates be approved for the 2021-2022 school year for an annual cost as follows:

Randolph Academy Hamburg (Student Transport)	\$13,078.42
St. Mary's School for the Deaf (Transpo)	\$17,672.18
North Collins/Aspire/Baker Victory/Summit (First Student)	\$20,078.70

Mr. Bankoski **moved** the approval of the following resolution; **seconded** by Mr. Kozlowski; approved Unanimously;

7.4 Appointment of Extension of Food Service:

Resolved, upon the recommendation of the Superintendent of Schools, that the original agreement date July 6, 2017 between the Dunkirk City School District and Sodexo Management, Inc. be extended by for the period September 1, 2021 until August 31, 2022 with costs increased by the June 2021 CPI of 1.3% of New York and Northeastern New Jersey, as specified by the NYS Department of Education, and be it further

Resolved, that the Superintendent of Schools is authorized to execute all required documentation to accomplish the extension.

Mrs. Szczerbacki asked if they were the only ones who bid, Mrs. McAvoy responded that State Ed recommends that after the first contract, we do 4 extensions and then do the bid process again. Mr. Bankoski asked if we were happy with their service. Mr. Abbey replied that they have been very accommodating and were fantastic during COVID with all that was being asked of them.

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved Unanimously;

7.5 Approval of Closing of the Tax Certiorari Reserve Fund:

Resolved, that the Board of Education close the Tax Certiorari Reserve Fund and the balance of \$251,797.21 be transferred into the General Fund. This reserve fund is at the end of its useful life and according to Education Law Section 365.1-a, the funds should be returned to the General Fund.

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved Unanimously;

7.6 Approval of Budget Transfers:

Resolved, upon the recommendation of the Superintendent of Schools that the various budget transfers, totalling \$1,888,985.09, as presented to the individual Board of Education members and listed below, to cover year-end transfers related to payroll re-code and BOCES costs be approved.

Account Number FROM	Amount	Account Number TO
A1325.160-00-0000	\$57,000.00	A 1310.160-00-0000
A2020.162-00-0000	\$28,773.80	A 1310.160-00-0000
A 1983.490-00-0000	\$30,052.62	A 1310.490-00-0000
A 1620.160-00-0000	\$39,415.29	A 1620.165-00-0000
A 1983.490-00-0000	\$34,820.70	A 1680.490-00-0000
A 2110.121-05-0000	\$92,758.17	A 2110.121-07-0000
A 2110.121-03-0000	\$163,000.00	A 2110.122-02-0000
A 2110.121-04-0000	\$219,000.00	A 2110.122-02-0000
A 2110.122-04-0000	\$335,744.00	A 2110.122-02-0000
A 2110.140-00-0000	\$28,030.99	A 2110.160-01-0000
A 2110.140-00-0000	\$112,932.04	A 2250.150-00-0000
A 2110.130-02-0000	\$120,776.96	A 2250.150-02-0000
A 2110.130-02-0000	\$25,438.99	A 2250.150-03-0000
A 2110.130-02-0000	\$83,207.00	A 2250.150-04-0000
A 2110.130-02-0000	\$29,760.50	A 2250.150-05-0000
A 9060.800-00-0000	\$323,438.53	A 2250.490-00-0000
A 9060.800-00-0000	\$66,400.00	A 2259.490-00-0000
A 9060.800-00-0000	\$24,843.10	A 2630.490-00-0000
A 2810.150-00-0000	\$36,256.83	A 2810.150-02-0000
A 2815.160-03-0000	\$37,335.57	A 2815.160-00-0000

Mr. Bankoski asked if this amount is normal as it seems high, Mrs. McAvoy responded that she feels it should have been done monthly, and will moving forward.

Ms. Ramos **moved** the approval of the following resolution; **seconded** by Mr. Kozlowski; approved Unanimously;

7.7 Resolution of Respect:

Whereas, the Dunkirk Board of Education is saddened to learn of the death of one of its former employees, Dorothea M. Reilly , and

Whereas, it recognizes the many years of service Mrs. Reilly rendered as an ElementaryTeacher at School 3, therefore be it,

Resolved, that a notice of her passing is entered into the official minutes of this Board and a copy of this resolution is transmitted to her family, with the message of heartfelt sympathy of the Board of Education.

8.0 Other Matters for Consideration:

8.1 Old Business:

8.2 New Business:

Mr. Mansfield again just urged the Board to get any feedback on the policies to Mr. Gens. Mrs. Smithed asked if there was a way to compare what has been changed and what it used to be versus reading the brand new policy and not knowing what is different. There are also a lot of reference pages where it states to refer to different sections, Mrs. Smith would like to see a different layout for that.

Mr. Bankoski thanked Mr. Gens for all the time and work he has put into the policies. They asked a lot of him and he has covered everything from A-Z.

Mr. Bankoski also asked if it would be possible when the CSEA contract is up and re-negotiated, if we would be able to also get it printed in Spanish since we employ a large number of workers who would benefit. Mr. Damico and Mr. Flores responded that they can make that happen during contract renewal.

Mr. Abbey brought up Crooked Brook and said we will be digging by August. No materials were delayed by COVID and we were very lucky with the contractor. He said the only problem is that it may not look pretty for Fall sports, but it won't affect the fields.

9.0 Questions and Oral Communications of the Public:

None

10.0 Adjournment of Regular Meeting:

Ms. Ramos **moved** to adjourn; **seconded** by Mrs. Torain; carried unanimously at 6:15 PM.