

Minutes of a Regular Meeting of the Dunkirk Board of Education held in the Large Group Instruction Room at the High School, December 14, 2021 at 5:30 PM.

Members Present:

Mr. David Damico; Mrs. Claudia Szczerbacki; Mr. Kenneth Kozlowski; Mr. Robert Bankoski;
Mrs. Loretta Torain; Mrs. Julie Smith; Ms. Betsy Ramos

Members Absent:

Members Excused:

School Officials Present:

Superintendent of Schools: Mr. Michael Mansfield
School Business Administrator Assistant: Debra McAvoy
Director of Buildings and Grounds: Timothy Abbey

Present Also:

Sixteen Administrators and Staff

1.0 Regular Order of Business:

Mr. Damico called the meeting to order at 5:30

Mr. Damico called roll.

Executive Session: Mrs. Ramos **moved** to enter executive session regarding negotiations; **seconded** by Mr. Bankoski at 5:31

Conclusion of Executive Session: Mrs. Torain **moved** to conclude executive session; **seconded** by Mr. Bankoski at 5:44.

2.0 Written Communications:

None

3.0 Questions and Oral Communications of the Public Pertaining to this Evening's Agenda Items:

None

4.0 Report of the Superintendent of Schools:

Mr. Mansfield started the meeting with our Students of the Month. Those students are listed below:
School 3 - Oviahah and Orion Shields
School 5 - Aubrey Honaker
School 7 - Santiago Perez

Intermediate School - Kataleya Santiago
Middle School - Garret Dolce
High School - Kiara Zayas DeJesus
High School - Nicholas Zatorski

Mr. Mansfield then said he wanted to give updates on things throughout the District. He started with the Business Office. They have made great improvements and have reduced previous problems. They are working with the Human Resources department and are catching up on internal audits. The audit committee met last week and discussed the current year, the next fiscal year, and long range planning.

Mrs. Hooge then spoke about the Grants, Mr. Gens spoke about working with Mrs. Heenan around the District Data and Mr. Mansfield said that Dr. Frazier would be giving an Human Resources update at the January workshop meeting. Mr. Dobek also gave an update on what new technology has been implemented in the classrooms.

Mr. Abbey talked next about the Capital Project and how work has been started. Windows have been updated, a new intruder lockdown system is almost ready to go, as well as secure card access. The Crooked Brook culvert pipe replacement work has officially started. The pipe itself is 13 feet wide and 8 feet tall and will go 850 feet. As far as long term goes, they are meeting with the architects on maximizing classroom space.

Next, Mr. Boyda gave an update on the primary grades. He first thanked the Board for creating this primary level. Attendance has improved and engagement is positive. Everyone is truly working hard, it's an efficient use of space, digital literacy is in place, and home/school collaborations are going well.

At the Intermediate School, the students first signed a giant card for Mr. Damico for all of his service to the District. Mr. Berg then went on to talk about the positive environment at the building. There are great opportunities for specials/exploratives, they are doing a PBIS incentive, and grade level meetings have helped tremendously. He just can't say enough about the teachers and the staff, the kids love coming everyday!

Mr. Tedone started his Middle/High School update with a thank you to Officer Hallmark for all of his work in the District. He then went on to thank Mayor Rojas and Senator George Borrello for coming in and talking with the Seniors and the Government classes. They were very impressed with the questions and conversations that our students brought up. We have had college field trips to JCC and UB and are starting guided study halls. The graduation success team has been meeting as well as grade levels, and everyone is working hard to meet the individual needs of all students. Mrs. Farwell invited the board to come to one of the "breakfast of champions" that they are having, the first one was successful. The JROTC 8th graders received their full uniform and were excited to be participating. Mrs. Farwell went on to say that teachers are working so hard, grades 7-12 have reevaluated their course offerings and are aligning the curriculum for 7-12. The curriculum audit has also started. Mr. Mansfield said that he is very excited for the students to see all the course offerings.

Mr. Genovese gave a shout out to the District's Social Workers and Counselors, they have been working very hard and are working with the social emotional needs of our students. He also spoke about the PAX program, the Striders program being back in the buildings and My Brothers Keeper and how it is helping young men. He said that Mr. Torain is doing a wonderful job with the program.

Next, Mr. Gens spoke about athletics. There are increased social media communication and the family id program is working well for sign ups. We have seen an increase in student registrations and facility usage. Unified bowling and basketball will be starting up soon. There is also the new system of Arbiter Pay which is reducing the workload/paperwork in the Business Office.

Student member Kyler Huels, was unable to attend the meeting tonight, however Mrs. Farwell went over his report on the student lunches. He had a meeting with the head of the cafeteria and brought suggestions on how to make things better. While Ms. Giardina went over the strict guideline with him, she took his considerations to look into going forward. Mr. Mansfield and Mrs. Farwell said how proud they were of Kyler.

Mr. Mansfield then went into the Covid updates. We have pool testing happening weekly, and our numbers are not bad looking at the percentages. The real issue is the quarantining. Mr. Bankoski asked if there was a mask mandate for athletics? He mentioned that after basketball games with athletes not wearing masks on the bench or while they were playing. Mr. Gens said that it is something he will bring up at his next meeting with Section VI. Someone will have to be in charge of enforcing the policy for the players.

5.0 Report of the Board of Education President:

None

5.1 Report from Board of Education Building & Transportation Committee:

None

5.2 Report from the Board of Education Finance Committee:

6.0 Consensus Items:

A. Request Time for Comment:

None

B. Request to Add or Withdraw Consensus Item(s):

C. Motion to Approve Consensus Item(s):

Mr. Kozlowski **moved** the adoption of the consensus items; **seconded** by Mr. Bankoski; approved Unanimously;

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following:

6.1 Financial Matters:

- **6.1.1 October 2021 - Treasurer’s Report**
- **6.1.2 November 2021 - Appropriation Report**
- **6.1.3 November 2021 - Revenue Status Report**
- **6.1.4 November 2021 - Journal Entry Report**
- **6.1.5 November 2021 - Budget Transfer Report**
- **6.1.6 November 2021 - Overtime Report**
- **6.1.7 November 2021 - COVID-19 Report**
- **6.1.8 November 2021 - Warrant Reports**
- **6.1.9 November 2021 - Claims Auditor Reports**

6.2 Approval - Resignations/Terminations/Retirements:

| Item | Action | Name | Position | Effective Date | Bargaining |
|------|--------|------|----------|----------------|------------|
|------|--------|------|----------|----------------|------------|

| No. | | | | | Unit |
|-------|-------------|--------------------|-----------------------------------|-------------------|------|
| 6.2.1 | Resignation | Constance Meginnis | McKinney-Vento Coordinator | December 15, 2021 | DAA |
| 6.2.2 | Resignation | Meghan Bible | Winter Varsity Cheerleading Coach | November 17, 2021 | DTA |
| 6.2.3 | Retirement | Kathy Hauser | Special Education Teacher | December 31, 2021 | DTA |

6.3 Approval - Extracurricular/Stipend Appointments:

| Item No. | Action | Name | Position | Effective Date | Bargaining Unit |
|----------|---------------------|----------------------|---|---------------------------------|-----------------|
| 6.3.1 | Stipend Appointment | Daniel Genovese | McKinney-Vento Coordinator | December 15, 2021 | DAA |
| 6.3.2 | Appointment | Michele Dawley | A.M. Supervision, High School | December 10, 2021 | DTA |
| 6.3.3 | Appointment | Alexandra Elias | A.M. Supervision, High School | December 10, 2021 | DTA |
| 6.3.4 | Appointment | Nichole Dispense | School Nurse, On-Call (Shared with Julie Lawrie) | November 18, 2021 | DTA |
| 6.3.5 | Appointment | Julie Lawrie | School Nurse, On-Call (Shared with Nichole Dispense) | November 18, 2021 | DTA |
| 6.3.6 | Appointment | Mary Allaire-Gifford | High School Department Chair: Special Education and English as a New Language | January 3, 2022 - June 30, 2025 | DTA |

6.4 Notification - Transfers:

| Item No. | Name | Former Position & Location | New Position & Location | Effective Date | Bargaining Unit |
|----------|----------------|-------------------------------|------------------------------------|-------------------|-----------------|
| 6.4.1 | Susan Fountain | Account Clerk Typist School 3 | Account Clerk Typist Middle School | January 3, 2022 | CSEA |
| 6.4.2 | Marie Kaminski | Clerk II Middle School | Clerk II School 5 | January 3, 2022 | CSEA |
| 6.4.3 | Rachael Clark | Kindergarten Teacher School 3 | Kindergarten Teacher School 7 | January 3, 2022 | DTA |
| 6.4.4 | Heidi Powell | School Nurse Middle School | School Nurse Intermediate School | December 10, 2021 | DTA |

6.5 Approval - Leave of Absence/Return from Leave of Absence: None

| Item No. | Type & Action | Name/Employee Number | Position | Effective Date Range | Bargaining Unit |
|----------|---------------|----------------------|----------|----------------------|-----------------|
| | | | | | |

6.6 Approval - Amendments and Corrections:

| Item No. | Action |
|----------|---|
| 6.6.1 | Correction of Board of Education Agenda from June 13, 2019: Andreanna Dolce, Clerk II, should be Grade II, not Grade I, effective June 10, 2019. |
| 6.6.2 | Correction of Board of Education Agenda from September 10, 2019: Marie Kaminski, Clerk II, should be Grade II, not Grade I, effective September 23, 2019. |
| 6.6.3 | Correction of Board of Education Agenda from November 9, 2021: Adam Wolfley, Health Teacher, Middle School, began December 6, 2021, not December 1, 2021. |

6.7 Approval - Surplus and Donations: None

| Item No. | Action |
|----------|--------|
| | |

6.8 Approval - Create/Abolish Positions: None

| Item No. | Action |
|----------|--------|
| | |

6.9 Approval - Athletics:

| Item No. | Name | Title | Effective Date Range |
|----------|-----------------|---|----------------------|
| 6.9.1 | Taylor Bankoski | Girls' Basketball Unpaid Assistant Coach, Varsity | November 24, 2021 |
| 6.9.2 | Kyle Jarrell | Girls' Basketball Coach, Junior Varsity | November 16, 2021 |

6.10 Approval - Calendar, Clubs, Memorandum of Agreement or Understanding, & Trips:

| Item No. | Action |
|----------|---|
| 6.10.1 | Approval for 20 students from the High School Student Council, Future Business Leaders of America, and JCC's Hospitality & Tourism class to attend a trip to Walt Disney World, Florida in January and February 2022 to participate in Disney's Youth Education Series. Bussing is requested to and from the airport. There is no other cost to the District. Four chaperones will participate. |

6.11 Approval - Internships or Policies:

| Item No. | Action |
|----------|---|
| 6.11.1 | Approval for Timothy Smith, Dunkirk NY, to complete a technology internship from SUNY Fredonia with Jeremy Dobek, Director of Technology and Communications. This internship will be for 40 hours per week from January 3, 2022 through January 21, 2022. |

6.12 Special Education Placements:

WHEREAS, the Dunkirk Committee on Special Education met on various dates in November and December 2021 to review and evaluate the condition and placement of students who have been identified as having physical, mental, or emotional disability, and

WHEREAS, the documentation and evidence presented at these meetings indicate that the Committee on Special Education made the below-listed recommendations to the Board of Education; now therefore, be it

RESOLVED, that the recommendation for placement or change in placement of the children listed below be approved as follows:

6.12.1 Committee on Pre-School Education:

| Recommended Program | Student ID Number(s) |
|------------------------------------|---|
| <i>Consultant Teacher Services</i> | 900569580 |
| <i>Related Service</i> | 900570391, 900570368, 900570157, 900570118, 900570491 |
| <i>Special Class</i> | 900569852, 900570322, 900569863, 900569864 |
| <i>Special Education Itinerant</i> | 900570052 |

6.12.2 Sub Committee on Special Education :None

| Recommended Program | Student ID Number(s) |
|------------------------------------|------------------------------|
| <i>Consultant Teacher Services</i> | 900567887 (5), 900570245 (1) |
| <i>Related Service</i> | 900569939 (2) |
| <i>Special Class</i> | 900569058 (5) |

6.12.3 Committee on Special Education:

| Recommended Program | Student ID Number and Grade |
|------------------------------------|--|
| <i>Consultant Teacher Services</i> | 900569580 (K), 900566585 (9), 900570463 (6), 900569482 (9), 900566811 (8), 900569436 (12), 900568556 (6), 900567870 (7), 900569459 (8), 900570248 (7), 900568038 (6), 900568900 (1), 101440000 (12), 900566552 (7), 093550005 (12), 900570218 (8), 900569039 (7), 900570364 (8), 900568565 (4), 900567895 (5), 900569938 (6), 900567743 (4), 900570172 (9), 900567173 (7), 900567975 (6), 900569810 (2), 900570358 (10), 900567468 (6), 900569297 (1), 900568108 (9), 103210001 (8), 900569131 (1), 103220001 (8), 090980003 (12), 900449194 (12), 900568164 (11), 900568491 (6), 900570140 (7), 900569832 (6), 900569176 (1), 900567727 (7) |
| <i>Related Service</i> | 900569857 (K), 900570357 (3), 081770000 (11), 900570000 (K) |
| <i>Special Class</i> | 900567779 (6), 900569269 (8), 082330003 (11), 083460000 (10), 900570132 (7), 900568716 (4), 900569108 (2), 900569083 (4), 900568906 (3), 900568405 (5), 900569302 (2), 081790000 (11), 900570186 (1) |

6.13 Approval of Minutes:

7.1.4 Substitutes:

| Item No. | Name | Residence | Position | Daily or Long-Term |
|-----------------|------------------------|------------------|---|---------------------------|
| 7.1.4a | Jenna Buskey | Livonia, NY | Substitute Teacher (Non-certified with Associates) | Daily |
| 7.1.4b | Olivia Conrad | West Seneca, NY | Substitute Teacher (Non-certified with Associates) | Daily |
| 7.1.4c | Johanna Diaz | Dunkirk, NY | Substitute Cleaner, Substitute Monitor, and Substitute Teacher Aide | Daily |
| Item No. | Name | Residence | Position | Daily or Long-Term |
| 7.1.4d | Jared Glowniak | Dunkirk, NY | Substitute Teacher (Non-certified with Associates) | Daily |
| 7.1.4e | Walines Gonzalez Colon | Dunkirk, NY | Substitute Cleaner, Substitute Monitor, and Substitute Teacher Aide | Daily |
| 7.1.4f | Taylor Kassman | Fredonia, NY | Substitute Teacher (Non-certified with Bachelors) | Daily |
| 7.1.4g | Deborah LaMattina | Dunkirk, NY | Substitute Teacher Aide | Daily |
| 7.1.4h | Dawn Nye | Dunkirk, NY | Substitute Clerical | Daily |
| 7.1.4i | Maria Puglisi | Fredonia, NY | Substitute Teacher (Non-certified with Associates) | Daily |
| 7.1.4j | Alyssa Tarantelli | Victor, NY | Substitute Teacher (Non-certified with Associates) | Daily |
| 7.1.4k | Kathryn Weidman | Fredonia, NY | Substitute Teacher (Non-certified with Associates) | Daily |

7.1.5 Other: None

| Item No. | Name | Residence | Position | Effective Dates | Daily Rate |
|-----------------|-------------|------------------|-----------------|------------------------|-------------------|
| | | | | | |

Mrs. Torain **moved** the adoption of the following resolution; **seconded** by Mr. Kozlowski; approved unanimously;

7.2 Approval of Budget Transfer:

Resolved, upon the recommendation of the Superintendent of Schools that the various budget transfers, as presented to the individual Board of Education members and listed below be hereby approved

| Account Number FROM | Amount | Account Number TO |
|---|--------------|--------------------|
| A 9711.600-00-2013 | \$580,000.00 | A 9711.600-00-2021 |
| A9711.700-00-2013 | \$65,325.00 | A 9711.700-00-2021 |
| For Debt Service transfers due to bond refunding that was completed after budget preparation was completed for 2021-2022 budget | | |
| A 1420-400-00-040 | \$30,000.00 | A 1320.400-00-0000 |
| Transfers to Auditing budget code (contractual expense) for Internal Audits to be completed this fiscal year | | |
| A 2250.160-03-0000 | \$47,000.00 | A 2110.130-01-0000 |
| Transfer due to Federal grant salary disallowed - to be paid General Fund | | |
| A 2110.130-02-0000 | \$46,000.00 | A 2110.130-01-0000 |
| A 2110.130-02-0000 | \$36,000.00 | A 2110.122-02-0000 |
| Payroll transfer for professional salaries | | |

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mrs. Torain; approved unanimously;

7.3 Approval of Budget Transfer:

Resolved, upon the recommendation of the Superintendent of Schools to transfer \$325,000.00 from the School Lunch Fund Balance code as directed by New York State Child Nutrition Auditors to be spent as follows:

| Amount | Account Number TO |
|--------------|--------------------|
| \$243,750.00 | C 2860.40000-0000 |
| \$81,250.00 | C 2860.400-00-0000 |

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mrs. Torain; approved unanimously;

7.4 Recognition of State Grant Funding:

Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education recognizes the State Grant funding for the Universal Pre-Kindergarten program and the funds will be spent on needs associated with the Universal Pre-Kindergarten program.

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankowski; approved unanimously;

7.5 Approval of the Amendment to Contract of Employment with the Superintendent of Schools:

Resolved, that the Dunkirk City School District's Board of Education hereby approves the Amendment to the Contract of Employment with Michael Mansfield, Superintendent of Schools, effective December 15, 2021, on the terms set forth in the Amendment to the Contract of Employment between the District and Mr. Mansfield, and

Be it further resolved, that the Board of Education, hereby gives the President of the Board of Education authorization to execute said document.

Mr. Bankoski thanked Mr. Mansfield, and said that he has proven to the District that is is well deserved.

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved unanimously;

7.6 Approval of Emergency Contract for Transportation:

Whereas, Emergency Transportation of students from Dunkirk, NY to St. Mary's School for the Deaf and Summit Center became needed following the cancellation by the original contractor.

Whereas, pricing and ability to perform the service were only received from the following:

- 1) WNY Bus Company, Depew, NY
 - a) \$596 to Summit Center Only
 - b) \$120 add for St. Mary's School

Whereas, an analysis of the price and availability based on the specifications, indicate that WNY Bus Co., be awarded the Temporary Emergency Contract as follows:

- 1) WNY Bus Company, Depew, NY
 - a) \$596 to Summit Center Only
 - b) \$120 add for St. Mary's School

Resolved, upon the recommendation of the Superintendent of Schools that the above Emergency Transportation Contract is approved for the 2021-2022 School Year.

Mr. Bankowski asked who it was previously, Mr. Abbey said it was Transpo and they bailed without much notice.

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved unanimously;

7.7 Approval of Change Orders for LaBella Associates, D.P.C:

Resolved, that the following Dunkirk City School District 2020 Planned Facilities Upgrade - Phase 1 change order for LaBella Associates, D.P.C is hereby approved:

| | | |
|--------------|--------|------------|
| Change Order | SC-001 | \$4,186.89 |
| Change Order | GC-004 | \$3,482.00 |

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved unanimously;

7.8 Approval of Substitute Teacher Rates:

Resolved, upon the recommendation of the Superintendent of Schools, that the following substitute teacher rates are hereby approved and effective January 3, 2021:

| Substitute Category | Per Diem | Daily Substitute |
|---|-----------------|-------------------------|
| Retired Teacher (Any Public NYS School System) | \$175 | \$225 |
| New York State Certified Teacher | \$150 | \$220 |
| Non-Certified Teacher (Bachelors Degree) | \$125 | \$170 |
| Non-Certified Teacher (Associates Degree) | \$100 | \$150 |
| Nurse (RN) | \$25 / Hour | N/A |
| Nurse (LPN) | \$20 / Hour | N/A |

8.0 Other Matters for Consideration:

8.1 Old Business:

Mr. Bankoski asked about the status of the CSEA Contact getting translated into Spanish for our Spanish speaking members. Mr. Mansfield mentioned that we are working to try and find someone to do it.

8.2 New Business:

Mr. Bankoski brought up that during the girls' basketball game, one of the players got cut and bled onto the floor. They couldn't find anyone to get it cleaned up and there was also garbage all over. In addition, coaches are responsible for getting water and the cafeteria has been locked up the last few games so they haven't been able to get it. Mr. Abbey said that he was short staffed but with the hiring that happened tonight, he will make sure to have someone there during athletic events. Mr. Gens also mentioned that teams are sharing med kits to which Mr. Bankoski said it was unacceptable and each team should have their own. He also asked about the status of our Athletic Trainer and why he hasn't been at the games. Mr. Gens let the Board know that Mr. Clayton had taken another position with BOCES and they are trying to recruit a new trainer.

Mr. Damico wanted to thank everyone for the past 11 years that he has served on the Board. He said this Board is a special group and while they may not always agree they have made some good changes. Everyone thanked Mr. Damico for his service.

9.0 Questions and Oral Communications of the Public:

None

10.0 Adjournment of Regular Meeting:

Mrs. Torain **moved** to adjourn; **seconded** by Mr. Bankoski; carried unanimously at 7:07 PM.