

**MINUTES OF A REGULAR MEETING OF THE DUNKIRK BOARD OF EDUCATION
HELD IN THE LARGE GROUP INSTRUCTION ROOM AT THE HIGH SCHOOL,
DECEMBER 8, 2020 AT 5:30 P.M.**

MEMBERS PRESENT:

MR. DAVID DAMICO; MRS. CLAUDIA SZCZERBACKI; MR. ROBERT
BANKOSKI; MRS. JULIE SMITH; MRS. LORETTA TORAIN; MR.
KENNETH KOZLOWSK; MS. BETSY RAMOS

MEMBERS ABSENT: None

MEMBERS EXCUSED: None

SCHOOL OFFICIALS PRESENT:

SUPT. OF SCHOOLS: MR. MICHAEL MANSFIELD
BUSINESS MANAGER: MS. CYNTHIA MACKOWIAK
SUP. BUILDINGS & GROUNDS: MR. TIMOTHY ABBEY

PRESENT ALSO: Sixteen Administrators and Staff

REGULAR ORDER OF BUSINESS: Mr. Damico called the meeting to order at
5:31.

Mr. Damico requested everyone to stand for the Pledge of Allegiance.

EXECUTIVE SESSION: Mr. Kozlowski **MOVED** to enter executive session
regarding personnel and negotiations; seconded by Mr. Bankoski at 5:32 PM.

CONCLUSION OF EXECUTIVE SESSION: Ms. Ramos **MOVED** to conclude
executive session; seconded by Mr. Bankoski at 5:43 PM.

Mrs. Smith called roll.

WRITTEN COMMUNICATIONS: NONE

**QUESTIONS AND ORAL COMMUNICATIONS OF THE PUBLIC PERTAINING TO
THIS EVENING'S AGENDA ITEMS:** NONE

REPORT OF THE SUPERINTENDENT OF SCHOOLS: Mr. Mansfield started by giving an update on the COVID Report cards. The District does not test, we only report the information given to us from the County Health Department. Mr. Peters is in charge of putting the information on the dashboard, which is broken down by building and by students and staff members, as well as on site or off site.

Mr. Mansfield also went over Dunkirk's communications protocol. The nurses are the first contact, either by the Health Department or by the individual themselves. The nurses are doing a lot of contact tracing as the Health Department is relying on them to get them the information. Staff members need to also notify the Human Resources department so if they are off for isolation or quarantine it is entered in correctly. If there is a large group that needs to quarantine or are positive, the Superintendent will talk with the Board and then will inform the staff if there needs to be a district or building closure.

Mr. Mansfield then talked about the Micro-Cluster Program and showed the website forward.ny.gov that if you enter your address it will show if you are in a cluster spot or not. Mr. Bankoski asked if we were in yellow or orange it would show on the map? Mr. Mansfield responded that yes, it would show. You can also search through the map to see where different clusters are throughout the state.

Should our County end up going yellow, we will continue to work cooperatively with the Health Department. As expected, we have had an increase in quarantines and positive cases, as a result of Thanksgiving.

Mr. Kozlowski asked if someone wanted to pull their children out of hybrid for 2 weeks to go remote, would they lose their spot and have to stay remote. Mr. Mansfield stated that if they wanted to keep the hybrid status they would be counted as absent, and would have different work but would not be put into a remote classroom.

REPORT OF THE BOARD PRESIDENT: Mr. Damico stated there was no report from the committees, and Mrs. Mackowiak let everyone know the first Finance Committee meeting will be on December 17, 2020.

REQUEST TIME FOR COMMENT OF CONSENSUS ITEMS: None

APPROVAL OF CONSENSUS ITEMS: Mr. Kozlowski **MOVED** the approval of the consensus items; seconded by Mrs. Torain; approved unanimously;

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following:

6.1 Financial Matters:

6.1.1 - October 2020 - Treasurer's Report

6.1.2 - November 2020 - Appropriation Status Report

6.1.3 - November 2020 - Revenue Status Report

6.1.4 - November 2020 - Budget Transfer Report

6.1.5 - November 2020 - Journal Entry Report

6.1.6 - November 2020 - Overtime Report

6.1.7 - November 2020 - COVID-19 Report

6.1.8 - November 2020 - Warrant Reports

6.1.9 - November 2020 - Claims Auditor Reports

6.2 Approval - Resignations/Terminations/Retirements: None

6.3 Approval - Extracurricular/Stipend Appointments:

Item No.	Action	Name	Position	Effective Date	Bargaining Unit
6.3.1	Appointment	Miriam Lugo-Alfaro	World Language APEX position	November 10, 2020 - June 30, 2021	DTA
6.3.2	Appointment	Sheri Schue	Elementary After School Program Substitute at School 7	As needed starting December 9, 2020 - June 30, 2021	DTA
6.3.3	Appointment	Jordan Sliwa	Before and After School Program Substitute Nurse, District Wide	As needed starting December 9, 2020 - June 30, 2021	DTA
6.3.4	Appointment	Carla McCracken	A.M. Supervision, Middle School	December 9, 2020 - June 30, 2021	DTA
6.3.5	Appointment	Alexander Phillips	A.M. Supervision, Middle School	December 9, 2020 - June 30, 2021	DTA
6.3.6	Appointment	Melanie Sliwa	A.M. Supervision, Middle School	December 9, 2020 - June 30, 2021	CSEA
6.3.7	Appointment	Christa Piglowski	A.M Supervision, School 3	December 9, 2020 - June 30, 2021	CSEA

6.3.8	Appointment	Kimberly Delgado	National Honor Society Co-Advisor, High School	December 9, 2020 - June 30, 2021	DTA
Item No.	Action	Name	Position	Effective Date	Bargaining Unit
6.3.9	Appointment	Miriam Lugo-Alfaro	National Honor Society Co-Advisor, High School	December 9, 2020 - June 30, 2021	DTA
6.3.10	Appointment	Cynthia Carlson	Home Tutor	December 9, 2020 - June 30, 2021	DTA
6.3.11	Appointment	Miriam Lugo-Alfaro	Home Tutor	December 9, 2020 - June 30, 2021	DTA
6.3.12	Approval of three additional hours per week at the current hourly rate of \$25 per hour to perform auditing functions	Marlene Przybycien	Claims Auditor	December 9, 2020 - March 9, 2021	N/A

6.4 Notification - Transfers:

Item No.	Name	Old Position and Location	New Position and Location	Effective Date	Bargaining Unit
6.4.1	Mary Beth Schober	AIS Teacher, School 4	Hybrid Kindergarten Teacher, School 3	December 15, 2020	DTA
6.4.2	Anne Haase	AIS Teacher, School 4	Grade 1 Remote Teacher, District Wide	December 15, 2020	DTA
6.4.3	Christie Lokietek	AIS Teacher, School 3	Grade 5 Remote Teacher, District Wide	December 15, 2020	DTA
6.4.4	Jessica Davis	.05 Reading Teacher, School 4 .05 Reading	1.0 Reading Teacher, School 4	December 15, 2020	DTA

		Teacher, Middle School			
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6.5 Approval - Leave of Absence/Return from Leave of Absence:

Item No.	Type & Action	Name	Position	Effective Date Range	Bargaining Unit
6.5.1	Unpaid Leave of Absence	Shannon Newcomb	Library Aide, School 4	January 25, 2021 - March 19, 2021	CSEA
6.5.2	Unpaid Leave of Absence	Wayne Vollentine	Cleaner School 5	November 30, 2020 - January 1, 2021	CSEA

6.6 Approval - Amendments and Corrections:

Item No.	Action
6.6.1	Correction from September 22, 2020 Special Board Meeting, Resolution #6: Hourly rate of pay changed from \$43.64 to \$33.79 for the After School Program for School Nurses Nichole Dispense, Julie Lawie, and Heidi Powell

6.7 Approval - Surplus and Donations:

Item No.	Action
6.7.1	Approval to dispose of surplus library books from Dunkirk Elementary School 5 as presented to the individual Board of Education members
6.7.2	Approval to accept the donation of tools/hardware from Nancy Guido to the Dunkirk High School Technology classes as presented to the individual Board of Education members
6.7.3	Approval to accept the donation of a nine foot native Swamp White Oak (Quercus bicolor) planted on the front lawn of Dunkirk Middle School on October 24, 2020 by Revitalize Dunkirk, Inc. Jim Enser, Allen Hollander, Mary Rees, and Steve Rees, from the Revitalize Dunkirk's Beautification Committee, provided the labor.

6.8 Approval - Create/Abolish Positions:

Item No.	Action
6.8.1	Create a Clerk II temporary position from January 12, 2021 - April, 2021 in the Business Office

6.9 Approval - Athletics: None

6.10 Approval - Calendar, Memorandum of Agreement or Understanding, & Trips:

Item No.	Action
6.10.1	Approval of the Memorandum of Agreement with the DTA regarding the compensation of the School Nurses as the workload increased during the COVID-19 pandemic
6.10.2	Acknowledgement of receipt of the 2021-2022 Budget Calendar

6.11 Special Education Placements:

WHEREAS, the Dunkirk Committee on Special Education met on November 2, 5, 6, 9, 10, 12, 13, 16, 17, 18, 19, 20, 23, 24, 30 and December 1, and 2, 2020 to review and evaluate the condition and placement of students who have been identified as having physical, mental, or emotional disability, and

WHEREAS, the documentation and evidence presented at these meetings indicate that the Committee on Special Education made the below-listed recommendations to the Board of Education; now therefore, be it

RESOLVED, that the recommendation for placement or change in placement of the children listed below be approved as follows:

6.11.1 Committee on Pre-School Education:

Recommended Program	Student ID Number(s)
<i>Special Class</i>	900569852, 900569863, 900569864, 900569914, 900570028
<i>Related Service</i>	900569769, 900569800, 900569852, 900569857, 900570000, 900569905, 900569643, 900570157, 900569580, 900570118, 900569856
<i>Itinerant Service</i>	900570071

6.11.2 Sub Committee on Special Education: None

6.11.3 Committee on Special Education:

Recommended Program	Student ID Number and Grade
<i>Special Class</i>	900566552 (6), 900569014 (1), 900569269 (7), 900569108 (1), 900569955 (9), 900569954 (12), 081770000 (10), 900567743 (3), 083460000 (9), 083240000 (9), 102780000 (10), 900567357 (12), 900569245 (K), 900570167 (K)
<i>Related Service</i>	900568565 (3), 900569810 (1), 900569297 (K)
<i>Consultant Teacher Service</i>	900567975 (5), 900566994 (6), 093550005 (11), 900569459 (7), 900568906 (2), 900568831(9), 900570117 (4), 900570172 (8), 900569039 (6), 900567468 (5), 900570134 (12), 101440000 (11), 900568716 (3), 900567588 (9), 900569436 (11), 900450857 (11), 900567895 (4), 900568038 (5), 900569030 (11), 900569938 (5), 900566894 (8), 900567173 (6), 073400000 (12), 900568900 (K), 900570221 (K)

6.12 Approval of Minutes:

6.12.1 - November 10, 2020 - Regular Board Meeting

6.12.2 - November 24, 2020 - Special Board Meeting

Mr. Bankoski **MOVED** the adoption of the following resolution; seconded by Mr. Kozlowski; approved unanimously

7.1.1 Civil Service Employees Association (CSEA):

NOTE: Salvador Flores will be assigned District Wide and his probationary period will end on June 8, 2021

7.1.3 Dunkirk Teachers Association (DTA):

NOTE: First Sergeant Xavier L. Whitehead must complete the JROTC Certification Training IAW CCR 145-2, Chapter 8. In addition, he will serve in a probationary status for the first two academic years of employment per the United States Army; this probationary period does not fall under Education Law of the State of New York.

NOTE: School Law (35th edition) 34:4 “As a general rule, part time teachers do not receive probationary appointments or credit toward tenure.”

NOTE: Temporary teachers do not enter a probationary period while under this status

7.1.4 Substitutes

Item No.	Name	Residence	Position	Daily or Long Term
7.1.4a	Chet Baron	Dunkirk, NY	Substitute Cleaner	Daily
7.1.4b	Robert Contiguglia III	Fredonia, NY	Substitute Teacher	Daily
7.1.4c	Danielle Dustin	Portland, NY	Substitute Teacher	Daily

Ms. Ramos **MOVED** the adoption of the following resolution; seconded by Mr. Bankoski
; approved unanimously

WHEREAS, the Dunkirk Board of Education is saddened to learn of the death of one of its former employees, Alona Forbes, and

WHEREAS, it recognizes the multiple years of service Mrs. Forbes rendered during her service to the Dunkirk City School District as both an Elementary Teacher at Dunkirk School #7 and a Principal at Dunkirk School #3, now therefore be it

RESOLVED, that a notice of her passing is entered into the official minutes of this Board and a copy of this resolution is transmitted to her family together with the message of heartfelt sympathy of the Board of Education.

OTHER MATTERS FOR CONSIDERATION:

OLD BUSINESS: None

NEW BUSINESS: Noe

ADJOURNMENT OF REGULAR MEETING: Mr. Bankoski **MOVED** to adjourn; seconded by Mr. Kozlowski; carried unanimously at 6:06 PM.

Julie Smith
Board Clerk

/tlj