

Minutes of a Regular Meeting of the Dunkirk Board of Education held in the Large Group Instruction Room at the High School, February 8, 2022 at 5:30 PM.

Members Present:

Mrs. Claudia Szczerbacki; Mr. Kenneth Kozlowski; Mr. Robert Bankoski;
Mrs. Loretta Torain; Mrs. Julie Smith; Ms. Betsy Ramos

Members Absent:

Members Excused:

School Officials Present:

Superintendent of Schools: Mr. Michael Mansfield
School Business Administrator Assistant: Debra McAvoy
Director of Buildings and Grounds: Timothy Abbey

Present Also:

Sixteen Administrators and Staff

1.0 Regular Order of Business:

Mr.Kozlowski called the meeting to order at 5:30

Mrs. Smith called roll.

2.0 Written Communications:

None

3.0 Questions and Oral Communications of the Public Pertaining to this Evening's Agenda Items:

None

4.0 Report of the Superintendent of Schools:

Mr. Mansfield started the meeting with our Students of the Month. Those students are listed below:

School 3 - Rouse Rivera Rivera

School 5 - Angela Acevedo

School 7 - Hilarie Schwertfager (Read by Mr. Kozlowski)

Intermediate School - Danielle Felt

Middle School - Addaline Grayson

High School - Heather Olrogg

High School - A'Marion Tell

Mr. Mansfield said that during the workshop meeting on the 22nd he would do a deep dive into the upcoming budget. He then went on to COVID updates and said the mask mandate will last through February break according to Governor Hochul. Contact tracing is once again changing, if both parties are masked there is no contact tracing needed, but if they are unmasked and unable to distance themselves 6ft apart, that is when contact tracing would occur. We are still looking into how we would manage the test to stay and test to play options.

Mr. Abbey then gave a facilities update. We got through phase 1 under budget so we are now he is having task architects review all current spaces used to make sure we are utilizing every space. We want to get moving on the projects so that we can get them done by the fall. Some classrooms may need to be moved or use a swing space until the new spaces are complete. Mr. Abbey then should a blue print of which rooms would be getting upgraded and made into more rooms. He did mention that after this project there isn't much room left to give without adding on.

Ms. Farwell then spoke about the upcoming parent conference day on February 18, 2022 for the Middle/High School. Since it would be a half day already, she asked the board to make the morning asynchronous so the students would stay home and be given assignments, but then the Middle and High School teachers would be able to receive training on the eHall pass system. She then showed a video on the benefits of the new system. All of the board members were fine with the morning going to asynchronous for the 18th.

Mr. Mansfield wanted to give a few shout outs, as he had gotten emails from two schools regarding some sporting events. Maple Grove sent him a message telling him that the boys' modified basketball supporters were the best they have ever had, and Southwestern thanked him for allowing extra time to honor one of their basketball players when she reached her 1000th point at the Dunkirk gym. The fans and the supervisors were great!

5.0 Report of the Board of Education President:

Mr. Kozlowski thanked Mr. Mansfield and the administrators and staff for the tours. He was able to go into every building and was amazed with the changes that have been made. Every board member got the chance to walk through and they all enjoyed everything.

5.1 Report from Board of Education Building & Transportation Committee:

None

5.2 Report from the Board of Education Finance Committee:

None

6.0 Consensus Items:

A. Request Time for Comment:

B. Request to Add or Withdraw Consensus Item(s):

C. Motion to Approve Consensus Item(s):

Mrs. Torain **moved** the adoption of the consensus items; **seconded** by Ms. Ramos; approved Unanimously;

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following:

6.1 Financial Matters:

- **6.1.1 December 2021 - Treasurer's Report**
- **6.1.2 January 2022 - Appropriation Status Report**
- **6.1.3 January 2022 - Revenue Status Report**
- **6.1.4 January 2022 - Journal Entry Report**
- **6.1.5 January 2022 - Budget Transfer Report**
- **6.1.6 January 2022 - Overtime Report**
- **6.1.7 January 2022 - COVID-19 Report**
- **6.1.8 January 2022 - Warrant Reports**
- **6.1.9 January 2022 - Claims Auditor Reports**
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6.2 Approval - Resignations/Terminations/Retirements:

Item No.	Action	Name	Position & Location	Effective Date	Bargaining Unit
6.2.1	Resignation	Alexandra Elias	A.M. Supervision Middle School	January 21, 2022	DTA
6.2.2	Resignation	Nicole Kane	Elementary Teacher, Kindergarten School 3	February 25, 2022	DTA
6.2.3	Resignation	Katherine Lindquist	Reading Teacher Intermediate School	February 18, 2022	DTA
6.2.4	Resignation	Samuel Medema	Enrichment Teacher 21st Century Community Learning Center Intermediate After School Learning Program	January 31, 2022	DTA
6.2.5	Resignation	Tonia Piede	Coach, Softball, Junior Varsity	February 8, 2022	DTA

6.3 Approval - Extracurricular/Stipend Appointments:

Item No.	Action	Name	Position	Effective Date	Bargaining Unit
6.3.1	Appointment	Wilfredo DeJesus Maldonado	Teacher Aide, Primary After School Learning Program, School 5	January 28, 2022	CSEA
6.3.2	Appointment	Alexandra Elias	Social Studies Teacher, Middle/High After School Learning Program	January 18, 2022	DTA
Item No.	Action	Name	Position	Effective Date	Bargaining Unit
6.3.3	Appointment	Kelsey Gawronski	Enrichment Teacher, 21st Century Community Learning Center Intermediate After School Learning Program	January 31, 2022	DTA

6.3.4	Appointment	Tricia Green	Science Teacher, Middle/High After School Learning Program	January 18, 2022	DTA
6.3.5	Appointment	Dawn Hoth	English Language Arts Teacher, Middle/High After School Learning Program	January 18, 2022	DTA
6.3.6	Appointment	Michelle Piglowski	Teacher Aide, Primary After School Learning Program, School 5	January 31, 2022	CSEA
6.3.7	Appointment	Tracy Schifano	A.M. Supervision, Middle School	February 7, 2022	DTA

6.4 Notification - Transfers:

Item No.	Name	Former Position & Location	New Position & Location	Effective Date	Bargaining Unit
6.4.1	Julie Lawrie	School Nurse Intermediate School	School Nurse School 5	January 25, 2022	DTA

6.5 Approval - Leave of Absence/Return from Leave of Absence:

Item No.	Type & Action	Name/Employee Number	Position & Location	Effective Date Range	Bargaining Unit
6.5.1	Unpaid Leave of Absence	Shannon Newcomb	Library Aide, Middle School & High School	January 25, 2022 - February 4, 2022	CSEA
6.5.2	Medical Leave of Absence	Employee #1787	Teacher	January 31, 2021 - February 14, 2022	DTA
6.5.3	Unpaid Leave of Absence	Nicole Kane	Elementary Teacher, School 3	February 3-10, 2022	DTA

6.6 Approval - Amendments and Corrections: None

Item No.	Action

6.7 Approval - Surplus and Donations:

Item No.	Action

m No.	
6.7.1	Approval to accept a donation of \$5,500.00 from an anonymous donor, to be deposited in the extra-curricular fund

6.8 Approval - Create/Abolish Positions:

Item No.	Action
6.8.1	Approval of list of current positions and assignments, inclusive of vacant positions as presented to the individual Board of Education members
6.8.2	Create CSEA position at School 5: Teacher Aide, Grade 1, to meet mandated services for student with IEP
6.8.3	Create CSEA position at Intermediate School: Teacher Aide, 15:1:1, to meet mandated services for students with IEPs
6.8.4	Create DAA position at Boorady Educational Center: Assistant Director of Special Education, Districtwide
6.8.5	Create DTA position at Intermediate School: Special Education Teacher, Grades 3-6, Consultant Teacher/ Integrated Co-Teacher/Resource Room
6.8.6	Create position: Assistant Coach, Unified Basketball (Stipend amount = \$2,356)
6.8.7	Create position: Coach, Unified Basketball (Stipend amount = \$3,036)
6.8.8	Create position: Coach, Unified Bowling (Stipend amount = \$3,036)
6.8.9	Create position: Unified Sports Supervision (Stipend amount = \$2,356)
6.8.10	Create position: Youth Activation Committee Coordinator (Stipend amount = \$3,750)

6.9 Approval - Athletics:

Item No.	Name	Title	Effective Date Range
6.9.1	Phillip Cook	Coach, Unified Basketball	2021-2022 School Year
6.9.2	Ryan Corbett	Assistant Coach, Varsity Baseball, Unpaid	2021-2022 School Year
6.9.3	Jillian Domenico	Youth Activation Committee Coordinator (0.5)	2021-2022 School Year
6.9.4	Kelly Fetterick	Assistant Coach, Unified Basketball	2021-2022 School Year
6.9.5	Eric Gloss	Assistant Coach, Varsity Baseball, Unpaid	2021-2022 School Year

6.9.6	Margaret Gugino	Unified Sports Supervision	2021-2022 School Year
6.9.7	Michelle Gilmour	Coach, Unified Bowling	2021-2022 School Year
Item No.	Name	Title	Effective Date Range
6.9.8	Megan Larivey	Youth Activation Committee Coordinator (0.5)	2021-2022 School Year
6.9.9	Owen Ludwig	Lifeguard	2021-2022 School Year
6.9.10	Tonia Piede	Coach, Varsity Softball, Girls	2021-2022 School Year
6.9.11	Kathryn Pilgrim	Game Supervision	2021-2022 School Year
6.9.12	Julie Sek	Game Supervision	2021-2022 School Year
6.9.13	Donald Stoyle	Pitch Counter, Varsity Baseball	2021-2022 School Year
6.9.14	Treasure Thomas	Game Supervision	2021-2022 School Year
6.9.15	Steve Zatorski	Assistant Coach, Varsity Baseball, Unpaid	2021-2022 School Year
6.9.16	Steven Zentz	Lifeguard	2021-2022 School Year

6.10 Approval - Calendar, Clubs, Memorandum of Agreement or Understanding, & Trips:

Item No.	Action
6.10.1	Approval for the Varsity Baseball/Boys team to travel to Myrtle Beach, South Carolina on April 8-16, 2022. The team is requesting the use of two District vans for roundtrip transportation; there is no other cost to the District.

6.11 Approval - Internships or Policies: None

Item No.	Action

6.12 Special Education Placements:

WHEREAS, the Dunkirk Committee on Special Education met on various dates in January and February 2022 to review and evaluate the condition and placement of students who have been identified as having physical, mental, or emotional disability, and

WHEREAS, the documentation and evidence presented at these meetings indicate that the Committee on Special Education made the below-listed recommendations to the Board of

Education; now therefore, be it

RESOLVED, that the recommendation for placement or change in placement of the children listed below be approved as follows:

6.12.1 Committee on Pre-School Education:

Recommended Program	Student ID Number(s)
<i>Consultant Teacher Services</i>	
<i>Related Service</i>	900570247, 900570431, 900570355, 900570556, 900570570, 900570083, 900570550, 900570548,
<i>Special Class</i>	900570615, 900570320, 900570216, 900569928, 900570523,
<i>Special Education Itinerant</i>	

6.12.2 Sub Committee on Special Education :None

6.12.3 Committee on Special Education:

Recommended Program	Student ID Number and Grade
<i>Consultant Teacher Services</i>	900570565 (9), 900566971 (8), 91200000 (12), 900570605 (4), 900449217 (12), 900568713 (6), 100060000 (9), 900566655 (7), 900568652 (2), 90410000 (10), 900570567(12). 900570358 (10), 900568499 (7), 900570140 (7), 900567720 (6), 900567479 (7), 900570463 (6), 90980003 (12), 100610000 (9), 900569486 (1), 900570586 (5), 101120006 (10), 900567357 (12), 900566700 (6)
<i>Related Service</i>	900570606 (1), 900570357 (3),
<i>Special Class</i>	900569647 (K), 91730000 (10), 900566549 (7), 900568108 (9), 900567694 (12), 900568344 (3), 111220003 (8), 900569428 (12), 900566523 (11), 900570222 (1), 900570283 (3), 900568370 (4),

6.13 Approval of Minutes:

- **Regular Board of Education Meeting - January 11, 2022**

7.0 Presentation of Items for Board Action (Resolutions):

A. Request to Add

Mrs. Szczerbacki **moved** the adoption of the following resolution; **seconded** by Mrs. Torain; approved Unanimously;

7.1 New Hire Appointments

Resolved, upon the recommendation of the Superintendent of Schools, that the following individuals are hereby appointed to the listed positions below:

7.1.1 Civil Service Employees Association (CSEA):

Item No.	Name	Residence	Position & Assignment Location	Step	Grade	Months Worked	Hourly Salary	Annual Salary	Effective Date
7.1.1	Nilka Magallanes	Dunkirk, NY	Teacher Aide, Middle School	7	N/A	10	\$13.25	\$15,821	01/19/2022

Probationary period will be 01/19/2022 to 01/18/2023.

7.1.2	Nathalia Santiago Gonzalez	Stockton, NY	Teacher Aide, School 5	7	N/A	10	\$13.25	\$15,761	02/02/2022
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Probationary period will be 02/02/2022 to 02/01/2023.

7.1.2 Dunkirk Administrators Association (DAA): None

Item No.	Name	Residence	Position & Assignment Location	Months Worked	Annual Salary	Effective Date

7.1.3 Dunkirk Teachers Association (DTA):

Item No.	Name	Residence	Position Tenure Area & Assignment Location	Months Worked	Credits Step	Annual Salary	Effective Date
7.1.3a	Alyce Fancher	Silver Creek, NY	English Language Arts (Temporary) Middle School & High School	10	B+54M Step 11	\$61,362	January 24, 2022

Alyce Fancher is not on a tenure track, due to the Temporary status of the appointment.

7.1.4 Substitutes:

Item No.	Name	Residence	Position	Daily, Permanent Daily, or Long-Term
7.1.4a	Isabella Devitt	Arcade, NY	Substitute Teacher, Non-Certified, Associate Degree	Daily
7.1.4b	Jaqueline Dloniak	Dunkirk, NY	Substitute Cleaner	Daily
7.1.4c	Vanessa Galbraith	Geneseo, NY	Substitute Teacher, Non-Certified Associate Degree	Daily

Item No.	Name	Residence	Position	Daily, Permanent Daily, or Long-Term
7.1.4d	Frank Jagoda	Dunkirk, NY	Substitute Teacher, Certified Teacher, Retired	Daily
7.1.4e	Keraghen Krzyzanowicz	Dunkirk , NY	Substitute Teacher, Non-Certified, Associate Degree	Permanent Daily
7.1.4f	Donna Kubera	Dunkirk, NY	Substitute Teacher, Certified Teacher, Retired	Permanent Daily
7.1.4g	Mikaela Mahaney	Williamsville, NY	Substitute Teacher, Non-Certified, Bachelor's Degree	Daily
7.1.4h	Aleah McAfee	Dunkirk, NY	Substitute Teacher, Non-Certified, Bachelor's Degree	Daily
7.1.4i	Iris Morrisroe	Dunkirk, NY	Substitute Teacher, Non-Certified, Bachelor's Degree	Permanent Daily
7.1.4j	Linda Orcutt	Dunkirk, NY	Substitute Teacher, Certified Teacher, Retired	Permanent Daily
7.1.4k	Maeve Roman	Fredonia, NY	Substitute Teacher, Non Certified, Bachelor's Degree	Daily
7.1.4l	Richard Sam	Dunkirk, NY	Substitute Teacher, Non-Certified Teacher, Bachelor's Degree	Permanent Daily
7.1.4m	Elizabeth Shearer	Springville, NY	Substitute Teacher, Non-Certified, Bachelor's Degree	Daily
7.1.4n	Jordan Sliwa	Fredonia, NY	Substitute Nurse, RN	Daily
7.1.4o	Madeline Sohl	Frewsburg, NY	Substitute Teacher, Non-Certified Teacher, Bachelor's Degree	Permanent Daily
7.1.4p	Olivia Surma	Dunkirk, NY	Substitute Nurse, RN	Daily
7.1.4q	Addysen Tanner	Jamestown, NY	Substitute Teacher, Non-Certified, Associate Degree	Daily
7.1.4r	Julie Tedone	Fredonia, NY	Substitute Teacher, Certified Teacher, Retired	Permanent Daily

7.1.5 Other: None

Item No.	Name	Residence	Position	Effective Dates	Daily Rate

Mrs. Torain **moved** the adoption of the following resolution; **seconded** by Ms. Ramos; approved unanimously;

7.2 Approval of Occasional Driver:

Resolved, upon the recommendation of the Superintendent of Schools, that the following individual is hereby approved as an occasional driver for the 2021-2022 school year:

Edwin Gomez

Mrs. Torain **moved** the adoption of the following resolution; **seconded** by Mr. Bankowski; approved unanimously;

7.3 Approval of Teacher Salary Advancement:

Whereas, the teacher listed below has submitted evidence of having satisfactorily completed indicated graduate work. Therefore, be it

Resolved, that the following teacher be placed on the proper step and column as indicated, effective February 1, 2022:

TEACHERS	TENURE AREAS	STEPS	FROM	TO
Kathryn Pilgrim	Special Education Teacher	4	B+48M \$47,744.00	B+54M \$48,062.00

Mrs. Szczerbacki **moved** the adoption of the following resolution; **seconded** by Mrs. Torain; approved unanimously;

7.4 Approval of Budget Transfer:

Resolved, upon the recommendation of the Superintendent of Schools that the various budget transfers, totalling \$102,906.97, as presented to the individual Board of Education members and listed below, be hereby approved

Account Number FROM	Amount	Account Number TO
A5540.400-00-1300	\$21,987.33	A5540.400.00.1302
For funding for transportation contract		
A2110.130-02-0000	\$46,117.57	A2250.150-02-0000
A2110.130-02-0000	\$34,802.07	A2110.130-01-0000
For payroll transfers		

Mr. Bankoski **moved** the adoption of the following resolution; **seconded** by Mrs. Torain approved unanimously;

7.5 Resolution for Reconfiguration:

Whereas, the Dunkirk City School District has applied to the New York State Education Department for approval of the permanent grade configuration of the following schools, via the Public School Registration process, beginning with the 2022-2023 school year relocation of students as follows:

- 7th and 8th grade students relocated from the Middle School building to the High School building,
- 3rd through 5th grade students relocated from Schools 3, 4, 5, and 7 to the Middle School building,
- Kindergarten through 2nd grade students relocated from School 4 to Schools 3, 5, and 7

Whereas, the Dunkirk City School District has applied to the NY State Education Department for approval to Public School Registrations beginning with the 2022-2023 school year as follows:

- Dunkirk High School will serve students in grades 7-12,
- Dunkirk Middle School will serve students in grades 3-6 and will be renamed Dunkirk Intermediate School,
- Dunkirk Schools 3, 5 and 7 will house students in grades K-2 as well as Pre-Kindergarten for four (4) year olds,
- Dunkirk School 4 will be closed.

Now, therefore, be it

Resolved, by the Board of Education of the Dunkirk City School District that the Board approves the Public School Registrations beginning with the 2022-2023 school year as set forth above, and directs the Superintendent to take all steps necessary to implement the Public School Registrations listed herein beginning with the 2022-2023 school year, and further, to engage the Office of Facilities Planning at the State Education Department to determine the new maximum cost allowances attributed to each building for capital construction purposes.

Mrs. Torain **moved** the adoption of the following resolution; **seconded** by Mrs. Smith; approved unanimously;

7.6 William T. Colman Award Recipient:

Whereas, at the the regular meeting of the Dunkirk Board of Education held on Tuesday evening, November 13, 1973, the Dunkirk Board of Education established a trust fund in accordance with the terms of the last will and testament of Mr. William T. Colman, and

Whereas, in accordance with the terms of Mr. Colman’s will, it was further established that the proceeds of this trust fund will be given on a yearly basis to a deserving certified, retired teacher who must have had at least 10 years minimum teaching in the Dunkirk City School District, and

Whereas, at the same November meeting, selection procedures and criteria were established from the language stipulated in the will, and

Whereas, upon recommendation of the Selection Committee, the Board of Education designates Carol Bleck as the forty-eighth recipient of the Colman Award for 2021, in the amount of \$12,000.00; now, therefore, be it

Resolved, that the heartiest congratulations be extended to Carol Bleck from the Board of Education for having been selected to receive this award.

8.0 Other Matters for Consideration:

8.1 Old Business:

Mr. Bankoski asked Mr. Huels if he found out anything about a ski club, and Mr. Huels responded that he hasn’t heard back from Peek n Peak yet but he was going to reach out again.

8.2 New Business:

Mr. Bankoski asked about the status of a JV softball coach since Mrs. Saye was moving to Varsity. Mr. Gens said that they had posted but did not have an applicant yet. Mr. Bankoski then asked when he would be putting up the postings for sports for the 2022-2023 school year. Mr. Gens answered that the posting would probably go up in March so that they can be Board approved in May. Mr. Bankoski then asked Mr. Dobek about computers for the permanent daily substitutes that would now be at each building. Mr. Dobek stated that computer log-ins have already been made for those positions so they won’t be shared and computers should be distributed by next week.

9.0 Questions and Oral Communications of the Public:

Ms. Elizabeth McQuiggan brought up that there is only one coach for 26 modified boys basketball players. She wondered why there wasn’t another coach appointed and what happens if a player gets hurt (needs to go to the emergency room) at an away game and the parents aren’t there. The coach would have to leave with that player and that would leave no one for the other athletes.

Ms. Shawnee Thomas-McCall spoke about our athletic department having a lot of talent, but some of the coaches we are getting are not there for the children. She also asked if there was a policy on academics, i.e blue cards, in place. Ms. Thomas-McCall then asked about teams using the weight room and why isn’t every coach getting the opportunity for that.

Ms. Valarie Csont spoke of her disappointment in the reconfiguration resolution, she said that she didn't feel there were any discussions coming together to talk about the process. She is also worried about closing School 4 and losing that space that we may eventually need back.

Ms. Kizzy Tell talked about how she has been volunteering over the past couple of years with different youth sports and they are in need of gym space for the youth programs and asked about the policy on signing out gym spaces. She also wanted to know how open positions were put out to the public if they aren't filled by a staff member.

Ms. Farwell then asked Hailey Lecklighter to come forward as the first graduate of 2022. There was a colors ceremony by the JROTC and Ms. VanWey spoke about Hailey. Ms. Farwell then asked Hailey to turn her tassel and congratulated her.

10.0 Executive Session: Mrs. Torain **moved** to enter executive session regarding negotiations and personnel; **seconded** by Mrs. Smith at 6:38

Adjournment of Regular Meeting: Ms. Ramos **moved** to adjourn; **seconded** by Mrs. Torain; carried unanimously at 6:39 PM.

Adjournment of Executive Session: Mr. Bankoski **moved** to adjourn executive session; **seconded** by Ms. Ramos at 7:15 PM.