

Minutes of a Regular Meeting of the Dunkirk Board of Education held in the Large Group Instruction Room at the High School, April 5, 2022 at 5:30 PM.

Members Present:

Mrs. Claudia Szczerbacki; Mr. Kenneth Kozlowski; Mr. Robert Bankoski;
Mrs. Loretta Torain; Mrs. Julie Smith; Ms. Betsy Ramos;

Members Absent:

Kyler Huels (student member)

Members Excused:

School Officials Present:

Superintendent of Schools: Mr. Michael Mansfield
School Business Administrator Assistant: Debra McAvoy
Director of Buildings and Grounds: Timothy Abbey

Present Also:

Sixteen Administrators and Staff

1.0 Regular Order of Business:

Mr.Kozlowski called the meeting to order at 5:30

Mrs. Smith called roll.

2.0 Written Communications:

None

3.0 Questions and Oral Communications of the Public Pertaining to this Evening's Agenda Items:

None

4.0 Report of the Superintendent of Schools:

Mr. Mansfield started the meeting with the Students of the month, those students are listed below:

School 3 - Yenuelis Salome Morales

School 5 - Khiana Mosley

School 7 - Kamila Burgos Rivera

Intermediate School - Annie Medina Vega

Middle School - Grace Cicelske

High School - Anne Campbell

High School - Shaun Vetter

Mr. Tedone then gave an update on the Driver's Education Program being offered by BOCES. There is currently a shortage of instructors for the amount of Districts that have signed up, so they are still working on that. Mr. Tedone then had members of the JROTC come down and invite the Board of Education to the Military Ball.

Mr. Mansfield and Mr. Abbey then thanked Ken Schnur and Beverly Spears for their fast action and keeping the children safe as a First Student Bus had caught fire during the morning run. Next, Mrs. McAvoy went over the proposed budget for the 2022-2023 school year.

5.0 Report of the Board of Education President:

None

5.1 Report from Board of Education Building & Transportation Committee:

None

5.2 Report from the Board of Education Finance Committee:

None

6.0 Consensus Items:

A. Request Time for Comment:

B. Request to Add or Withdraw Consensus Item(s):

C. Motion to Approve Consensus Item(s):

Mr. Bankoski **moved** the adoption of the consensus items; **seconded** by Mrs. Torain; approved Unanimously;

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following:

6.1 Financial Matters:

6.1.1 - March 2022 - Appropriation Status Report

6.1.2 - March 2022 - Revenue Status Report

6.1.3 - March 2022 - Journal Entry Report

6.1.4 - March 2022 - Budget Transfer Report

6.1.5 - March 2022 - Overtime Report

6.1.6 - March 2022 - COVID-19 Report

6.1.7 - March 2022 - Warrant Report

6.1.8 - March 2022 Claims Auditor Report

6.2 Approval - Resignations/Terminations/Retirements:

Item No.	Action	Name	Position & Location	Effective Date	Bargaining Unit
6.2.1	Retirement	Maribel Flores	Teacher Aide School 3	April 1, 2022	CSEA

6.3 Approval - Extracurricular/Stipend Appointments:

Item No.	Action	Name	Position	Effective Date	Bargaining Unit
6.3.1	Appointment	Laura DeBicki	Newspaper Middle School	March 21, 2022 <i>Prorated</i>	DTA
6.3.2	Appointment	Margaret Gugino	21st Century Community Learning Center Middle/High After School Learning Program, Book to Film Club Leader	April 25, 2022	DTA
6.3.3	Appointment	Dawn Hoth	21st Century Community Learning Center Middle/High After School Learning Program, Fun & Friendship Club Leader	April 25, 2022	DTA
6.3.4	Appointment	Jenniene Scarem	21st Century Community Learning Center Middle/High After School Learning Program, Jazz Ensemble Club Leader	April 25, 2022	DTA
6.3.5	Appointment	Marie Cameron	21st Century Community Learning Center Middle/High After School Learning Program, Outdoor Nature Club Leader	April 25, 2022	DTA
Item No.	Action	Name	Position	Effective Date	Bargaining Unit
6.3.6	Appointment	Patrice Glynn	21st Century Community Learning Center Middle/High After School Learning Program, Science Fair Club Leader	April 25, 2022	DTA
6.3.7	Appointment	Julie Reece	21st Century Community Learning Center Middle/High After School Learning Program, Snack Masters Club Leader	April 25, 2022	DTA
6.3.8	Appointment	Andrea Guenther	21st Century Community Learning Center Middle/High After School Learning Program, US History Regents Bootcamp Teacher	May 9, 2022	DTA
6.3.9	Appointment	Michael Green	21st Century Community Learning Center Middle/High After School Learning Program, Weight Lifting Club Leader	April 25, 2022	DTA
6.3.10	Appointment	Renee Pasquale	21st Century Community Learning Center Middle/High After School Learning Program, Algebra 1 Regents Bootcamp Teacher (0.5) Shared with Stephanie Wisniewski	May 23, 2022	DTA
6.3.11	Appointment	Stephanie Wisniewski	21st Century Community Learning Center Middle/High After School	May 23, 2022	DTA

			Learning Program, Algebra 1 Regents Bootcamp Teacher (0.5) Shared with Renee Pasquale		
6.3.12	Appointment	Amanda Mertowski	21st Century Community Learning Center Middle/High After School Learning Program, Earth Science Regents Bootcamp Teacher	May 23, 2022	DTA
6.3.13	Appointment	Caroline Villafrank-Frey	21st Century Community Learning Center Middle/High After School Learning Program, ENL Regents Bootcamp Teacher	May 23, 2022	DTA
6.3.14	Appointment	Joshua Case	21st Century Community Learning Center Middle/High After School Learning Program, Global History Regents Bootcamp Teacher	May 23, 2022	DTA
6.3.15	Appointment	Soffian Adam	21st Century Community Learning Center Middle/High After School Learning Program, Living Environment Regents Bootcamp Teacher	May 23, 2022	DTA
Item No.	Action	Name	Position	Effective Date	Bargaining Unit
6.3.16	Appointment	Mary Allaire-Gifford	21st Century Community Learning Center Middle/High After School Learning Program, Special Education Regents Bootcamp Teacher	May 23, 2022	DTA
6.3.17	Appointment	Dawn Hoth	21st Century Community Learning Center Middle/High After School Learning Program, 7th Grade ELA Intervention Teacher	May 23, 2022	DTA
6.3.18	Appointment	Benjamin Farley	21st Century Community Learning Center Middle/High After School Learning Program, 8th Grade ELA Intervention Teacher	May 23, 2022	DTA
6.3.19	Appointment	Nicole Donogher	21st Century Community Learning Center Middle/High After School Learning Program, 7th Grade Math Intervention Teacher	May 23, 2022	DTA
6.3.20	Appointment	Fred Piede	21st Century Community Learning Center Middle/High After School Learning Program, 8th Grade Math Intervention Teacher	May 23, 2022	DTA
6.3.21	Appointment	Michael Green	21st Century Community Learning Center Middle/High Before School Learning Program, Team Games Club Leader	April 25, 2022	DTA

6.4 Notification - Transfers:

Item No.	Name	Former Position & Location	New Position & Location	Effective Date	Bargaining Unit
6.4.1	Francheska Vega	Teacher Aide School 5	Teacher Aide School 3	April 25, 2022	CSEA

6.5 Approval - Leave of Absence/Return from Leave of Absence: None

Item No.	Type & Action	Name/Employee Number	Position & Location	Effective Date Range	Bargaining Unit

6.6 Approval - Amendments and Corrections:

Item No.	Action
6.6.1	Correction: Sarah Artieda, English as a New Language Teacher, Middle School, will be on Step 11/B+42M, 10 months, with an annual salary of \$60,726, with a start date of April 25, 2022.
6.6.2	Correction: Amy Blair, Assistant Director of Special Education, will begin July 1, 2022, not April 25, 2022 as stated on New Hire Appointment 7.1.2.a.
6.6.3	Correction: Analise Healy, Substitute Teacher, is Non-Certified with an Associates Degree, not Non-Certified with a Bachelor's Degree as stated on New Hire Appointment 7.1.4b

6.7 Approval - Surplus and Donations:

Item No.	Action
6.7.1	Approval to dispose of outdated surplus IRLA Materials as presented to the individual Board of Education members

6.8 Approval - Create/Abolish Positions:

Item No.	Action
6.8.1	Create position: Coach, Modified, Volleyball, Girls
6.8.2	Create position: Coach, Modified, Wrestling, Girls
6.8.3	Create position: Director of Strategic Planning, Communications, & Grant Writing

6.9 Approval - Athletics:

Item No.	Name	Title	Effective Date Range
6.9.1	Kyle Jarrell	Coach, Modified Track	March 21, 2022

6.10 Approval - Calendar, Clubs, Memorandum of Agreement or Understanding, & Trips:

Item No.	Action
6.10.1	Approval for 7-12 students from the Dunkirk High School Science Club to attend a trip to the Pittsburgh Zoo and PPG Aquarium along with the National Aviary, on May 20, 2022.

6.11 Approval - Internships or Policies: None

Item No.	Action

6.12 Special Education Placements:

WHEREAS, the Dunkirk Committee on Special Education met on various dates in February and March 2022 to review and evaluate the condition and placement of students who have been identified as having physical, mental, or emotional disability, and

WHEREAS, the documentation and evidence presented at these meetings indicate that the Committee on Special Education made the below-listed recommendations to the Board of Education; now therefore, be it

RESOLVED, that the recommendation for placement or change in placement of the children listed below be approved as follows:

6.12.1 Committee on Pre-School Education:

Recommended Program	Student ID Number(s)
<i>Related Service</i>	900570355, 900570228, 900569775, 900570159, 900570538, 900570267, 900570549, 900570621, 900570614, 900570256, 900570240, 900570240, 900570247, 900570624
<i>Special Class</i>	900570520, 900570573, 900570320, 900570612

6.12.2 Sub Committee on Special Education :

6.12.3 Committee on Special Education:

Recommended Program	Student ID Number and Grade
<i>Consultant Teacher Services</i>	900566811 (8), 900566982 (8), 100980012 (11), 072530002 (11), 900566585 (9), 900568894 (7), 900568021 (4), 900568831 (10), 900567666 (7), 072840001 (11), 900568391 (6), 900570011 (6), 900570419 (10), 900567625 (7), 900570245 (1), 900569621 (9), 900569465 (5), 093550005 (12), 900569252 (5), 900570627 (3), 900569777 (10), 900569227 (12), 110730011 (10), 900569674 (K),
<i>Related Service</i>	900568944 (2), 900569963 (1), 900570014 (K), 900569728 (K), 900569351 (K),
<i>Psychological Counseling Services</i>	900567581 (6), 900568555 (5),
<i>Special Class</i>	900567984 (6), 900567472 (10), 091520000 (9), 900570220 (UG), 900435209 (12), 900567709 (9), 900566654 (7), 900568748 (2), 900569387 (2), 900569245 (1), 900570622 (1), 103210001 (8), 900568120 (4), 900569648 (3), 900567960 (4), 900568047 (4), 900568648 (4), 900569083 (4), 900568028 (4), 900569651 (K), 900569374 (K), 900569613 (K), 900569680 (K)

6.13 Approval of Minutes:

- **Regular Board of Education Meeting - March 8, 2022**
- **Special Meeting - March 22, 2022**

7.0 Presentation of Items for Board Action (Resolutions):

A. Request to Add

Mr. Bankoski **moved** the adoption of the following resolution; **seconded** by Mrs. Szczerbacki; approved Unanimously;

7.1 New Hire Appointments

Resolved, upon the recommendation of the Superintendent of Schools, that the following individuals are hereby appointed to the listed positions below:

7.1.1 Civil Service Employees’ Association (CSEA): None

Item No.	Name	Residence	Position & Assignment Location	Step	Grade	Months Worked	Hourly Salary	Annual Salary	Effective Date

7.1.2 Dunkirk Administrators’ Association (DAA):

Item No.	Name	Residence	Position & Assignment Location	Months Worked	Annual Salary	Effective Date
7.1.2.1	Jennifer Westerholt	Orchard Park, NY	Director of Strategic Planning, Communications, & Grant Writing	12	\$84,500	June 1, 2022

7.1.3 Dunkirk Teachers’ Association (DTA): None

Item No.	Name	Residence	Position Tenure Area & Assignment Location	Months Worked	Credits Step	Annual Salary	Effective Date

7.1.4 Substitutes

Item No.	Name	Residence	Position	Daily, Permanent Daily, or Long-Term
7.1.4a	Emily Chelius	Fredonia, NY	Substitute Teacher, Non-Certified, Associate Degree	Daily
7.1.4b	Valeria Fuentes Correa	Dunkirk, NY	Substitute Cleaner	Daily

7.1.4c	Emmett Gallinger	Clifton Park, NY	Substitute Teacher, Non-Certified, Associate Degree	Daily
7.1.4d	Martin, Sierra	Brocton, NY	Substitute Teacher, Non-Certified, Associate Degree	Daily
Item No.	Name	Residence	Position	Daily, Permanent Daily, or Long-Term
7.1.4e	Simona Lukasik	Perrysburg, NY	Substitute Teacher, Non-Certified, Bachelor's Degree	Daily
7.1.4f	Alyssa Piniewski	West Seneca, NY	Substitute Certified Teacher	Daily
7.1.4g	Amber Piniewski	West Seneca, NY	Substitute Certified Teacher	Daily

7.1.5 Other: Exempt

Item No.	Name	Residence	Position & Assignment Location	Step	Grade	Months Worked	Hourly Salary	Annual Salary	Effective Date
7.1.5a	Wendy Pagano	Silver Creek, NY	Personnel Relations Assistant	Exempt	10	12	\$24.64	\$51,250	March 7, 2022
Employee successfully passed the Civil Service examination, making her eligible for Probationary status; probationary period is 03/07/2022 to 03/06/2023.									
7.1.5b	Yahaira Santiago Quiles	Dunkirk, NY	School Monitor, Intermediate School	NA	NA	10	\$13.20	N/A Dependent on hours worked	January 26, 2022
Probationary period is 01/26/2022 to 01/25/2023.									

Mr. Bankoski **moved** the adoption of the following resolution; **seconded** by Ms. Ramos; approved Unanimously;

7.2 Approval of Change Orders for Construction:

Resolved, that the following Phase 1 change orders for Planned Facilities Upgrade 2020 be approved:

Ahlstrom Schaeffer Electric Corp	Change Order # EC-004	\$1,379.00
Perry Construction Group Inc.	Change Order # GC-005	\$9,128.00
Union Concrete and Construction	Change Order # SC-002	\$17,432.86

Mrs. Torain **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved Unanimously;

7.3 Approval of Occasional Drivers:

Resolved, upon the recommendation of the Superintendent of Schools, that the following individuals are hereby approved as occasional drivers for the 2021-2022 school year:

Ronald McWillson
Tonia Piede

Mrs. Szczerbacki **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski approved Unanimously;

7.4 Appointment of Election Inspectors:

Resolved, upon the recommendation of the Superintendent of Schools, that the election inspectors provided by the Chautauqua County Board of Elections, as presented to the individual Board of Education members, are hereby approved for the Annual Budget Vote and Election of Board of Education members on May 17, 2022.

Mrs. Torain **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski approved Unanimously;

7.5 Approval of Budget Transfers:

Resolved, upon the recommendation of the Superintendent of Schools that the various budget transfers, totalling \$102,787.20, as presented to the individual Board of Education members and listed below, be hereby approved

Account Number FROM	Amount	Account Number TO
A 2110.130-01-02-0000	\$72,187.20	A 2110.130-01-0000
To cover negative payroll balance		
H 1620.297-20-9022	\$30,600.00	H 1620.240-01-0000
To encumber Labella PO for classroom alterations - High School		

Mrs. Torain **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski approved Unanimously;

7.6 Approval of Permanent Appointment:

Resolved, upon the recommendation of the Superintendent of Schools that the following individuals are hereby appointed to Permanent Civil Service status, having completed their probationary period.

Item	Name	Title/Building	Effective Date	Bargaining Unit
7.6.1	Kevin Padilla Soto	Cleaner II, Intermediate School	February 7, 2022	CSEA
7.6.2	Patrick Rosario	Working Supervisor, Intermediate School	February 7, 2022	CSEA

Mrs. Szczerbacki **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski approved Unanimously;

7.7 Awarding of Bid for P-TECH ACER 3 VS-II E-Mill Milling Machine:

Whereas, sealed bids for the ACER 3VS-II E-Mill Milling Machine were duly advertised, received and closed on March 18, 2022 and

Whereas, bids from the following were received:

LINC Products & Services, LLC	\$19,820.00
AW Miller Technical Sales, Inc.	\$15,101.00
DXP Enterprises Inc.	\$18,514.79

Whereas, an analysis of the submitted bids based on the specifications and low price indicated that AW Miller Technical Sales, Inc., East Aurora, NY, be awarded the bid for the ACER 3VS-II E-Mill Milling Machine, therefore be it

Resolved, upon the recommendation of the Superintendent of Schools, AW Miller Technical Sales, Inc., be awarded the bid for the ACER 3VS-II E-Mill Milling Machine in the amount of \$15,101.00

***Note:** Delivery will be made within 6 weeks of AW Miller Technical Sales, Inc. receiving the Purchase Order. Cost includes delivery and freight, 1 year warranty, Newall DP 700 2 Axis Digital Read Out, Longitudinal Power Feed and installation.

It was brought up that maybe we should have a meeting at the P-Tech Building to see all the updates that have been happening.

Mr. Bankoski **moved** the adoption of the following resolution; **seconded** by Mrs. Smith approved Unanimously;

7.8 Awarding of Bid for M.K.S Plumbing Corp.:

Whereas, sealed bids for the Plumbing Construction Work for the 2020 Planned Facilities Upgrade - Phase 2 were advertised and publicly opened at 2:30 p.m. on Wednesday March 30, 2022, and

Whereas, bids from the following were received:

Chautauqua Mechanical II LLC	\$72,905.00
M.K.S. Plumbing Corp.	\$64,000.00

Whereas, an analysis of the bids indicated that M.K.S. Plumbing Corp be awarded the Plumbing Construction contract for the 2020 Planned Facilities Upgrade - Phase 2, therefore, be it

Resolved, upon the recommendation of the Superintendent of Schools, M.K.S. Plumbing Corp., be awarded the Plumbing Construction, 2020 Planned Facilities Upgrade - Phase 2 contract in the amount of \$64,000.00.

Mrs. Szczerbacki **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski approved Unanimously;

7.9 Awarding of Bid for Chautauqua Mechanical II LLC.:

Whereas, sealed bids for the Plumbing Construction Work for the 2020 Planned Facilities Upgrade - Phase 3 were advertised and publicly opened at 2:30 p.m. on Wednesday March 30, 2022, and

Whereas, bids from the following were received:

Chautauqua Mechanical II LLC	\$78,380.00
M.K.S. Plumbing Corp.	\$84,000.00

Whereas, an analysis of the bids indicated that Chautauqua Mechanical II LLC be awarded the Plumbing Construction contract for the 2020 Planned Facilities Upgrade - Phase 3, therefore, be it

Resolved, upon the recommendation of the Superintendent of Schools, Chautauqua Mechanical II LLC., be awarded the Plumbing Construction, 2020 Planned Facilities Upgrade - Phase 3 contract in the amount of \$78,380.00.

Mrs. Torain **moved** the adoption of the following resolution; **seconded** by Ms. Ramos approved Unanimously;

7.10 Approval of Proposed 2022-2023 Budget Amount:

Resolved, that the basic budget for the Dunkirk City School District for the fiscal year, commencing on July 1, 2022 and ending on June 30, 2023, as presented by the Board of Education, is hereby approved and adopted for \$52,396,017.00 and is hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law. Furthermore, the Board reserves the right, if allowed by law, to modify the proposed budget.

Mrs. Torain **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski approved Unanimously;

7.11 Approval of the Joining of the BOCES Cooperative Bid:

Whereas, it is the plan of a number of public school districts in the Erie-2 Chautauqua-Cattaraugus County BOCES, New York, to bid jointly those items indicated on the table below,

Whereas, the Dunkirk City School District is desirous of participating with other school districts in Erie-2 Chautauqua-Cattaraugus County BOCES in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, and,

Whereas, the Dunkirk City School District wished to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education and making recommendations thereon; therefore be it

Resolved, that the Board of Education of the Dunkirk City School District hereby appoints Karen Drummond, BOCES and a committee chosen by her to represent it in all matters related to the above, and, be it further

Resolved, that the Dunkirk City School District Board of Education authorized the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purpose of the above mentioned commodities, and, be it further

Resolved, that the Dunkirk City School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and, be it further

Resolved, that the Dunkirk City School District Board of Education agrees (1) to abide by majority decisions of the participating district on quality standards; (2) that unless all bids are

rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with successful bidder(s).

Erie-2-Chautauqua-Cattaraugus BOCES Co-op Bid Items			
Art Supplies	Athletic Supplies and Equipment	Bread	Ice Cream
Milk	Cafeteria/Culinary	Calculator	Custodial Supplies
Distance Learning	Garbage/Refuse	Ink	Magazine
Music Supplies	Nurse Supplies	Office Supplies	Paper
Produce	Science Supplies		

Mrs.Torain **moved** the adoption of the following resolution; **seconded** by Mrs. Smith approved Unanimously;

7.12 Approval of the Erie-2 Chautauqua-Cattaraugus BOCES Commitment Statement for Services for the 2022-2023 School Year:

Whereas, the Board of Education of the Dunkirk City School District has reviewed the Commitment Statement from Erie-2 Chautauqua-Cattaraugus BOCES in the amount of \$6,135,940.79, for services to be provided during the 2022-2023 school year, and

Whereas, the Board of Education of the Dunkirk City School District agrees that such services are required to complete the existing educational program, therefore, be it

Resolved, that the services to be provided and the cost proration are acceptable to the District.

Mr. Bankoski **moved** the adoption of the following resolution; **seconded** by Mrs. Smith approved Unanimously;

7.13 Adoption of the 2022-2023 Property Tax Report Card

Resolved, that the Board of Education of the Dunkirk City School District adopts the 2022-2023 Property Tax report card as presented

8.0 Other Matters for Consideration:

8.1 Old Business: None

8.2 New Business:

Mrs. Szczerbacki asked about looking into renaming the buildings in July.

9.0 Questions and Oral Communications of the Public: None

10.0 Executive Session: Mrs. Torain **moved** to enter executive session regarding negotiations and personnel; **seconded** by Ms. Ramos at 6:39

Adjournment of Regular Meeting: Mrs. Szczerbacki **moved** to adjourn; **seconded** by Mr. Bankoski; carried unanimously at 6:40 PM.

Adjournment of Executive Session: Mr. Bankoski **moved** to adjourn; **seconded** by Mrs. Torain; carried unanimously at 7:14 PM.