

**Minutes of a Regular Meeting of the Dunkirk Board of Education held in the Large Group Instruction Room at the High School, August 10, 2021 at 5:30 PM.**

**Members Present:**

Mr. David Damico; Mrs. Claudia Szczerbacki; Mr. Kenneth Kozlowski; Mr. Robert Bankoski

**Members Absent:**

Mrs. Loretta Torain;

**Members Excused:**

Mrs. Julie Smith; Ms. Betsy Ramos

**School Officials Present:**

Superintendent of Schools: Mr. Michael Mansfield  
Interim School Business Administrator: Debra McAvoy  
Director of Buildings and Grounds: Timothy Abbey

**Present Also:**

12 Administrators and Staff,

**1.0 Regular Order of Business:**

Mr. Damico called the meeting to order at 5:30

Mr. Bankoski called roll.

**2.0 Written Communications:**

None

**3.0 Questions and Oral Communications of the Public Pertaining to this Evening's Agenda Items:**

None

**4.0 Report of the Superintendent of Schools:**

Mr. Mansfield started by asking Mrs. McAvoy to come up to talk about the School Taxes. Mrs. McAvoy went over the 2021 - 2022 summary. The Tax Levy was increased by 2% and is set at \$10,165,975 as presented at the May 18, 2021 Budget Vote. NYS has reduced the equalization rate for the City of Dunkirk by 2%, the Town of Dunkirk remains the same, and the Town of Sheridan was reduced by 4%. The District has complied with the NYS Property Tax Freeze Legislation, so increases in school property tax are reimbursable by the State. Mrs. McAvoy also went through the Assessments and Equalization Rates published by the County of Chautauqua and determined by the Local Assessor's Office. Mr. Bankoski noted that this was a good thing, and Mr. Damico stated that market value is increasing, which is nice to see.

Mrs. Farwell then spoke about the Opening of Schools. With the help of Mr. Hayes, we will be holding a Welcome Back picnic on August 24, 2021, with raffles and music by KVBaby. The city has put it on it's marquee with information on the starting back of school. We also have signs that have been

passed out and parents are putting in their yards. We still have signs available if anyone wants them. Adam Dolce from United Way has been looking to find ways to help out as well.

Mrs. Texter gave updates on the Intermediate School. She thanked Mr. Berg, Mrs. Furlan, and Mrs. Wakelee for working on schedules. At this point in time, they have had half of the students come to orientation, which was a great event that made parents and children feel more comfortable.

Mr. Mansfield then gave a brief update on the teaching staff. We are working on filling positions and processing the internal bids. We have also worked on CSEA Positions and bid sheets. The partners at School 4 are also moving along smoothly.

The Health and Safety Committee will be meeting this week, but the plan is to be back in the buildings 5 days a week. We need to think about masks, screenings, contact tracing, testing, and vaccinations. There is no guidance from NYS State, so the Chautauqua County Superintendents are meeting with the County Health Department to keep everything consistent. Our goal is to have a plan by August 30, 2021. Mr. Damico asked if families would be allowed to opt into virtual classes like last year, Mr. Mansfield responded that while we might have to make special arrangements for students with medical conditions, we are not planning on running 2 programs.

## **5.0 Report of the Board of Education President:**

None

### **5.1 Report from Board of Education Building & Transportation Committee:**

None

### **5.2 Report from the Board of Education Finance Committee:**

None

## **6.0 Consensus Items:**

### **A. Request Time for Comment:**

None

### **B. Request to Add or Withdraw Consensus Item(s):**

None

### **C. Motion to Approve Consensus Item(s):**

Mr. Kozlowski **moved** the adoption of the consensus items; **seconded** by Mr. Bankoski; approved Unanimously;

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following:

### **6.1 Financial Matters:**

**6.1.1 - June 2021 - Treasurer's Report**

**6.1.2 - July 2021 - Appropriation Status Report**

**6.1.3 - July 2021 - Revenue Status Report**

**6.1.4 - July 2021 - Journal Entry Report**

**6.1.5 - July 2021 - Budget Transfer Report**

**6.1.6 - July 2021 - Overtime Report**

**6.1.7 - July 2021 - COVID-19 Report**

**6.1.8 - July 2021 - Warrant Reports****6.1.9 July 2021 - Claims Auditor Reports****6.2 Approval - Resignations/Terminations/Retirements:**

Item No.	Action	Name	Position	Effective Date	Bargaining Unit
6.2.1	Resignation	Jennifer Corsi	Teacher Aide, High School	August 13, 2021	CSEA
6.2.2	Resignation	Heather Echevarria	Teacher Aide, School 5	August 6, 2021	CSEA
6.2.3	Resignation	Joanne Ritchie	Cleaner, Middle School	July 31, 2021	CSEA
6.2.4	Resignation	Laura Berkeley	Art Teacher, High School	August 31, 2021	DTA
6.2.5	Resignation	Lindsey Lauber	Reading Teacher, Middle School	July 1, 2021	DTA

**6.3 Approval - Extracurricular/Stipend Appointments:**

Item No.	Action	Name	Program / Position	Effective Date	Bargaining Unit
6.3.1	Appointment	Cynthia Carlson	Home Tutor	July 1, 2021	DTA
6.3.2	Appointment	Daniel Pierce	Science Teacher, High School	September 1, 2021	DTA
6.3.3	Appointment	Jessica Houghtaling	21st Century Community Learning Center Elementary School Enrichment Program /STEM Teacher / School 7	July 6, 2021 - August 12, 2021	DTA
6.3.4	Appointment	Deborah Kirell	21st Century Community Learning Center Elementary School Enrichment Program /Teacher Aide / School 7	July 6, 2021 - August 12, 2021	CSEA
6.3.5	Appointment	Connie Glaiser	21st Century Community Learning Center Elementary School Enrichment Program /Teacher Aide / School 7	July 6, 2021 - August 12, 2021	CSEA
6.3.6	Appointment	Carmen Andrews	21st Century Community Learning Center Elementary Academic Program/	July 6, 2021 - August 12, 2021	DTA

			Elementary Academic Substitute Teacher/ School 7		
6.3.7	Appointment	Tina Curry	21st Century Community Learning Center Elementary Academic Program/ Elementary Academic Substitute Teacher/ School 7	July 6, 2021 - August 12, 2021	DTA
6.3.8	Appointment	Andrea Hojnacki-Smith	21st Century Community Learning Center Elementary Academic Program/ Elementary Academic Substitute Teacher/ School 7	July 6, 2021 - August 12, 2021	DTA
6.3.9	Appointment	Joshua Fitzgerald	21st Century Community Learning Center Elementary Academic Program/ Elementary Academic Substitute Teacher/ School 7	July 6, 2021 - August 12, 2021	DTA
6.3.10	Appointment	Joanne Michalski	21st Century Community Learning Center Elementary Academic Program/ Elementary Academic Substitute Teacher/ School 7	July 6, 2021 - August 12, 2021	DTA
6.3.11	Appointment	Rebecca Batista	21st Century Community Learning Center Elementary Academic Program/ Elementary Academic Substitute Teacher Aide/ School 7	July 6, 2021 - August 12, 2021	CSEA
6.3.12	Appointment	Meghan Alstrom	21st Century Community Learning Center Elementary Academic Program/ Elementary Academic Substitute Teacher Aide/ School 7	July 6, 2021 - August 12, 2021	CSEA
6.3.13	Appointment	Lisa-Mueller Czarnecki	21st Century Community Learning Center Middle School Enrichment Program/ Apex French Teacher/ Middle School	July 6, 2021 - August 12, 2021	DTA
6.3.14	Appointment	Molly Drollinger	21st Century Community Learning Center Middle School Enrichment Program/ Apex Spanish Teacher/ Middle School	July 6, 2021 - August 12, 2021	DTA

6.3.15	Appointment	Kim Levan	21st Century Community Learning Center Middle School Enrichment Program/ Substitute Teacher/ Middle School	July 6, 2021 - August 12, 2021	DTA
6.3.16	Appointment	Kelly Mahaney Lutz	21st Century Community Learning Center Middle School Enrichment Program/ Substitute Teacher/ Middle School	July 6, 2021 - August 12, 2021	DTA
6.3.17	Appointment	Anna Alvira	21st Century Community Learning Center Middle School Enrichment Program/ Substitute Teacher/ Middle School	July 6, 2021 - August 12, 2021	DTA
6.3.18	Appointment	Kimberly Delgado	Extended School Day High School Summer School/ Health Teacher/ High School	July 6, 2021 - August 12, 2021	DTA
6.3.19	Appointment	Anna Alvira	Extended School Day High School Summer School/ Substitute Teacher/ High School	July 6, 2021 - August 12, 2021	DTA
6.3.20	Appointment	Kelly Mahaney Lutz	Extended School Day High School Summer School/ Substitute Teacher/ High School	July 6, 2021 - August 12, 2021	DTA
6.3.21	Appointment	Miriam Lugo-Alfaro	Extended School Day High School Summer School/ Substitute Teacher/ High School	July 6, 2021 - August 12, 2021	DTA
6.3.22	Appointment	Carmen Andrews	Extended School Year Elementary/ Substitute Teacher/ School 7	July 6, 2021 - August 12, 2021	DTA
6.3.23	Appointment	Deborah Kirell	A.M. Supervision School 5	2021-2022 School Year	CSEA
6.3.24	Appointment	Brian Crawford	A.M. Supervision Intermediate School	2021-2022 School Year	DTA
6.3.25	Appointment	Julie Lawrie	A.M. Supervision Intermediate School	2021-2022 School Year	DTA
6.3.26	Appointment	Donna Millson	A.M. Supervision Intermediate School	2021-2022 School Year	DTA
6.3.27	Appointment	Alexander Phillips	A.M. Supervision Intermediate School	2021-2022 School Year	DTA
6.3.28	Appointment	Jenniene Scarem	Band Director, Middle School	2021-2022 School Year	DTA

6.3.29	Appointment	Kimberly Levan	Musical, Middle School	2021-2022 School Year	DTA
6.3.30	Appointment	Miriam Lufo-Alfaro	Student Council, Middle School	2021-2022 School Year	DTA
6.3.31	Appointment	Connor Aitcheson	Student Council, Middle School	2021-2022 School Year	DTA
6.3.32	Appointment	Michelle Gilmour	A.M. Supervision, Middle School	2021-2022 School Year	DTA
6.3.33	Appointment	Renee Pasquale	A.M. Supervision, Middle School	2021-2022 School Year	DTA
6.3.34	Appointment	Helena Rankin	A.M. Supervision, Middle School	2021-2022 School Year	DTA
6.3.35	Appointment	Michele Dawley	Advisor: Freshman, High School	2021-2022 School Year	DTA
6.3.36	Appointment	Michelle Gilmour	Advisor: Freshman, High School	2021-2022 School Year	DTA
6.3.37	Appointment	Inez Gonzalez	Advisor: Sophomore, High School	2021-2022 School Year	DTA
6.3.38	Appointment	Jennifer Lancaster	Advisor: Junior, High School	2021-2022 School Year	DTA
6.3.39	Appointment	Kimberly Sortisio	Advisor; Junior, High School	2021-2022 School Year	DTA
6.3.40	Appointment	Jodie Korzenski	“Candle”	2021-2022 School Year	DTA
6.3.41	Appointment	Catherine D’Agostino	“Citizen”	2021-2022 School Year	DTA
6.3.42	Appointment	Paul Dustin	Color Guard, High School	2021-2022 School Year	DTA
6.3.43	Appointment	Xavier Whitehead	Color Guard, High School	2021-2022 School Year	DTA
6.3.44	Appointment	Jeannine VanWey	Concert Supervision, High School	2021-2022 School Year	DTA
6.3.45	Appointment	Jillian Domenico	Detention: P.M., High School	2021-2022 School Year	DTA
6.3.46	Appointment	Kimberly Delgado	Honor Society, High School	2021-2022 School Year	DTA
6.3.47	Appointment	Miriam Lugo-Alfaro	Honor Society, High School	2021-2022 School Year	DTA
6.3.48	Appointment	Jillian Domenico	“Ivy Tower”, High School	2021-2022 School Year	DTA
6.3.49	Appointment	Anna CSwaykus-Alvira	“Ivy Tower”, High School	2021-2022 School Year	DTA

6.3.50	Appointment	Joanne Michalski	Musical, High School	2021-2022 School Year	DTA
6.3.51	Appointment	Joanne Michalski	Musical, Stage Manager/Scenic Designer, High School	2021-2022 School Year	DTA
6.3.52	Appointment	Jodie Korzenski	Photography, High School	2021-2022 School Year	DTA
6.3.53	Appointment	Jeannine VanWey	Play Director, High School	2021-2022 School Year	DTA
6.3.54	Appointment	Vincent Vecchio	Senior Awards, High School	2021-2022 School Year	DTA
6.3.55	Appointment	Jenniene Scarem	Senior High Band, High School	2021-2022 School Year	DTA
6.3.56	Appointment	Ian Hill	Steel Drum Band, High School	2021-2022 School Year	DTA
6.3.57	Appointment	Paul Dustin	Step and Drill Team, High School	2021-2022 School Year	DTA
6.3.58	Appointment	Xavier Whitehead	Step and Drill Team, High School	2021-2022 School Year	DTA
6.3.59	Appointment	Jillian Domenico	Student Council, High School	2021-2022 School Year	DTA
6.3.60	Appointment	Megan Larivey	Student Council, High School	2021-2022 School Year	DTA
6.3.61	Appointment	Jeannine VanWey	APEX Cyber School Coordinator, High School	2021-2022 School Year	DTA
6.3.62	Appointment	Jodie Korzenski	APEX Teacher of Record, Art, High School	2021-2022 School Year	DTA
6.3.63	Appointment	Michele Dawley	APEX Teacher of Record, Business, High School	2021-2022 School Year	DTA
6.3.64	Appointment	Catherine D'Agostino	APEX Teacher of Record, English Language Arts, High School	2021-2022 School Year	DTA
6.3.65	Appointment	Kimberly Delgado	APEX Teacher of Record, Health, High School	2021-2022 School Year	DTA
6.3.66	Appointment	Renee Pasquale	APEX Teacher of Record, Mathematics, High School	2021-2022 School Year	DTA
6.3.67	Appointment	Michelle Gilmour	APEX Teacher of Record, Physical Education, High School	2021-2022 School Year	DTA

6.3.68	Appointment	Kimberly Lotter	APEX Teacher of Record, Science, High School	2021-2022 School Year	DTA
6.3.69	Appointment	Jillian Domenico	APEX Teacher of Record, Social Studies, High School	2021-2022 School Year	DTA
6.3.70	Appointment	Miriam Lugo-Alfaro	APEX Teacher of Record, World Languages, High School	2021-2022 School Year	DTA

#### 6.4 Notification - Transfers:

Item No.	Name	Former Position & Location	New Position & Location	Effective Date	Bargaining Unit
6.4.1	Nicole Baker	Teacher Aide, School 3	Teacher Aide, Entrance Window, Intermediate School	September 1, 2021	CSEA
6.4.2	Kari Delcamp	Teacher Aide, High School	Teacher Aide, Intermediate School	September 1, 2021	CSEA
6.4.3	Patricia Gugino	Teacher Aide, High School	Teacher Aide, Pre-K Aide School 7	September 1, 2021	CSEA
6.4.4	Wilma Hernandez Rivera	Teacher Aide, Middle School	Teacher Aide, Intermediate School	September 1, 2021	CSEA
6.4.5	Deborah Kirell	Teacher Aide, School 5	Teacher Aide, Pre-K Aide School 5	September 1, 2021	CSEA
6.4.6	Patrick LaMattina	Teacher Aide, High School	Teacher Aide, Intermediate School	September 1, 2021	CSEA
6.4.7	Karen Levandoske	Teacher Aide, School 7	Teacher Aide, Intermediate School	September 1, 2021	CSEA
6.4.8	Zachery Meadows	Teacher Aide, School 7	Teacher Aide, Intermediate School	September 1, 2021	CSEA
6.4.9	Michelle Ossman	Teacher Aide, Middle School	Teacher Aide, Entrance Window, Middle & High School	September 1, 2021	CSEA
6.4.10	Diana Piglowski	Teacher Aide, High School	Teacher Aide, High School	September 1, 2021	CSEA
6.4.11	Jessica Roach Smith	Teacher Aide, School 5	Teacher Aide, School 5	September 1, 2021	CSEA
6.4.12	Angela Torrance	Teacher Aide, Middle School	Teacher Aide, Middle School	September 1, 2021	CSEA
6.4.13	Susan Chaffee	AIS Teacher, School 3	AIS Teacher, K-2 School 5	September 1, 2021	DTA

6.4.14	Elizabeth Rich	Special Education Teacher School 7	Elementary Teacher  Kindergarten School 3 for the 2021-22 school year	September 1, 2021	DTA
<p>NOTE: Elizabeth Rich is changing tenure tracks from Special Education to Elementary Education  Certification status:  The probationary period will be September 1, 2021 to August 31, 2025; to receive tenure, the individual must receive composite or overall APPR ratings of Effective or Highly Effective in at least three of the four preceding years.</p>					

**6.5 Approval - Leave of Absence/Return from Leave of Absence: None**

Item No.	Type & Action	Name/Employee Number	Position	Effective Date Range	Bargaining Unit
6.5.1	Return from an Unpaid Professional Leave of Absence	Daniel Pierce	Science Teacher	September 1, 2021	DTA

**6.6 Approval - Amendments and Corrections:**

Item No.	Action
6.6.1	Correction: After receipt of official transcripts, Charlin Riccio, Library Media Specialist, is on Step 1, B+42M, \$46,426.
6.6.2	Amendment: Margaret Gugino, Special Education Teacher Certification status: Students with Disabilities - Grades 7-12; Initial Certification; expires 08/31/2026 The probationary period will be September 1, 2021 to August 31, 2025; to receive tenure, the individual must receive composite or overall APPR ratings of Effective or Highly Effective in at least three of the four preceding years.
6.6.3	Amendment: Amanda Mertowski, Science Teacher Certification status: Earth Science; Emergency COVID certification; expires 08/31/2023 The probationary period will be September 1, 2021 to August 31, 2025; to receive tenure, the individual must receive composite or overall APPR ratings of Effective or Highly Effective in at least three of the four preceding years.
6.6.4	Amendment: Charlin Riccio, Library Media Specialist Certification status: Library Media Specialist; Emergency COVID-19 certification; expires 08/31/2023 The probationary period will be September 1, 2021 to August 31, 2025; to receive tenure, the individual must receive composite or overall APPR ratings of Effective or Highly Effective in at least three of the four preceding years.

**6.7 Approval - Surplus and Donations:**

Item No.	Action
6.7.	Approval to dispose of surplus library and textbooks from the High School, as presented to the individual Board

1	of Education Members
6.7. 2	Approval to dispose of surplus items from the Intermediate School Music Department, as presented to the individual Board of Education Members

**6.8 Approval - Create/Abolish Positions: None**

Item No.	Action

**6.9 Approval - Athletics:**

Item No.	Name	Title	Effective Date Range
6.9.1	Connor Aitcheson	Baseball Supervision, Basketball Supervision, Football Supervision, Wrestling Supervision, Outdoor Track and Field Supervision, and Softball Supervision.	2021-2022 School Year
6.9.2	Connor Aitcheson	Wrestling, Varsity, Assistant Coach	2021-2022 School Year
6.9.3	Alberto Benejan	Varsity/JV Football Chain Crew	2021-2022 School Year
6.9.4	Phillip Cook	Aquatics Director 0.5	2021-2022 School Year
6.9.5	James Curtin Jr.	Varsity/JV Football Chain Crew	2021-2022 School Year
6.9.6	James Curtin III	Varsity/JV Football Chain Crew	2021-2022 School Year
6.9.7	Kelly Fetterick	Aquatics Director 0.5	2021-2022 School Year
6.9.8	Salvador Flores	Wrestling, Varsity Coach	2021-2022 School Year
6.9.9	Anna Fred	Swimming Meet Supervision	2021-2022 School Year
6.9.10	Edwin Gomez	Boys' Baseball, Modified Coach	2021-2022 School Year
6.9.11	Edwin Gomez	Boys' Football, Varsity, Assistant Coach	2021-2022 School Year
6.9.12	Leslie Gomez	Baseball Supervision, Basketball Supervision, Football Supervision, Volleyball Supervision, Swimming Supervision, Outdoor Track and Field Supervision, and Softball Supervision.	2021-2022 School Year
6.9.13	Evon Hernandez	Boys' Basketball, Junior Varsity, Coach	2021-2022 School Year
6.9.14	Evon Hernandez	Boys' Football, Varsity, Assistant Coach	2021-2022 School Year
6.9.15	Frank Jagoda	Boys' Baseball, Varsity Coach	2021-2022 School Year
6.9.16	Frank Jagoda	Girls' Basketball, Modified, 8th Grade Coach	2021-2022 School Year
6.9.17	Mark Meder	Varsity/JV Football Chain Crew	2021-2022 School Year

6.9.18	Joseph McMurdy	Boys' Football, Varsity, Assistant Coach	2021-2022 School Year
6.9.19	Renee Pasquale	Basketball Shot Clock Operator, Basketball Scoreboard Operator, and Volleyball Scoreboard Operator	2021-2022 School Year
6.9.20	Tonia Piede	Girls' Softball, Junior Varsity Coach	2021-2022 School Year
6.9.21	Pamela Pleszewski	Baseball Supervision, Basketball Supervision, Football Supervision, Softball Supervision, and Volleyball Supervision	2021-2022 School Year
6.9.22	Dennis Roberts	Boys' Football, Varsity, Assistant Coach	2021-2022 School Year
6.9.23	Katelyn Stahlman	Girls' Volleyball, Varsity Coach	2021-2022 School Year
6.9.24	Kenneth Tarnowski	Varsity/JV Football Chain Crew	2021-2022 School Year
6.9.25	Kenneth Tarnowski	Game Supervision	2021-2022 School Year
6.9.26	Thomas Tarnowski	Varsity/JV Football Chain Crew	2021-2022 School Year
6.9.27	Adam Woelfle	Boys'/Girls' Cross Country, Varsity Coach	2021-2022 School Year
6.9.28	Adam Woelfle	Boys'/Girls' Indoor Track, Varsity Coach	2021-2022 School Year
6.9.29	Adam Woelfle	Boys'/Girls Outdoor Track, Varsity Coach	2021-2022 School Year

**6.10 Approval - Calendar, Clubs, Memorandum of Agreement or Understanding, & Trips: None**

Item No.	Action
6.10.1	Delete Account #120 for the graduated Class of 2020 which is no longer needed
6.10.2	Create Account #125 for the Freshman Class of 2025
6.10.3	Distribute the remaining funds of \$3,140.53 in the graduated Class of 2021 account as follows: Class of 2022 - \$1,445.27, Class of 2023 - \$963.51, Class of 2024 - \$481.75, and Class of 2025 \$250.00
6.10.4	Create Account #460 for the Gender and Sexuality Alliance Club
6.10.5	Approval of MOA with Erie 2 Chautauqua - Cattaraugus BOCES regarding the <b><i>BJA STOP GRANT – THREAT ASSESSMENT/INTERVENTION TEAMS &amp; TECHNOLOGY</i></b>
6.10.6	Approval of MOA with Dunkirk Teachers Association regarding update to High School APEX Cyber School Coordinator agreement
6.10.7	Approval of MOA - Extension of 2020-2021 Agreement regarding the NCCS/CCA Nurse Position
6.10.8	Approval of Extension of Agreement with Stacy Lovern, Occupational Therapist for the 2021-2022 school year.

**6.11 Approval - Internships or Policies:**

Item No.	Action
6.11.1	Approval for Timothy Smith, Dunkirk NY, to do a Technology Internship from SUNY Fredonia with the Director of Technology and Communications, Jeremy Dobek. This internship would be for 20 hours a week from August 23, 2021 - December 10, 2021.

## 6.12 Special Education Placements:

**WHEREAS**, the Dunkirk Committee on Special Education met on various dates in July 2021 to review and evaluate the condition and placement of students who have been identified as having physical, mental, or emotional disability, and

**WHEREAS**, the documentation and evidence presented at these meetings indicate that the Committee on Special Education made the below-listed recommendations to the Board of Education; now therefore, be it

**RESOLVED**, that the recommendation for placement or change in placement of the children listed below be approved as follows:

### 6.12.1 Committee on Pre-School Education:

Recommended Program	Student ID Number(s)
<i>Itinerant Service</i>	900570071
<i>Related Service</i>	900569978, 900570324
<i>Special Class</i>	900570321, 900570320, 900570246, 900570236, 900570326

### 6.12.2 Sub Committee on Special Education :None

### 6.12.3 Committee on Special Education:

Recommended Program	Student ID Number and Grade
<i>Consultant Teacher Service</i>	900568404 (5), 900566898 (8), 110840000 (8),
<i>Psychological Counseling</i>	
<i>Special Class</i>	900424174 (UG), 900438517 (UG), 900569668 (K),

## 6.13 Approval of Minutes:

- Annual Reorganization Meeting Minutes - July 13, 2021

- **Regular July Meeting Minutes - July 13, 2021**

**7.0 Presentation of Items for Board Action (Resolutions):**

**A. Request to Add**

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved unanimously;

**7.1 Tenure Appointments**

**Resolved**, upon the recommendation of the Superintendent of Schools that the following individuals are hereby appointed on tenure with the effective dates as noted:

<b>Item</b>	<b>Name</b>	<b>Tenure Area</b>	<b>Effective Date</b>	<b>Bargaining Unit</b>
7.2.1	Rebecca Farwell	Districtwide Administrator	August 20, 2021	DAA
7.2.2	Nathan Ahlstrom	Secondary Social Studies	August 29, 2021	DTA
7.2.3	Tara Amidon	Elementary	September 19, 2021	DTA
7.2.4	Sandra Bianco	Elementary	August 29, 2021	DTA
7.2.5	Alyssa Perry	Elementary	August 29, 2021	DTA
7.2.6	Kalene Szary	English as a Second Language	August 29, 2021	DTA
7.2.7	Jamie Wallschlaeger	Physical Education	August 29, 2021	DTA

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved unanimously;

**7.2 Confirmation of Assessment Roll and Tax Levy**

**Resolved**, that the assessment roll of taxable property in the City School District of the City of Dunkirk be accepted and confirmed as of this day as the official assessment roll for the fiscal year 2021-2022, and be it further

**Resolved**, that a tax of \$10,165,975.00 for the purpose as specified in the school budget for the school year 2021-2022 be levied upon and collected from all taxable inhabitants and property included in the City School District of the City of Dunkirk, New York, and that that proper tax warrant be executed and attached to the school tax rolls, such warrant to be signed by a majority

of the officers and members of the Board of Education of said School District and that such school tax roll with warrant attached and duly signed be delivered to the School Tax Collector, and be it further

**Resolved**, that the School Tax Collector be directed to collect said taxes from September 7, 2021 through and including October 18, 2021 with no penalty and that she be directed to collect said taxes from October 19, 2021 through and including October 25, 2021 with two per centum (2%) penalty added, after which period the School Tax Collector shall discontinue collecting school taxes and shall return the warrant in accordance with the law.

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved unanimously;

**7.3 A Resolution, dated August 10, 2021 of the Board of Education of the City School District of the City of Dunkirk, Chautauqua County, New York (The “District”) confirming the details of a capital outlay project (involving modest improvements at the District’s Senior High building) and confirming the project as being a Type II action under SEQRA.**

**Whereas**, The City School District of the City of Dunkirk, Chautauqua County, New York (The “District”), after consultation by District Officials with the District’s retained architectural firm of LaBella Associates, D.P.C. (“LaBella”), has resolved that the District should undertake a capital outlay project involving certain modest improvements at the District’s Senior High School building, such work being anticipated to include, but not necessarily be limited to, the demolition of and reconfiguration of existing administration space in Rooms 100 and 132, along with any associated work (collectively, the “Project”); and

**Whereas**, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by LaBella to be \$100,000.00; and

**Whereas**, the Project is to be financed by the application of \$100,000.00 of funds earmarked for such purpose as a “Transfer to Capital Fund” in the District’s approved (2021-2022) budget, with the work on the Project being expected to be completed during the 2021-2022 fiscal year of the District; and

**Whereas**, the District wishes to reserve the right to expand, contract or modify the scope of the Project in light of the level of future construction bids received, with the understanding that the estimated maximum cost of the Project will not exceed \$100,000.00; and

**Whereas**, in accordance with State Education Department guidance and policy, the District/Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State Environmental Quality Review Act (“SEQRA”); and

**Whereas**, Section 617.5 of the SEQRA regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include “maintenance or repair involving no substantial changes in an existing structure

or facility” and “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site;” and “routine activities of educational institutions”...; and

**Whereas**, the Project constitutes such maintenance, repair, or in-kind, samesite replacement, rehabilitation, or reconstruction activities; and

**Whereas**, under the terms of the 2017 Memorandum of Understanding (a/k/a Letter of Resolution or “MOU”) between the State Office of Parks, Recreation and Historic Preservation (“OPRHP”) (a/k/a State Historic Preservation Officer or “SHPO”) and SED, and the terms of MOU’s exemption form, a project is exempt from SHPO review if, among other possible reasons, a building is 50 years old or older but has previously been evaluated by SHPO and

found not to meet the criteria for inclusion in the State and National Registers (the “Registers”); and

**Whereas**, as indicated in the Cultural Resource Information System (“CRIS”), SHPO has determined in 2020 that the Senior High building is “not eligible” for listing on the Registers because it does not meet the criteria for inclusion in the Registers; and

**Whereas**, although the Senior High building is “not eligible” for listing on the Registers, and LaBella has determined that the proposed work is exempt from review by SHPO (given that it has no anticipated impacts on historic and archeological resources under the terms of the MOU), LaBella may nonetheless submit information on the proposed work to SHPO for confirmation;

Now therefore, be it

**Resolved**, that it is the final determination of the District’s Board of Education that the Project is a Type II action, which is not subject to review under SEQRA, and that the Project will not result in a significant adverse impact on the environment; and be it further

**Resolved**, that funding for the Project has been included as a “Transfer to Capital Fund” line item (not exceeding \$100,000.00 in amount) in the District’s approved budget for the 2021-2022 fiscal year (with appropriate additional notification to District voters regarding the anticipated details of the work having been given in connection with the District’s regular budget presentation and approval process), so that the Project may be initiated and completed during the District’s 2021-2022 fiscal year; and be it further

**Resolved**, that this resolution will take effect immediately.

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved unanimously;

#### **7.4 Approval of Budget Transfers:**

**Resolved**, upon the recommendation of the Superintendent of Schools that the various budget transfers for the salaries of those that relocated out of the School 4 building, totalling \$1,828,793.00, be approved.

<u>Account Number From</u>	<u>Account Number To</u>	<u>Amount</u>
A2020.150.04.0000	A2020.150-02-0000	\$104,737.00
A2020.160-04-0000	A2020.160-02-0000	\$28,105.00
A2110.121-04-0000	A2110.121-07-0000	\$171,354.67
A2110.121-04-0000	A2110.121-02-0000	\$363,874.00
A2110.121-04-0000	A2110.121-03-0000	\$180,895.67
A2110.121-04-0000	A2110.121-05-0000	\$85,741.67
A2110.122-04-0000	A2110.122-02-0000	\$380,040.00
A2250.150-04-0000	A2250.150-01-0000	\$13,546.00
A2250.150-04-0000	A2250.150-02-0000	\$13,546.00
A2250.150-04-0000	A2250.150-03-0000	\$13,546.00
A2250.150-04-0000	A2250.150-05-0000	\$13,546.00
A2250.150-04-0000	A2250.150-07-0000	\$13,546.00
A2250.150-04-0000	A2250.150-02-0000	\$95,551.00
A2250.160-04-0000	A2250.160-02-0000	\$31,304.00
A2259.150-04-0000	A2259.150-02-0000	\$173,793.00
A2610.160-04-0000	A2610.160-02-0000	\$19,009.00
A2815.160-04-0000	A2610.160-02-0000	\$44,394.00
A2825.150-04-0000	A2825-150-02-0000	\$82,264.00
		<b>\$1,828,793.00</b>

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved Unanimously;

**7.5 Approval of Budget Transfers:**

**Resolved**, upon the recommendation of the Superintendent of Schools that the budget transfer totalling \$22,919.16 for the Fiscal Year ending on June 30, 2021, be approved

<u>Account Number From</u>	<u>Account Number To</u>	<u>Amount</u>
A9050.800-00-000	A9060-800.00-000	\$22,919.16

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved Unanimously;

**7.6 Appointment of District Treasurer:**

**Resolved**, that Julie Greene is hereby appointed Dunkirk City School District Treasurer effective July 1, 2021 through June 30, 2022, at an annual stipend of \$10,000.00.

\*NOTE: Ms. Greene will resign from the position of Assistant District Treasurer pending her approval.

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved Unanimously;

**7.7 Appointment of Assistant District Treasurer:**

**Resolved**, that Penny Kalfas is hereby appointed as Assistant District Treasurer effective July 1, 2021 through June 30, 2022, at an annual stipend of \$3,000.00.

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved Unanimously;

**7.8 Approval of Extension of Dunkirk Teachers' Association Contract:**

**Resolved**, upon the recommendation of the Superintendent of Schools, and in agreement with the Dunkirk Teachers' Association, the Dunkirk Board of Education hereby approves a one-year extension of the current contract to include the 2021-2022 school year with an increase in Article XII, Section 8: Salary.

The Board of Education hereby authorizes the Board President and the Superintendent of Schools to execute a Memorandum of Agreement executing the one-year extension and the increase for Article XII, Section 8.

Mr. Kozlowski **moved** the adoption of the following resolution; **seconded** by Mr. Bankoski; approved Unanimously;

#### **7.9 Adoption of Implementation Dates and Actions:**

**Resolved**, that the Board of Education adopts implementation dates and actions in response to the management letter comments issued in the Descher & Malecki audit report for the 2019-2020 school year.

#### **8.0 Other Matters for Consideration:**

##### **8.1 Old Business:**

##### **8.2 New Business:**

Mr. Mansfield again just urged the Board to get any feedback on the policies to Mr. Gens. Mrs. Smithed asked if there was a way to compare what has been changed and what it used to be versus reading the brand new policy and not knowing what is different. There are also a lot of reference pages where it states to refer to different sections, Mrs. Smith would like to see a different layout for that.

Mr. Bankoski thanked Mr. Gens for all the time and work he has put into the policies. They asked a lot of him and he has covered everything from A-Z.

Mr. Bankoski also asked if it would be possible when the CSEA contract is up and re-negotiated, if we would be able to also get it printed in Spanish since we employ a large number of workers who would benefit. Mr. Damico and Mr. Flores responded that they can make that happen during contract renewal.

Mr. Abbey brought up Crooked Brook and said we will be digging by August. No materials were delayed by COVID and we were very lucky with the contractor. He said the only problem is that it may not look pretty for Fall sports, but it won't affect the fields.

#### **9.0 Questions and Oral Communications of the Public:**

None

#### **10.0 Adjournment of Regular Meeting:**

Ms. Ramos **moved** to adjourn; **seconded** by Mrs. Torain; carried unanimously at 6:15 PM.