

**MINUTES OF A SPECIAL MEETING OF THE DUNKIRK BOARD OF EDUCATION  
HELD IN THE LARGE GROUP INSTRUCTION ROOM AT THE HIGH SCHOOL,  
August 23, 2021 AT 5:30 P.M.**

**MEMBERS PRESENT:**

Mrs. Claudia Szczerbacki; Mr. Kenneth Kozlowski; Ms. Betsy Ramos(via zoom); Mr. Robert Bankoski

**MEMBERS ABSENT:**

None

**MEMBERS EXCUSED:**

Mr. David Damico; Mrs. Julie Smith

**SCHOOL OFFICIALS PRESENT:**

Superintendent of Schools: Mr. Michael Mansfield

**PRESENT ALSO:** Eight Administrators and staff

**REGULAR ORDER OF BUSINESS:** Mrs. Szczerbacki called the meeting to order at 5:31 PM and Mr. Bankoski called roll.

Mrs. Szczerbacki requested everyone stand to recite the Pledge of Allegiance.

**WRITTEN COMMUNICATIONS:** None

**QUESTIONS AND ORAL COMMUNICATIONS OF THE PUBLIC PERTAINING TO THIS EVENING'S AGENDA ITEMS:** None

**REPORT OF THE SUPERINTENDENT OF SCHOOLS:**

Mr. Mansfield started the meeting by reminding everyone of the community "Welcome Back" picnic that will be tomorrow from 5-7 at Point Gratiot Park. We will be opening school safely and students will be going 5 days a week. We will do everything we can to reduce/eliminate the spread. Mandates will be coming, Erie County put out their guidance today, Chautauqua County will follow soon. Mr. Mansfield will be meeting with the Superintendents from the County as well as the County Health department on guidance. We are steadily moving towards being in a high zone, and if things continue will be there soon. The County is looking into pool and Binax

testing for non-vaccinated students and staff members. Nurses could administer the Binax test, provided by the Chautauqua County Health Department, weekly. They could also administer the test to symptomatic students and staff. Pre-School would not be included in the testing. We, as a District, could opt into all of it, or just part of it. Mr. Kozlowski asked if we would have to get consent from the parents, to which Mr. Mansfield answered that yes, before any student is tested, we will need parent/guardian consent. The Board as a whole would be okay with looking into testing within the District.

In looking at the Erie County guidance and athletics, they have separated what will happen with a positive case between vaccinated and non-vaccinated individuals. They recommend that with High Risk Sports testing, the non vaccinated every week. They also have changed some of the categories of sports, as volleyball has moved down to a moderate risk sport, while football is the only spring sport we offer that is in the high risk category. Mr. Mansfield feels that Chautauqua County will be moving in the same direction as Erie County, and will have a lot of things in place so that we aren't going on the fly, like last year.

**PRESENTATION OF ITEMS FOR BOARD ACTION:**

**REQUEST TO ADD:**

Mr. Kozlowski **MOVED** the adoption of the following resolution; seconded by Mr. Bankoski; approved unanimously:

**5.1 Acceptance of Leave of Absence and Resignations:**

**Resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the unpaid leave of absence, listed below:

<b>Item No.</b>	<b>Action</b>	<b>Employee</b>	<b>Position</b>	<b>Effective Dates</b>	<b>Bargaining Unit</b>
5.1.1	Unpaid Leave of Absence	Luz Vega	Cleaner	August 2, 2021 - August 13, 2021	CSEA

**And be it further resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the resignations, listed below:

Item No.	Action	Name	Position	Effective Date	Bargaining Unit
5.1.2	Resignation	Juanita Montanez	Cleaner, School 7	August 11, 2021	CSEA
5.1.3	Resignation	Tammy Mowrey	Teacher Aide, Middle & High Schools	August 31, 2021	CSEA
5.1.3	Resignation	Charlin Riccio	Library Media Specialist, Middle & High Schools	August 16, 2021	DTA

Mrs. Torain **MOVED** the adoption of the following resolution; seconded by Mr. Kozlowski; approved unanimously:

**5.2 Approval of Occasional Drivers:**

**Resolved,** upon the recommendation of the Superintendent of Schools, that the following individuals are hereby approved as occasional drivers for the 2021-2022 School Year:

Item No.	Name	Bargaining Unit
5.2.1	Salvador Flores	CSEA
5.2.2	Kathleen Jones	CSEA
5.2.3	Katherine Pinkowski	CSEA
5.2.4	Soffian Adam	DTA
5.2.5	Andrew Burnside	DTA
5.2.6	Michele Dawley	DTA
5.2.7	Noreen Eckert	DTA
5.2.8	Michelle Gilmour	DTA
5.2.9	Michael Green	DTA
5.2.10	Kimberly Levan	DTA
5.2.11	Miriam Lugo Alfaro	DTA
5.2.12	Donna Millson	DTA
5.2.13	Charmaine Moreland	DTA

5.2.14	Mario Muscarella	DTA
5.2.15	Kathryn Pilgrim	DTA
5.2.16	Helena Rankin	DTA
5.2.17	Julie Reece	DTA
5.2.18	Allie Saye	DTA
5.2.19	Marie Schrantz-Damico	DTA
5.2.20	Jean Surma	DTA
5.2.21	Deborah Westling	DTA
5.2.22	Deborah Wisniewski	DTA
5.2.23	Adam Woelfle	DTA
5.2.24	Frank Jagoda	N/A
5.2.25	Donna Kubera	N/A
5.2.26	David Wallace	N/A

Mr. Kozlowski **MOVED** the adoption of the following resolution; seconded by Mr. Bankoski; approved unanimously:

**5.3 Appointment of School District Business Administrator:**

**Whereas**, the Board of Education (“Board”) of the Dunkirk City School District (“District”) recognizes that the position of School District Business Administrator has been vacant since August 14, 2021;

**Whereas**, the District has advertised the vacancy and sought out potential candidates in accordance with District protocols; and

**Whereas**, the Board has determined that no candidates of sufficient qualifications are currently available; and

**Whereas**, the Education Law establishes that the Superintendent of Schools is responsible of serving as the Chief Executive Officer of a District; and

**Whereas**, the Superintendent also holding the position of School District Business Administrator is not inconsistent with the Education Law; and

**Whereas,** the Board has determined that Superintendent of Schools Michael Mansfield has the requisite qualifications to serve as School District Business Administrator;

**Now therefore, be it**

**Resolved,** that the Board hereby appoints Michael Mansfield to serve as School District Business Administrator, as the search for a full-time candidate for the position continues, in conjunction with his current service and appointment as Superintendent; and

**Be it further resolved,** that this Resolution shall take effect immediately, and that the Superintendent of Schools is hereby authorized and directed to do all things necessary to effectuate the intent and operation of this Resolution.

**ADJOURNMENT OF MEETING:** Mr. Kozlowski **MOVED** to adjourn; seconded by Mr. Bankoski; carried unanimously at 5:58 PM