

DUNKIRK CITY SCHOOL DISTRICT

Date: Tuesday, November 10, 2020

Place: VIA LIVE VIDEO STREAM – <https://www.dunkirkcsd.org/Page/4894>

Time: 5:30 PM

- AGENDA -

PLEDGE OF ALLEGIANCE

1.0 Roll Call:

Members Present:

Members Absent:

Members Excused:

Also Present:

2.0 Questions and Oral Communications of the Public Pertaining to

This Evening's Agenda Items:

3.0 Written Communications:

4.0 Report of Superintendent of Schools:

- Middle School - Grade 6 - Hybrid Program - Mrs. Farwell, Mr. Pierce
- High School Hybrid Program - Mrs. Hoerner, Mr. Berg
- Communication - Report of Positive COVID-19 Result - Mr. Mansfield
- Capital Project Update - Mr. Abbey

5.0 Report of Board of Education President:

Report from BOE Buildings & Transportation Committee:

Report from BOE Finance Committee:

6.0 CONSENSUS ITEMS:

- A. Request Time for Comment**
- B. Request to Add or Withdraw Consensus Item(s)**
- C. Motion to Approve Consensus Item(s)**

DUNKIRK CITY SCHOOL DISTRICT – November 10, 2020:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following:

6.1 Financial Matters:

- 6.1.1 October 2020 Warrant Report**
- 6.1.2 September 2020 Treasurer's Report**
- 6.1.3 October 2020 Revenue Status Report**
- 6.1.4 October 2020 Budget Transfer Report**
- 6.1.5 October 2020 Journal Entry Report**
- 6.1.6 October 2020 Over Time Report**
- 6.1.7 October 2020 COVID-19 Report**
- 6.1.8 October 2020 Claims Auditor Report**

6.2 Resignations/Terminations:

Item No.	Action
6.2.1	Acceptance of resignation from Yahaira Pagan, Teacher Aide, Dunkirk Elementary School #7, effective October 28, 2020
6.2.2	Acceptance of resignation for retirement purposes from Karen Farley, Occupational Therapist, effective December 30, 2020

6.3 Appointments:

Item No.	Name	Position	Effective Date	Comment
6.3.1	Marianne Furlan	A.M. Supervisor, Middle School	2020-2021 School Year	As per the DTA Contract
6.3.2	Helena Rankin	A.M. Supervisor, Middle School	2020-2021 School Year	As per the DTA Contract
6.3.3	Kevin Padilla Soto	Substitute Cleaner	2020-2021 School Year	
6.3.4	Nicole Nopper	Long Term Substitute Teacher	2020-2021 School Year	Effective November 10, 2020

6.4 Other – Authorizations:

Item No.	Action
6.4.1	Approval for Valarie Csont and Philip Szymczak to invoke Article VIII, Section 6 of the Dunkirk Teachers' Association collective bargaining agreement, which allows two tenured teachers to exchange assignments for one year
6.4.2	Approval of the Dunkirk City Schools, District Wide, School Safety Plan (Project SAVE, Safe Schools against the Violence in Education) Commissioner's Regulation 155.17, effective November 12, 2020
6.4.3	Amendment of Resolution 3 of the October 13, 2020 Regular Board Meeting. The transportation contract extension for Corvus Bus & Charter was approved for \$17,585.00, amended to \$34,246.80 as it is no longer a shared bus run with Fredonia Central School District.
6.4.4	Correction of Resolution 4 of the October 13, 2020 Regular Board Meeting: Jeannine Van Wey, Music, is on Step 17, Column B+60M (\$91,141.00) and not Step 17, Column B+30M (\$89,869.00) as recorded
6.4.5	Approval to dispose of surplus library books from Dunkirk High School and Dunkirk Elementary School #7 as presented to the individual Board of Education members
6.4.6	Approval to dispose of surplus Building and Grounds' equipment as presented to the individual Board of Education members
6.4.7	Approval to dispose of surplus Library technology equipment as presented to the individual Board of Education members
6.4.8	Approval to accept the donation of High School library books from Amy Gorski, Library Media Specialist and Dunkirk High School, as presented to the individual Board of Education members

6.4.9	Approval to abolish a 0.5 Reading Teacher position at School #4
6.4.10	Approval to abolish a 0.5 Reading Teacher position at Dunkirk Middle School
6.4.11	Approval to create 1.0 Reading Teacher position at School #4
6.4.12	Approval of an unpaid leave of absence for Melissa Leffel, English Language Arts Teacher, effective November 10, 2020
6.4.13	Approval for a medical leave of absence for Employee #1492, effective January 06, 2020
6.4.14	Approval for a medical leave of absence for Employee #1239, effective October 29, 2020
6.4.15	Approval for a medical leave of absence for Employee #1736, effective November 2, 2020
6.4.16	Approval for a medical leave of absence for Employee #1046, effective November 3, 2020
6.4.17	Approval for a return from a medical leave of absence for Employee #332, effective September 18, 2020
6.4.18	Approval for a return from a medical leave of absence for Employee #2937, effective October 26, 2020
6.4.19	Approval for a return from a medical leave of absence for Employee #2447, effective October 27, 2020
6.4.20	Approval for a return from a leave of absence for Jacob Thompson, Teacher Aide, effective November 16, 2020
6.4.21	Approval for the Registered Nurse position at Northern Chautauqua Catholic School (NCCS) and Central Christian Academy (CCA) be increased to 1.0 FTE from 0.8 FTE for the 2020-2021 school year
6.4.22	Approval for Clarissa Ortiz, Dunkirk, NY, to start her probationary period for the Clerk II, Spanish Speaking position, on November 12, 2020 due to her successfully passing the Civil Service Examination
6.5.22	Approval for Jessica Vazquez, Dunkirk, NY, to start her probationary period for the Clerk II, Spanish Speaking position, on November 13, 2020 due to her successfully passing the Civil Service Examination

6.5

Special Education Placements:

WHEREAS, the Dunkirk Committee on Special Education met on October, 8, 9, 13, 14, 15, 16, 19, 20, 21, 22, 26, 27, 28, 29, 30, and November 3, 4, and 5, 2020 to review and evaluate the condition and placement of students who have been identified as having physical, mental, or emotional disability, and

WHEREAS, the documentation and evidence presented at these meetings indicate that the Committee on Special Education made the below-listed recommendations to the Board of Education; now therefore, be it

RESOLVED, that the recommendation for placement or change in placement of the children Listed below be approved as follows:

CPSE:

Special Class: 900569795, 900569680, 900569646

Related Service: 900570090, 900570083, 900570052, 900569980, 900569967, 900569862, 900569799, 900569775, 900569737, 900569696, 900569670, 900569492, 900569643

Itinerant Service: 900569351, 900570032, 900570071, 900569663

Sub CSE:

Special Class: 900570132 (6), 900569377 (K), 900569108 (1)

Consultant Teacher Service: 900570011 (5)

CSE:

Special Class: 900570173 (6), 900570174 (UG), 900567265 (5), 900567079 (5), 900567862 (3), 900436157 (11), 900567172 (6), 900569041 (1), 900567877 (3), 071340000 (12), 900449392 (10), 900567430 (10), 900568963 (3), 900568924 (1), 900567779 (5), 900566629 (8)

Related Service: 900569976 (1), 900568972 (1),

Consultant Teacher Service: 900567200 (5), 900568702 (3), 900450857 (11), 071150008 (12), 900566898 (7), 900568731 (8), 082410006 (12), 110960001 (9), 900569962 (4), 900567907 (6), 900569925 (2), 900569620 (6), 092120005 (11), 900567042 (6), 900567179 (11), 900569010 (3), 900568937 (2), 900569482 (8), 900567961 (4), 900568346 (2), 900566639 (9), 900567870 (6), 900568556 (5)

6.6

Approval of Minutes:

- **October 13, 2020 - Regular Board Meeting**

7.0

Presentation of Items for Board Action (Resolutions):

A. Request to Add

November 10, 2020

1 - Appointment of Maintenance Mechanic

RESOLVED, upon the recommendation of the Superintendent of Schools, that Michael Przybycien, Dunkirk NY, is hereby appointed to the position of Maintenance Mechanic, effective November 25, 2020, \$62,400 pro rata.

His six-month probationary period will commence on November 25, 2020.

NOTE: Mr. Przybycien is assigned District Wide, filling the vacancy for Thomas Tarnowski who retired.

November 10, 2020

2 - Appointment of Maintenance Mechanic

RESOLVED, upon the recommendation of the Superintendent of Schools that Salvador Flores, Dunkirk NY, is hereby appointed to the position of Maintenance Mechanic, effective November 12, 2020, \$52,000.00 pro rata.

NOTE: Mr. Flores is assigned District Wide, filling the vacancy of Layne Fox who retired.

November 10, 2020

3 - Appointment of Outreach Liaison (Spanish Speaking)

RESOLVED, upon the recommendation of the Superintendent of Schools, that Rebecca Batista, Dunkirk NY, is hereby appointed to the position of Outreach Liaison, Spanish Speaking), Step 11, \$14.86 per hour, effective November 12, 2020.

Her six-month probationary period will commence on November 12, 2020.

NOTE: Ms. Batista will be assigned District Wide.

November 10, 2020

4 - Appointment of Head Custodian

RESOLVED, that Patrick Rosario, Dunkirk, NY, is hereby appointed to the position of Head Custodian, Dunkirk High School, Step 9, Grade VIII, \$17.69 per hour, effective October 14, 2020. This appointment is provisional, pending the Civil Service examination and scoring within the hireable range of candidates.

NOTE: Mr. Rosario is assigned to Dunkirk High School, filling the vacancy for Salvador Flores who transferred.

November 10, 2020

5 - Approval of Occasional Drivers

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are hereby approved as occasional drivers for the 2020 - 2021 school year:

Adam, Soffian	Alfaro, Miriam
Burnside, Andrew J.	Dawley, Michele
Eckert, Noreen	Flores, Salvador
Gens, Alan J.	Gilmour, Michelle
Green, Michael C.	Jagoda, Frank
Jones, Kathleen	Kubera, Donna
Levan, Kimberly Ann	Millson, Donna M.
Moreland, Charmaine D.	Muscarella, Mario L.
Pilgrim, Kathryn	Pinkowski, Katherine K.
Rankin, Helena K.	Reece, Julie
Sarratori, Michael	Saye, Allie M.
Schrantz-Damico, Marie	Surma, Jean Marie
Wallace, David	Westling, Deborah
Wisniewski, Deborah	Woelfle, Adam

November 10, 2020

6 - Appointment of Coaches

RESOLVED, upon the recommendation of the Superintendent of Schools that the following individuals are hereby appointed coaches for the 2020-2021 school year:

Tyler Aitcheson
Quinn Bankoski
Dakota Gardner
Bryon McCoy
Bill Pittman
Sixto Rosario
Jamie Tell

Modified Wrestling Co-Coach
Junior Varsity Girls' Basketball
Unpaid Assistant Varsity Wrestling
Modified Wrestling Co-Coach
Junior Varsity Boys' Basketball
Varsity Girls' Basketball
Unpaid Assistant Varsity Boys' Basketball

November 10, 2020

7 - Acceptance of Annual Compliance Independent Audit

RESOLVED, upon the recommendation of the District's Audit Committee, copies of the Annual Independent Audit, prepared by Drescher & Malecki, LLP, for the City School District of the City of Dunkirk, New York, for the 2019-2020 school year ending June 30, 2020, have been completed in the form prescribed by the Commissioner of Education and presented to the Board of Education members; now, therefore, be it

RESOLVED, that the said audit report is hereby received and that the same be recorded in the official minutes and that copies of said audit report shall be filed with the Clerk of the City School District of the City of Dunkirk, New York, with the New York State Education Department, and with the Office of the New York State Comptroller.

November 10, 2020

8 - Approval of Shared Transportation Route

RESOLVED, upon the recommendation of the Superintendent of Schools that the shared transportation route to The Summit Center, Getzville, NY with Fredonia Central Schools be approved.

FURTHERMORE, upon the recommendation of the Superintendent of Schools that an authorization of a “piggyback” of Dunkirk City Schools contract #C417184 with the contractor Transpo Bus Services be approved. The cost has been determined to be appropriate and will result in a savings to the District as opposed to obtaining their own independent route. This approval will be retroactive to October 19, 2020.

November 10, 2020

9 - Revision of Appointment of JROTC Instructor

RESOLVED, upon the recommendation of the Superintendent of Schools, that Chief Warrant Officer 2 Paul H. Dustin, Portland, New York, is hereby granted an appointment to the position of JROTC Instructor, at an annual base salary of \$60,197.28 pro rata, effective October 1, 2020. The salary will equal the difference between the individual's retirement pay and what he would receive if recalled to active duty, fifty percent (50%) of which will be reimbursed to the District by the U.S. Army and that the appointment is contingent upon an agreement between the District and the Dunkirk Teachers' Association.

NOTE: Chief Warrant Officer 2 Paul H. Dustin must complete the JROTC Certification Training IAW CCR 145-2, Chapter 8. In addition, he will serve in a probationary status for the first two academic years of employment per the United States Army; this probationary period does not fall under Education Law of the State of New York.

November 10, 2020

10 - Awarding of Bid for Transportation

WHEREAS, sealed bids for Transportation of alternative education students from Dunkirk, NY to Maple Academy, Cassadaga, NY were duly advertised, received, and publicly opened at 3:00 pm on November, 5, 2020, and

WHEREAS, bids from the following were received:

- | | | |
|-----------|--|---------------------|
| 1) | First Student Inc., Fredonia NY | NO BID |
| 2) | Student Transport Inc., Depew NY | \$519.00\Day |
| 3) | Transpo Bus Service LLC, Tonawanda NY | \$589.00\Day |

WHEREAS, an analysis of the bids based on the specifications and low price indicate that Student Transport Inc., be awarded the bid as follows:

- 1) Student Transport Inc., \$519.00\Day for approximately 135 Days, \$70,065.00**

RESOLVED, upon recommendation of the Superintendent of Schools that the above transportation contracts will be awarded for the regular school session 2020-2021.

November 10, 2020

11 - Approval of Transfer of Capital Improvement Reserves

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby approves the transfer of \$266,730.00 as of March 4, 2020, plus any additional interest earned from the District's Capital Improvements Reserve Fund that was established in 2008 to the Capital Fund for the Planned Facilities Upgrade 2020 Capital Improvement Project as authorized by the voters on June 9, 2020, and then terminate such fund, and

FURTHERMORE, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby approves the transfer of \$1,000,000 as of March 4, 2020 plus any additional interest earned from the District's Capital Improvements Reserve Fund that was established in 2018 to the Capital Fund for the Planned Facilities Upgrade 2020 Capital Improvement Project as authorized by the voters on June 9, 2020, and then terminate such fund.

November 10, 2020

12 - Approval of Transfer of Tax Certiorari Reserve

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby approves the transfer of \$2,000,000.00 from the Tax Certiorari Reserve to the District's general fund as a result of the expiration of the allowable time period for Certiorari claims related to this amount, and

FURTHERMORE, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby approves the transfer of \$1,000,000.00 from the Tax Certiorari Reserve to the District's general fund to be used to appropriate against the District's 2020-2021 voter approved budget.

NOTE: A review of the outstanding Certiorari claims do not meet the requirements to retain the level of funding the reserve. The remaining balance of \$251,000.00 is sufficient to cover any current claims.

November 10, 2020

13 - Approval for Tax Collection for the City of Dunkirk

RESOLVED, that the Clerk of the Board of Education forward to the City Treasurer of Dunkirk, New York for collection, the list of unpaid 2020 taxes on property located within the City of Dunkirk, New York, such unpaid taxes amounting to \$719,183.45 plus \$14,383.72.

November 10, 2020

14 - Approval for Tax Collection for the Towns of Dunkirk and Sheridan

RESOLVED, that the Clerk of the Board of Education forward to the County Treasurer of Chautauqua County for collection, the list of unpaid 2020 taxes of that portion of the Town of Dunkirk and the Town of Sheridan which are part of the City School District of the City of Dunkirk, such unpaid taxes amounting to \$122,574.22 plus \$2,451.46 of penalties.

November 10, 2020

15 - Approval of Budget Transfers

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby approves a budget transfer from Instructional and Athletic Contractual and Personnel Salary in the amount of \$278,170.00 to various BOCES accounts to adjust the BOCES budget per the current contract, and be it further

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby approves a budget transfer from the Instructional Tuition for Public Schools budget account in the amount of \$54,556.00 to the Students with Disabilities Tuition expense be made for expenses related to 2018-2019, 2019-2020, and 2020-2021 non-resident foster placement tuition, and be it further

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby approves a budget transfer from Noninstructional Community Schools ELL and Psychologist accounts in the amount of \$35,000.00 to Social Work Contractual Community Schools account for the cost of Family Services of Chautauqua Region Agreement.

November 10, 2020

16 - Approval of Transfer for Capital Outlay Project

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby approves the transfer of an amount not to exceed \$100,000.00 to the Capital Fund for the District's Capital Outlay Project as proposed in the District's 2020-2021 budget approved by the voters on June 9, 2020.

8.0 Other Matters for Consideration:

- 1. Old Business**
- 2. New Business**

9.0 Questions and Oral Communications of the Public:

10.0 Adjournment: