#### **DUNKIRK CITY SCHOOL DISTRICT**

Date:

Tuesday, August 13, 2019

Place:

Large Group Instruction Room – High School

Time:

5:30 PM

#### - AGENDA -

#### PLEDGE OF ALLEGIANCE

#### Cynthia Mackowiak, Tax Presentation

1.0 Roll Call:

Members Present:

Members Absent:

Members Excused:

Also Present:

- 2.0 Questions and Oral Communications of the Public Pertaining to This Evening's Agenda Items:
- 3.0 Written Communications:
- 4.0 Report of Interim Superintendent of Schools:
- 5.0 Report of Board of Education President:
- 6.0 CONSENSUS ITEMS:
  - A. Request Time for Comment
  - B. Request to Add or Withdraw Consensus Item(s):
  - C. Motion to Approve Consensus Item(s)

6.2

6.1	<b>Financial</b>	Matters:

- 6.1.1 **July 2019 Warrant Report**
- 6.1.2 June 2019 Treasurers Report
- 6.1.3 Revenue Budget

Will be provided in Sept.

- 6.1.4 July 2019 Budget Transfers
- Will be provided in Sept.
- 6.1.5 July 2019 Journal Entry Schedule Will be provided in Sept.
  - Will be provided in Sept.
- 6.1.6 July 2019 Overtime Pay Report
- Will be provided in Sept.
- 6.1.7 July 2019 Regular Pay Report 6.1.8 July 2019 Claims Auditor Report Will be provided in Sept.
- Resignations/Terminations Attached:
- 6.3 <u>Appointments – Attached:</u>
- 6.4 Other Authorizations – Attached:
- 6.5 **Special Education Placements – Attached:**
- 6.6 **Approval of Minutes:**

July 2, 2019 - Annual Reorganizational Meeting

July 2, 2019 - Regular Meeting

July 11, 2019 - Special Meeting

July 16, 2019 - Special Meeting

#### 7.0 Presentation of Items for Board Action (Resolutions):

A. Request to Add

#### 8.0 **Other Matters for Consideration:**

- 1. **Old Business**
- 2. **New Business**

#### 9.0 Questions and Oral Communications of the Public:

#### 10.0 Adjournment:

# **DUNKIRK CITY SCHOOL DISTRICT - August 13, 2019**

**RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following:

### 6.2 Resignations/Terminations:

Item No.	Action
6.2.1	Resignation from Miriam Lugo-Alfaro, Transition Coordinator, effective July 10, 2019.
6.2.2	Resignation from Lindsey Bauza, Social Studies Teacher, effective July 16, 2019.
6.2.3	Resignation from Jeffrey White, Asst. HS Principal, effective August 2, 2019.
6.2.4	Resignation from Mary Ivory, Elementary Teacher, effective August 30, 2019.
6.2.5	Resignation from Sara Artrip, Clerk II Middle School, effective August 8, 2019.
6.2.6	Resignation from William Smock, .5 MS Asst. Principal & .5 PreK, effective August 27, 2019.
6.2.7	Resignation from Colleen Newton, Teacher Aide, effective August 7, 2019.

### 6.3 **Appointments**:

Item No.	Name	Position	Effective Dates	Comment
6.3.1	McMurdy, Joseph	Special Education Tutor	July 15, 2019 – July 26, 2019	Per DTA Contract
6.3.2	Levan, Kim	Middle School Musical	2019-2020 School Year	Per DTA Contract

### 6.4 Other – Authorizations:

Item No.	Action	
6.4.1	Appoint Frank Torain as Interim JROTC Advisor, Account # 360.	
6.4.2	Appoint Ian Hill, MS Steel Drum Band Advisor, Account # 610.	
6.4.3	Delete Account # 118 which is no longer needed for the Class of 2018.	
6.4.4	Distribute remaining funds from the Class of 2019 as follows: Class of 2020 = \$1,560.66; Class of 2021 = \$1,040.44; Class of 2022 = \$520.22.	
6.4.5	Abolish a .5 FTE Special Education Teacher position at School # 4, effective July 12, 2019.	
6.4.6	Abolish an 8 <sup>th</sup> grade Alternative Education classroom teacher aide position, effective June 30, 2019.	
6.4.7	Create a 7 <sup>th</sup> grade Alternative Education classroom teacher aide position, effective September 3, 2019.	
6.4.8	Acceptance of donation of a Yamaha Clavinova CVP-709 Digital Piano from a community member to the High School music department.	

6.4.9	Create a .5 FTE Classroom Teacher Aide position at School # 7 for Pre-K, effective September 3, 2019.
6.4.10	Approval of probationary service for Sarah Davis to commence on September 3, 2019. This probationary period will expire on September 2, 2023. Ms. Davis was appointed ENL teacher on July 2, 2019.
6.4.11	Approval of the Dunkirk City Schools, District Wide, School Safety Plan (Project SAVE (Safe Schools Against Violence in Education) Commissioner's Regulation 155.17.
6.4.12	Create a Classroom Teacher Aide position at School # 3, effective September 3, 2019.
6.4.13	Create three Classroom Teacher Aide positions at School # 5, effective September 3, 2019.
6.4.14	Create two Classroom Teacher Aide positions at School #7, effective September 3, 2019.
6.4.15	Create a Classroom Teacher Aide position at the Middle School, effective September 3, 2019.
6.4.16	Abolish a Personal Teacher Aide position at the School Five, effective September 3, 2019.
6.4.17	Create a Personal Teacher Aide position at School # 7, effective September 3, 2019.
6.4.18	Create a Personal Teacher Aide position at School # 3, effective September 3, 2019.
6.4.19	Approval to correct the appointment term for Steve Wright, Business/Technology/Art/Music Department Chair, to July 1, 2019 through June 30, 2022.

#### 6.5 - Special Education Placements -

**WHEREAS**, the Dunkirk Committee on Special Education met on May 10, June 3, 4, 21, 24, July 2, 9, 10, 17, 22, 23, 25, 29, 31 and August 6, 2019 to review and evaluate the condition and placement of students who have been identified as having physical, mental or emotional disability, and

**WHEREAS**, the documentation and evidence presented at these meetings indicate that the Committee on Special Education made the below-listed recommendations to the Board of Education; now therefore, be it

**RESOLVED**, that the recommendation for placement or change in placement of the children listed below be approved:

#### **Annual Reviews:**

CSE:

Special Class: 567920 (11)

CSE:

Special Class: 568370 (2), 568533 (2)

Related Services: 568859 (Pre-K), 569644 (K), 569708 (K), 569459 (6), 569633 (5)

CPSE:

Special Class: 569108 (Pre-K), 569762 (Pre-K), 569717 (Pre-K)

Related Services: 569672 (K), 569359 (Pre-K), 569176 (Pre-K), 569432 (Pre-K),

569695 (Pre-K), 569700 (Pre-K), 569696 (Pre-K)

NOTE: The number in parenthesis is the grade level of the student.

### 1 - Confirmation of Assessment Roll & Tax Levy -

**RESOLVED**, that the assessment roll of taxable property in the City School District of the City of Dunkirk be accepted and confirmed as of this day as the official assessment roll for the fiscal year 2019-20 and be it further

**RESOLVED**, that a tax of \$9,966,642 for the purpose as specified in the school budget for the school year 2019-20 be levied upon and collected from all taxable inhabitants and property included in the City School District of the City of Dunkirk, New York, and that the proper tax warrant be executed and attached to the school tax rolls, such warrant to be signed by a majority of the officers and members of the Board of Education of said School District and that such school tax roll with warrant attached and duly signed be delivered to the School Tax Collector, and be it further

**RESOLVED**, that the School Tax Collector be directed to collect said taxes from September 9, 2019 through and including October 18, 2019 with no penalty, and that she be directed to collect said taxes from October 21, 2019 through and including October 25, 2019 with two per centum (2%) penalty added, after which period the School Tax Collector shall discontinue collecting school taxes and shall return the warrant in accordance with the law.

## 2 - Approval for Extension of Food Service Agreement -

**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the original agreement dated July 6, 2017 between the Dunkirk City School District and Sodexo Management, Inc. be extended for the period September 1, 2019 until August 31, 2020 with costs increased by the June 2019 CPI of 1.7% for New York and Northeastern New Jersey, as specified by the NYS Department of Education, and be if further

**RESOLVED**, that the Superintendent of Schools is authorized to execute all required documentation to accomplish the extension. NOTE: CPI is down from 2.2% in 2018-2019. The July 2019 CPI is not published until August 13, 2019 and is not anticipated to increase more than 0.2% over June. Approval is sought to expedite execution prior to the beginning of the 2019-2020 school year.

# 3 - Appointment of Intramural Coaches -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools, that the following individuals are hereby appointed intramural coaches for the 2019-2020 school year:

## **Elementary:**

Track & Field A. J. Burnside

### Middle School:

Swimming	Kelly Fetterick
Soccer	Kelly Fetterick
Girls' Basketball	Kelly Fetterick
Flag Football	Kelly Fetterick
Team Handball	Kelly Fetterick
Fitness	Kelly Fetterick

### **High School:**

Plyometric & Powerlifting (Winter)	Michael Sarratori
Plyometric & Powerlifting (Spring)	Michael Sarratori
MS/HS Strength Training (Winter)	Michael Sarratori
MS/HS Strength Training (Spring)	Michael Sarratori

4 - Appointment of My Brother's Keeper After School Tutoring Program Staff -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools, that the following individuals are hereby appointed to the My Brother's Keeper After School Tutoring Program, effective September 16 – November 26, 2019 and January 27 – May 7, 2020:

Science:

Cynthia McMillen

Sofian Adam

**Social Studies:** 

Walter Robertson

Joshua Case

Spanish:

Miriam Lugo-Alfaro

Math:

Vincent Vecchio Renee Pasquale

Anna Alvira Tracy Schifano

Guidance:

Sara Henry

Nicole Donato

ENL:

Caroline Villafrank

**Special Education:** 

Kathy Hauser

### 5 – Appointment of Fall 2019 21st Century CLC Before & After School Programs:

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools, that the following individuals are hereby appointed to the Fall 2019 21st Century CLC Before & After School Programs, effective September 23 through February 13, 2020:

#### **School Three:**

Site Coordinators:

Valarie Csont (M, W)

Pamela Pleszewski (T, Th, F)

Morning:

Elementary:

Teacher Aide:

Teacher Aides:

Pamela Pleszewski

Michael Thompson

Colleen McDonald

After School:

Elementary:

Michael Thompson

William Barnes

Kalene Szarv

Colleen McDonald

Nicole Baker

School Four:

Site Coordinator:

ENL:

Morning:

**Heather Flores** 

Kyle Adams

Justin Lilga

Colleen Newton

After School:

Elementary:

Elementary:

Teacher Aide:

Kyle Adams

Justin Lilga

Teacher Aides:

Michelle Ossman

Amanda Ippolito

School Five:

Site Coordinator:

**Deborah Westling** 

Morning:

Elementary:

Mario Muscarella

Lisa Williams

Cynthia Lawrie

Elementary:

Teacher Aide:

Mario Muscarella

After School:

ENL:

Special Education:

Teacher Aides:

Kyle Damon Andrea Hojnacki Lisa Williams Cynthia Lawrie Lory Gifford

Jacklyn Richir (M, T, W) Marcella Dolce (Th, F)

School Seven:

Site Coordinators:

Morning:

Elementary:

Teacher Aide:

After School:

Elementary:

ENL:

Megan Bible

Special Education: Teacher Aides:

Amber Lancaster Kim Desmond-Keppel

Jacqueline Dloniak

Cady Dunning Susan Chaffee

Allison Williams Jacqueline Dloniak Zachery Meadows

Middle School:

Site Coordinator:

Morning:

ELA (6-8)

Special Education:

Teacher Aide:

After School:

Elementary:

ENL:

Special Education:

Teacher Aides:

Crystal Merchant

**Crystal Merchant** Joseph McMurdy

Angela Torrance

James Quinn

Tina Novelli

Cynthia Carlson

Joseph McMurdy

Mary Ann Boris

Timothy Gunther

Elementary Nurse:

Middle School Nurse:

Nicole Dispense

Julie Lawrie

Substitutes:

Joshua Fitzgerald

Stephanie Seaton

Megan McKinley

Jennifer Pattyson

School #3 - T-F

District-wide – M-F

District-wide - M-F

Schools #3 & #7 (M-T-W-F)

#### 6 - Appointment of Additional Staff for HS Extended Day Summer Programs -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that the following additional individuals are hereby appointed to the following High School summer programs:

#### HS EXTENDED DAY GRANT SUMMER SCHOOL PROGRAM:

Gwen Mueller

ELA

Jennifer Lancaster

Substitute

Tracy Schifano Noreen Eckert Substitute Transition Coordinator

Sub/Exam Proctor/Scorer

### HS EXTENDED DAY INCOMING 9th GRADER PROGRAM:

Suzanne Wise

Soffian Adam

ELA

#### HS EXTENDED DAY GRANT REGENTS REVIEW PROGRAM:

Renee Pasquale Math Anna Alvira Math Aaron Pietro Sub/E

Sub/Exam Proctor/Scorer Jillian Domenico Sub/Exam Proctor/Scorer Sub/Exam Proctor/Scorer Tracy Schifano Mary Allaire-Gifford Sub/Exam Proctor/Scorer Kim Sortisio Sub/Exam Proctor/Scorer Sarah Burnett Sub/Exam Proctor/Scorer Julie Miller Sub/Exam Proctor/Scorer Carol Bleck Sub/Exam Proctor/Scorer Kalene Szary Sub/Exam Proctor/Scorer Dave Bittinger Sub/Exam Proctor/Scorer Adam Woelfle Sub/Exam Proctor/Scorer

7 - Appointment of Additional Staff for 21st CCLC Summer Enrichment Programs -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that the following individuals are hereby appointed to the following 21st CCLC Summer Enrichment program:

#### **ELEMENTARY PROGRAM AT THE MIDDLE SCHOOL:**

Patrick LaMattina
Patricia Kucmierz

Teacher Aide Substitute Teacher Aide Substitute

# 8 - Appointment of Substitutes for Special Education Summer School Programs -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that the following individuals are hereby approved to substitute for the special education programs at School Five & the High School for the summer of 2019:

Mary Allaire Gifford
Taylor Levandoski
Catherine D'Agostino
Lisa Williams
Carmen Andrews
Nathan Ahlstrom
Sarah Crane
Rebecca Skelly
Melissa Davis

Wendy Gunther Carrie Hoffman Tina Novelli Mary Mistretta Jennifer Lancaster Kalene Szary Judy Golden Patricia Gugino

#### 9 - Appointment of Athletic Positions -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that the following individuals are hereby appointed to the following athletic positions for the 2019-2020 school year:

Jeyden Schrantz Steve Zentz Joshua Case Brad Logan

Alexandra Zwerka-Gentle

Michelle Gilmour

Sal Flores Amanda Kulig Amanda Kulig Frank Jagoda Ryan Corbett Andrew Burnside

Allie Saye Leslie Gomez Ashley Odelbralski Colleen McDonald Elizabeth Abramowicz

Renee Pasquale

Athletic Director Intern
Boys' Modified Soccer
Varsity Football Assistant
Varsity Football Assistant
JV Football Cheerleading
Girls' Varsity Softball Coach
Girls' JV Softball Coach

Girls' Modified Softball Coach Girls' Modified Basketball Asst. Boys' Varsity Baseball Coach Boys' JV Baseball Coach

Modified Track
Boys' Tennis
Sports Supervision
Sports Supervision
Sports Supervision
Sports Supervision
Sports Supervision
Sports Supervision

### 10 - Appointment of Special Education Teacher -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Kathryn Pilgrim, Jamestown, New York, is hereby appointed to the professional educator position of Special Education teacher in the special subject tenure area of special education, effective September 3, 2019, Step 2, Column B+42M, \$45,176.00 pro rata.

Her probationary service will commence on September 3, 2019. This appointment will expire on September 2, 2023.

**NOTE:** Ms. Pilgrim will be assigned to the High School filling the vacancy for Carla McCracken who transferred.

### 11 - Appointment of Special Education Teacher -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Margaret Michaels, Hamburg, New York, is hereby appointed to the professional educator position of Special Education teacher in the special subject tenure area of special education, effective September 3, 2019, Step 2, Column B+36M, \$44,858.00 pro rata.

Her probationary service will commence on September 3, 2019. This appointment will expire on September 2, 2023.

**NOTE:** Ms. Michaels will be assigned to School Seven filling the newly created position on June 13, 2019.

### 12 - Appointment of Special Education Teacher -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Dennis Roberts, Jamestown, New York, is hereby appointed to the professional educator position of Special Education teacher in the special subject tenure area of special education, effective September 3, 2019, Step 3, Column B+36M, \$45,108.00 pro rata.

His probationary service will commence on September 3, 2019. This appointment will expire on September 2, 2023.

**NOTE:** Mr. Roberts will be assigned to Schools Three & Five filling the vacancy for Heidi Bates who transferred.

### 13 - Appointment of Elementary Education Teacher -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Sarah Crane, Dunkirk, New York, is hereby appointed to the professional educator position of Elementary Education teacher in the special subject tenure area of elementary education, effective September 3, 2019, Step 3, Column B+30M, \$44,790.00 pro rata.

Her probationary service commenced on August 29, 2018. This appointment will expire on August 28, 2022.

**NOTE:** Ms. Crane will be assigned to School Five filling the newly created position on June 13, 2019.

### 14 - Appointment of Elementary Education Teacher -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Aldyn Carlson, Dunkirk, New York, is hereby appointed to the professional educator position of Elementary Education teacher in the special subject tenure area of elementary education, effective September 3, 2019, Step 1, Column B+36M, \$44,608.00 pro rata.

Her probationary service will commence on September 3, 2019. This appointment will expire on September 2, 2023.

**NOTE:** Ms. Carlson will be assigned to School Seven filling the vacancy for Cady Dunning who transferred.

## 15 - Appointment of Elementary Education Teacher -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Monica Young, Orchard Park, New York, is hereby appointed to the professional educator position of Elementary Education teacher in the special subject tenure area of elementary education, effective September 3, 2019, Step 2, Column B, \$42,250.00 pro rata.

Her probationary service will commence on September 3, 2019. This appointment will expire on September 2, 2023.

**NOTE:** Ms. Young will be assigned to School Three filling the vacancy for Amanda Kulig who transferred.

# 16 - Appointment of Elementary Education Teacher -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Jacklyn Ellwood, Hamburg, New York, is hereby appointed to the professional educator position of Elementary Education teacher in the special subject tenure area of elementary education, effective September 3, 2019, Step 2, Column B, \$42,250.00 pro rata.

Her probationary service will commence on September 3, 2019. This appointment will expire on September 2, 2023.

**NOTE:** Ms. Ellwood will be assigned to School Five filling the vacancy for Deborah Rozumalski who retired.

### 17 - Appointment of Reading Teacher -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Denise Seivert, Fredonia, New York, is hereby appointed to the professional educator position of Reading teacher in the special subject tenure area of reading, effective September 3, 2019, Step 4, Column B+42M, \$45,926.00 pro rata.

Her probationary service will commence on September 3, 2019. This appointment will expire on September 2, 2023.

**NOTE:** Ms. Seivert will be assigned to School Three filling the vacancy for Anne Clark who retired.

### 18 – Appointment of Guidance Counselor –

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Jena Calph, Fredonia, New York, is hereby appointed to the professional educator position of School Counselor in the special subject tenure area of school counselor, effective September 3, 2019, Step 3, Column B+54M, \$50,668.20 pro rata.

Her probationary service will commence on September 3, 2019. This appointment will expire on September 2, 2023.

**NOTE:** Ms. Calph will be assigned to the Middle School filling the vacancy for Frank Jagoda who retired.

### 19 - Appointment of Cleaner -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Keisha Caballero, Fredonia, New York, is hereby appointed to the position of Cleaner, Step 1, \$12.09 per hour, effective August 1, 2019.

Her six-month probationary period commenced August 1, 2019.

**NOTE:** Ms. Caballero's assignment will be at the High School filling the vacancy for William Furlan who resigned.

### 20 - Appointments on Tenure -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that the following individuals are hereby appointed on tenure with the effective dates as noted:

Carmen Andrews, Elementary Teacher, effective August 30, 2019; Ian Hill, Music Teacher, effective August 30, 2019; Bridgette Kurtz, ESL Teacher, effective August 30, 2019; Stephanie Wisniewski, Math Teacher, effective August 30, 2019;

### 21 - Appointment of APEX/Cyber School Coordinator & Teachers -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that the following APEX/Cyber School Coordinator & Teachers are hereby appointed, effective immediately for the 2019-2020 school year:

Jeannine Van Wey

Coordinator

Cynthia McMillen Michele Dawley Kelly Fetterick Miriam Lugo Alfaro

Science Business

Physical Education Spanish Teacher

# 22 - Appointment of Elementary Education Teacher -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Mary Lang, Angola, New York, is hereby appointed to the professional educator position of Elementary Education teacher in the special subject tenure area of elementary education, effective September 3, 2019, Step 6, Column B+30M, \$47,290.00 pro rata.

Her probationary service will commence on September 3, 2019. This appointment will expire on September 2, 2023.

**NOTE:** Ms. Lang will be assigned to School Five filling the vacancy for Amanda Kulig who transferred.

## 23 - Appointment of Elementary Education Teacher -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Trisha Lockwood, Silver Creek, New York, is hereby appointed to the professional educator position of Elementary Education teacher in the special subject tenure area of elementary education, effective September 3, 2019, Step 3, Column B+30M, \$44,790.00 pro rata.

Her probationary service will commence on September 3, 2019. This appointment will expire on September 2, 2023.

**NOTE:** Ms. Lockwood will be assigned to School Three filling the vacancy for Corinne Rukavina who transferred.

24 - Appointment of Temporary Elementary Education Teacher -

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Taylor Levandoske, Dunkirk, New York, is hereby appointed to the temporary elementary teacher position effective September 3, 2019, for the 2019-2020 school year, Step 1, Column B, \$42,000.00 pro rata.

**NOTE:** Ms. Levandoske will be assigned to School Four filling the vacancy for Kris Dzduich who transferred for the 2019-2020 school year.