

**DUNKIRK CITY SCHOOL DISTRICT**

**Date: Tuesday, December 10, 2019**

**Place: Large Group Instruction Room – High School**

**Time: 5:30 PM**

**- AGENDA -**

**PLEDGE OF ALLEGIANCE**

**1.0 Roll Call:**

Members Present:

Members Absent:

Members Excused:

Also Present:

**Students of the Month**

**Middle School Musical Cast to Perform a Song from “Peter Pan”**

**Rebecca Farwell & Heather Flores – Therapy Dog Presentation**

**Michele Starwalt, Recognition: Mallory Wojcinski & Wilfredo Santana**

**Aubrey DeLeon, Student Board Member – Monthly Report**

**2.0 Questions and Oral Communications of the Public Pertaining to This Evening’s Agenda Items:**

**3.0 Written Communications:**

**4.0 Report of Interim Superintendent of Schools:**

**5.0 Report of Board of Education President:**

**6.0 CONSENSUS ITEMS:**

**A. Request Time for Comment**

**B. Request to Add or Withdraw Consensus Item(s):**

**C. Motion to Approve Consensus Item(s)**

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Agenda

**6.1 Financial Matters:**

**6.1.1 November 2019 Warrant Report**

**6.1.2 October 2019 Treasurers Report**

**6.1.3 Revenue Budget**

**6.1.4 November 2019 Budget Transfers**

**6.1.5 November 2019 Journal Entry Schedule**

**6.1.6 November 2019 Overtime Pay Report**

**6.1.7 November 2019 Regular Pay Report**

**6.1.8 November 2019 Claims Auditor Report**

**6.2 Resignations/Terminations – Attached:**

**6.3 Appointments – Attached:**

**6.4 Other Authorizations – Attached:**

**6.5 Special Education Placements – Attached:**

**6.6 Approval of Minutes:**

November 12, 2019

**7.0 Presentation of Items for Board Action (Resolutions):**

**A. Request to Add**

**8.0 Other Matters for Consideration:**

**1. Old Business**

**2. New Business**

**9.0 Questions and Oral Communications of the Public:**

**10.0 Adjournment:**

**DUNKIRK CITY SCHOOL DISTRICT – December 10, 2019**

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the following:

**6.2 Resignations/Terminations: NONE****6.3 Appointments:**

Item No.	Name	Position	Effective Dates	Comment
6.3.1	Kirell, Deborah	Substitute teacher aide for the 21 <sup>st</sup> Century CLC Morning Program	Through May 7, 2020	Per CSEA Contract
6.3.2	Peters, Kisun	Early Childhood & Social-Emotional Learning Director	January 6, 2020	Per DAA Contract

**6.4 Other – Authorizations:**

Item No.	Action
6.4.1	Approval for acceptance of \$1,000 Math/Science Grant from Reid Petroleum Corp. which will be used for Middle School Robotic equipment.
6.4.2	Approval to extend the unpaid leave of absence for Melissa Leffel, English Teacher, to June 30, 2020.
6.4.3	Acceptance of the revision to Policy # 7440: Student Voter Registration & Pre-Registration.
6.4.4	Acceptance of the revision to Policy # 7511: Immunization of Students.
6.4.5	Approval of an unpaid leave of absence for Theodore Perger, Technology Teacher, from February 10-14, 2020.
6.4.6	Creation of a personal teacher aide position for a CSE student at School Five, effective immediately.
6.4.7	Abolishment of a classroom teacher aide position for two CSE students at School Seven where one student has transferred and classification has changed for another.
6.4.8	Approval to discard 101 outdated MS technology books with copyright dates over twenty years old.

December 10, 2019

6.5 – Special Education Placements –

**WHEREAS**, the Dunkirk Committee on Special Education met on August 21, November 1, 4, 5, 6, 7, 8, 12, 13, 14, 15, 18, 19, 20, 21, 22, 25, 26, December 2 and 3, 2019 to review and evaluate the condition and placement of students who have been identified as having physical, mental or emotional disability, and

**WHEREAS**, the documentation and evidence presented at these meetings indicate that the Committee on Special Education made the below-listed recommendations to the Board of Education; now therefore, be it

**RESOLVED**, that the recommendation for placement or change in placement of the children listed below be approved:

**Annual Reviews**

**CSE:**

Special Class: 424174 (12), 770000 (9), 436157 (10), 460000 (8), 240000 (8),  
567779 (4), 569269 (6), 567984 (4), 780000 (11)  
Consultant Teacher: 567743 (2), 567895 (3), 569482 (7), 569925 (1), 410006 (11),  
569030 (10), 440000 (10), 569661 (10), 569459 (6), 567961 (3),  
569436 (10), 435298 (10), 567682 (5), 569039 (5), 566994 (5)  
Related Services: 569840 (10), 567357 (12), 567877 (2), 566552 (5)  
Declassified: 569837 (6)

**CPSE:**

Related Services: 569402

**CSE:**

Special Class: 569863, 569914, 569905, 569897  
Related Services: 569196, 569852, 569775, 569862, 569857, 569800, 569875  
Consultant Teacher:

**CPSE:**

Consultant Teacher: 568346 (1), 568556 (4), 569482 (7), 550005 (10)  
Special Class: 520000 (7), 568748 (K), 436157 (10), 568120 (2)  
Related Services: 568565 (2), 569939 (K)  
Ineligible: 568770 (1)

**NOTE:** The number in parenthesis is the grade level of the student.

December 10, 2019

1 – Appointment of .5 FTE Music Teacher –

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Briana Ventrice, Fredonia, New York, is hereby appointed to the position of .5 FTE music teacher, effective December 11, 2019, Step 1, Column B, \$21,000 pro rata.

**NOTE:** Ms. Ventrice's assignment will be at the Middle School.

December 10, 2019

2 – Awarding of Bid for P-TECH 9" x 49" Bridgeport with Chromways 3HP Milling Machine with DRO –

**WHEREAS**, sealed bids for a 9" x 49" Bridgeport with Chromways 3HP Milling Machine with DRO were duly advertised, received and closed on November 7<sup>th</sup> 2019, and

**WHEREAS**, bids from the following were received:

DXP Enterprises, Inc.	\$17,783.83 (each)
AW Miller Technical Sales, Inc.	\$11,900.00 (each) and,

**WHEREAS**, an analysis of the submitted bids based on the specifications and low price indicated that AW Miller Technical Sales, Inc., East Aurora, NY, be awarded the bid for 9" x 49" Bridgeport with Chromways 3HP Milling Machine with DRO.

AW Miller Technical Sales, Inc.	\$23,800.00 (total of two)
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**NOTE:** Delivery will be made within 30 days of AW Miller Technical Sales, Inc. receiving the purchase order. Cost includes: delivery, setup, training for up to (6) teachers at the P-TECH facility and an extra one year parts warranty.

December 10, 2019

3 – Awarding of Bid for P-TECH Kent 13" x 40" Geared Head Toolroom Lathe –

**WHEREAS**, sealed bids for Kent 13" x 40" Geared Head Toolroom Lathe were duly advertised, received and closed on November 7<sup>th</sup> 2019, and

**WHEREAS**, bids from the following were received:

DXP Enterprises, Inc.	\$11,844.12 (each)
AW Miller Technical Sales, Inc.	\$11,960.00 (each) and,

**WHEREAS**, an analysis of the submitted bids based on the specifications and low price indicated that DXP Enterprises, Falconer, NY be awarded the bid for Kent 13" x 40" Geared Head Toolroom Lathe.

DXP Enterprises, Inc.	\$35,532.36 (total of three)
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**NOTE:** The bid from AW Miller Technical Sales Inc. did not match the specifications that were advertised for bid. Delivery will be made within 30 days of DXP Enterprises, Inc. receiving the purchase order. Cost includes: delivery, setup, training for up to (6) teachers at the P-TECH facility and standard MFG warranty.

December 10, 2019

4 – Awarding of Bid for P-TECH 8" x 18" Manual Surface Grinder –

**WHEREAS**, sealed bids for 8" x 18" Manual Surface Grinder were duly advertised, received and closed on November 7<sup>th</sup> 2019, and

**WHEREAS**, bids from the following were received:

DXP Enterprises, Inc.	\$12,130.24
AW Miller Technical Sales, Inc.	\$14,827.00 and,

**WHEREAS**, an analysis of the submitted bids based on the specifications and low price indicated that DXP Enterprises, Falconer, NY be awarded the bid for 8" x 18" Manual Surface Grinder.

DXP Enterprises, Inc.	\$12,130.24
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**NOTE:** Delivery will be made within 30 days of DXP Enterprises, Inc. receiving the purchase order. Cost includes: delivery, setup, training for up to (6) teachers at the P-TECH facility and a 1 year MFG warranty.



December 10, 2019

5 – Appointment of Coaches, Unpaid Volunteers & Supervision –

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that the following individuals are hereby appointed as coaches, unpaid volunteers & supervision for the 2019-2020 school year:

Dennis Roberts	Boys' Asst. Track Coach
Donald Stoye	Unpaid Pitch Counter
Roseangelica Montalban	Supervision – All Sporting Events
Treasurer Thomas	Supervision – All Sporting Events
Audrey Divine	Supervision - Pool
Julie Sek	Supervision - Pool
Kate Michalski	Supervision - Pool

December 10, 2019

6 – Approval of Business Manager Employment Agreement –

**WHEREAS**, the Dunkirk City School District and Cynthia Mackowiak were parties to a successor Agreement which covers the period July 1, 2019 through September 5, 2022: July 1, 2019 – June 30, 2020 \$100,205; July 1, 2020 – June 30, 2021 \$102,460; July 1, 2021 – June 30, 2022 \$104,765; July 1, 2022 – September 5, 2022 \$107,122 pro rata, and,

**WHEREAS**, her probationary period commenced September 6, 2018. This probationary period will end September 5, 2022. Therefore, be it

**RESOLVED**, that the Dunkirk City School District's Board of Education hereby ratifies the successor Agreement as presented to the individual Board of Education Members and authorizes the Board of Education President and the Interim Superintendent of Schools to execute said document.

December 10, 2019

7 – Approval for Shared Transportation Route –

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that the shared transportation route to Erie 2 BOCES Chautauqua Lake Site with Fredonia Central Schools be approved and furthermore that the authorization of a “piggyback” of Fredonia Schools contract with the contractor First Student Inc. And, be if further

**RESOLVED**, the cost (\$208.72 \ day) has been determined to be appropriate and will result in a savings to the district as opposed to obtaining our own independent route.

December 10, 2019

8 – Appointment of Teacher Aide –

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Kelly Biddlecom, Dunkirk, New York, is hereby appointed to the position of teacher aide, effective December 11, 2019, Step 1, \$11.35 per hour.

Her six-month probationary period will commence on December 11, 2019.

**NOTE:** Ms. Biddlecom's assignment will be at School Five.

December 10, 2019

9 – Appointment of Teacher Aide –

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Samantha Borges, Fredonia, New York, is hereby appointed to the position of teacher aide, effective December 11, 2019, Step 1, \$11.35 per hour.

Her six-month probationary period will commence on December 11, 2019.

**NOTE:** Ms. Borges' assignment will be at School Seven.

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December 10, 2019

10 – Appointment of Teacher Aide –

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Karly Schwertfager, Fredonia, New York, is hereby appointed to the position of teacher aide, effective December 11, 2019, Step 1, \$11.35 per hour.

Her six-month probationary period will commence on December 11, 2019.

**NOTE:** Ms. Schwertfager's assignment will be at School Five.

December 10, 2019

11 – Appointment of Teacher Aide –

**RESOLVED**, upon the recommendation of the Interim Superintendent of Schools that Michael Morales, Dunkirk, New York, is hereby appointed to the position of teacher aide, effective December 11, 2019, Step 1, \$11.35 per hour.

His six-month probationary period will commence on December 11, 2019.

**NOTE:** Mr. Morales' assignment will be at the High School.